

Malmesbury Town Council

Minutes of the Town Hall & Facilities Committee Meeting held in Malmesbury Town Hall on Wednesday 26th January 2022 at 7.00pm

Present: Councillors C Doody, P Exton, L G Grant (Chair), W Jones, F Vandelli
G Davie (Minutes), C Mann (Town Clerk)

TH&F/22/01 Declarations of Interest: There were no declarations of interest.

TH&F/22/02 Apologies for Absence: Cllr S D'Arcy

TH&F/22/03 Public Question Time: There were no public questions.

TH&F/22/04 To approve the minutes of the Town Hall & Facilities Committee meeting held on 10th November 2021.

Action: the Town Clerk was asked to write to the Table Tennis Club to see whether they were still interested in using the Town Hall facilities

The Town Clerk updated the meeting on progress with replacing the lighting and also the acquisition of the painting

The minutes were approved and signed as a correct record

TH&F/22/05 To note the Income and Expenditure report

The Town Clerk highlighted a number of items, including the Jackdaw rent, VAT on cinema tickets and the income from the bar.

The Income and Expenditure report was noted.

TH&F/22/06 To consider a report on work by Wessex Water at the Flying Monk Ground (report Cllr Exton)

Cllr Exton reported on a meeting held with Wessex Water and the Football Club regarding the installation of a pipeline which will cross part of the football pitch. Work is scheduled to start in April. Compensation is available for MTC and possibly also for the Football Club.

Action: Further questions had been raised by the Football Club after this meeting and these were referred to the Planning and Environment Committee to give further guidance. The P&E Committee were also asked to review the Backbridge Design Plan in the context of these questions

Resolved: to sign off the work on behalf of MTC, provided Wessex Water re-instate the land to football pitch standard

Proposed: Cllr Exton

Seconded: Cllr Jones

TH&F/22/07 To consider if Malmesbury Town Council should take over the licencing of the Friday Market (Report forwarded from Full Council 18th January)

After the Full Council meeting, the Town Clerk had spoken to the existing stall holder, the Markets Officer in Wiltshire Council and the previous market co-ordinator. She confirmed there would be no charge to MTC for the licence or for parking suspensions. £25 was the proposed charge for a stall per week and the stall holders would provide their own gazebos/stalls.

Action: the Town Clerk to determine methods of payment, check insurance cover and agree with Wiltshire Council the proposed location (by the Tolsey Gate)

Resolved: to move ahead with the Friday Market based on the report received

Proposed: Cllr Grant

Seconded: Cllr Exton

TH&F/22/08 To determine a selection process timetable for the ICT Review (report Cllr D'Arcy)

The Town Clerk presented the report on Cllr D'Arcy's behalf.

Agreed: for the working party to consist of Cllrs D'Arcy, Exton, W Jones, Vandelli. The Town Clerk to ask Cllr P Smith if he wants to join the working party and also to invite any other councillors who may want to be involved either with the committee or by attending the presentation meeting. To distribute the proposals to all involved. Cllr D'Arcy to be asked to convene the first meeting of the working party at which a date for the presentation meeting can be agreed.

TH&F/22/09 To consider next steps with the Public Open Spaces Working Party including Cloister Gardens/Market Cross/Birdcage Walk

Agreed: Cllr Jones to reconvene a meeting of the Working Party, at which the scope and terms of reference are to be agreed. All Councillors are to be invited to get involved along with residents, Persimmon, Bloor and Fruitful Malmesbury and the River Valleys Trust.

TH&F/22/10 To note report from Estates Officer on MLA event

The Estates Officer was asked to discuss this matter with Cllr D'Arcy. The damage is very disappointing.

Agreed: to investigate the cost of repair. Cllr D'Arcy to discuss this with MLA as their lack of care has caused the damage and as such, they are liable for the cost of repair. To investigate whether to apply a bond in future to cover such damage.

TH&F/22/11 To consider the request from the Lodge tenant to keep a hamster

The tenancy agreement does not permit pets.

Resolved: that on this occasion an exception would be made to allow one of the current tenants to keep a hamster, on condition any damage done by the animal is made good by the tenant.

Proposed: Cllr Doody

Seconded: Cllr Grant

Action: the Town Clerk to write to the tenant agreeing to them keeping a hamster, pointing out that should any damage/malodour be found, then the tenant would have to pay for any action needing to be taken.

Meeting closed at 7.58pm