

**Malmesbury Town Council**

Town Hall  
Cross Hayes  
Malmesbury  
Wiltshire  
SN16 9BZ

3<sup>rd</sup> March 2022

**Local Government Act 1972**

Notice is hereby given that the next meeting of the **Town Hall & Facilities Committee** will be held at the Town Hall at 7pm on Wednesday 9<sup>th</sup> march 2022.

Claire Mann  
Town Clerk

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To all members of the Town Hall & Facilities Committee

Cllr G Grant (Chair)  
Cllr P Exton

Cllr C Doody  
Cllr F Vandelli

Cllr S D'Arcy

Cllr W Jones

**AGENDA**

1. To receive declarations of interest.
2. To receive apologies.
3. Public Question Time in respect of items included in this Agenda.
4. To approve Minutes of the meeting held on the 26<sup>th</sup> January 2022
5. To note income & Expenditure Report.
6. To review previous Covid recommendations (to include Face Covering requirement, Room Hire Capacity, use of sanitiser etc)
7. To consider Assembly room upgrades and improvements (report Cllr D'Arcy)
8. To consider Water Refill quotes/siting (report CM)
9. To consider definition/fees for Community Rate use of the Town Hall
10. To review of the Committee's responsibilities and priorities for the next 3 years as set out in the current Business Plan.
11. To develop a Forward Work Plan for the Committee