

Town Hall & Facilities Committee: Project Status report – 17 April 2023

Project	Committee	Working Group	Status	Comments
Town Hall Signage	TH&F	Town Hall	In progress	Outline scheme agreed. Supplier quotes have been received (possibly more to come?). Next stage is supplier selection and order.
Repair Mayoral Chair(s)	TH&F	Town Hall	In progress	With Estates Officer
School Room Blinds	TH&F	Town Hall	Not started	Aim is to soften the aesthetics of the room. Advice received about the type of blinds required. Need supplier quotations.
Assembly Room Seating	TH&F	Town Hall	In progress	Order placed. Installation planned for 30 May 2023.
Kitchen refurbishment	TH&F	Town Hall	In progress	Initial stock-take complete. Suggested layout by The Old Bell head chef is a good basis to start the tendering process. ITT needs to be reviewed and approved by working group.
Mayoral Photos	TH&F	Town Hall	In progress	Frames selected for purchase.
Water Refill Point	TH&F	Town Hall	In progress	Budget approved. Working with plumber & Wessex Water currently
School Room Windows	TH&F	Town Hall	In progress	Repairs underway
Assembly Room backstage configuration	TH&F	Town Hall	In progress	Architect has provided initial drawings for stairs from rear of stage to 1 st floor landing. Working group need to determine next steps.
MTC Website clean-up	TH&F	Town Hall	In progress	Initial specification and wireframes produced. Production of website brief to support tendering process underway.
CCTV Funding and implementation	P&R	CCTV Funding	Restarting	LHFIG funding bid has now been approved. Working group to determine next steps.
ICT Review	P&R	ICT Review	In progress	New supplier approved (CloudyIT). Next phase is architecture and migration review, which will determine implementation schedule.