

Malmesbury Town Council

Minutes of the extraordinary **Town Hall and Facilities Committee Meeting**
Held in Malmesbury Town Hall on **Tuesday 22nd June 2022** at 6.30pm.

Present: Councillors S D'Arcy, G Grant, C Doody, P Exton, P Smith, R Hastings & W Jones

Also present: Claire Mann (Town Clerk)

TH&F/22/32 To receive declarations of interest

None

TH&F/22/33 To receive apologies

Apologies received from Cllr R Sanderson

TH&F/22/34 Public question time in respect of items included in this agenda

None

TH&F/22/35 To receive Income & Expenditure report

The report was noted and Members asked that codes 4111 & 4019 were checked for budget agreement last year.

TH&F/22/36 To approve minutes of the meetings held on the 9th March, 3rd and 10th May

Minutes of the 9th March & 3rd of May were approved and signed and it was noted that Cllr P Smith had forwarded apologies for the 10th May, those Minutes were then signed & approved subject to that amendment.

TH&F/22/37 To consider purchase of additional items to be invested in for use at the Town Hall when formal functions are taking place

Cllr F Smith's report was noted and it was resolved to allocate up to £1,200 for the project. The Clerk will work with Office staff to identify items required and will then circulate to committee members for approval.

TH&F/22/38 To consider donation of two planters to Fruitful Malmesbury who would like to offer them to Schools for a vegetable planting project

Following discussion it was agreed that the planters could be donated to Fruitful Malmesbury on the proviso that plenty would be left for Sun Flower planting if necessary and that the Schools to which the planters will be going are within the Malmesbury Town Parish boundary.

TH&F/22/39 To consider request from the Rotary Club of the South Cotswolds to place a memorial/plaque in the Town to commemorate their contribution to community life over the last 56yrs.

Following discussion it was agreed that the Council would be honoured to display a plaque to commemorate the work of the Rotary Club of the South Cotswolds, although an exact site has yet to be determined due to additional street furniture that will be coming to the Town Hall.

TH&F/22/40 To consider correspondence and request from cemetery Lodge Tenants

It was resolved that the matter would be dealt with by Maison Let and that a rent review be requested also.

TH&F/22/41 To re-consider trial storage of 2x Table Tennis Tables in OSR for two months

The report was considered by Members. Following discussion it was agreed that the two month trial will take place. Cllr D'Arcy will contact the group to confirm.

TH&F/22/42 To agree programme of Town Hall improvements for next 12 months, including relative priorities

Cllr D'Arcy circulated a report to agree an efficient method of progressing Town Hall improvement and other facilities under the remit of the Committee. It was agreed that an 'Assembly Room Projects' working group would be set up comprising Cllrs D'Arcy, P Smith and Exton, the 'ICT Review' working group would comprise Cllrs D'Arcy, F Smith, W Jones, K Power and Vandelli, the 'CCTV Technical' working group would comprise Cllrs P Smith & D'Arcy with the Town Clerk, the 'CCTV Funding' working group would comprise Cllrs Grant, F Smith, Ritchie and other Councillors who are interested and that the 'Open Spaces' working group would be resurrected and membership comprising Cllrs W Jones, Grant, Vandelli, Andy Kyte, Wayne Bull and Fruitful Malmesbury.

It was also agreed that a standing item would be included on every TH&F agenda to note the progress of ongoing projects.

TH&F/22/43 To consider proposal from the Hope Church for 2 x 72" Smart TVs to be installed in the Wesleyan Room

The Town Clerk had circulated a report detailing the offer from The Hope Church. Following discussion it was agreed that this is a very generous offer but that members would like the screens to be unobtrusive when not in use and that an aesthetically sympathetic covering is made. The Committee also asked if a sound bar would be required. It was resolved that the Chair with the Clerk had delegated authority to move the project forwards.

TH&F/22/44 To confirm charging of £100 to MLA for a Bond Sum

It was agreed that any event that involves alcohol consumption must pay the £100 bond ahead of its booking, including MLA.

Meeting closed at 8.33pm