

## Malmesbury Town Council

Minutes of the Town Hall & Facilities Committee Extra -ordinary Meeting held on Tuesday 24<sup>th</sup> November 2020 commencing at 6.00pm via zoom

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**Present:** Councillors C Ritchie, D'Arcy (Vice-Chair), J Exton, P Exton, L G Grant (Chair), W Jones, P Smith, F Vandelli

R Spencer Williams (Town Clerk)

1. **Declarations of Interest:** There were no declarations of interest
2. **Apologies for Absence:** Cllr C Doody
3. **Public Question Time:** There were no public questions
4. **To exclude the press and public for item 5 on business on the grounds of commercial sensitivity and confidentiality.**  
**Proposed** Cllr Grant **Seconded** Cllr Exton  
**Resolved** To exclude the press and public for item 5 on business on the grounds of commercial sensitivity and confidentiality.
5. **To receive a report from the Cloister Gardens Working Group on;**
  - A. **A proposed development plan for Cloister Gardens (Report No 1, Cllr Smith) and**
  - B. **A proposal to request to the Policy and Resources Committee for funds to be released for the repair of the existing Arbour, replacement benches, and remedial works to paths within the Cloister Garden (Report No 2, Town Clerk)**

Cllr Smith and the Town Clerk presented to the Committee the proposal for a phased development of the Cloister Gardens, with repairs in a first phase, and further possible works to the railings and associated horticulturist work to the adjoining flower bed to Cloister gardens as approach from Station Yard. Further explanation of the quote received was requested to clarify labour costs, the work plan and timeframe **Action** Town Clerk

**Proposed** Cllr Grant **Seconded** Cllr Smith

**Resolved** To refer the matter to the Policy and Resources Committee the proposal to release up to £15000 to for repairs to the arbour, paths and benches as outline in Reports 1&2.

**Resolved** for the Cloister Garden working group to investigate further the feasibility of the phase two work.

Meeting closed at 6.45pm

Next meeting Wednesday January 27th, 2021 at 7pm

