

Malmesbury Town Council

Town Hall and Facilities Committee meeting 22.1.20

Report No 4

Assembly Room and Wesleyan Hall Curtains

1. A further quote has been obtained for the Assembly room Curtains.
Quote 1 £2826 (proven provider)
Quote 2 £3225
2. Attempts have been made to get third quotes; it has been difficult either identify companies who will take the job on, or secure other quotes. Local companies have been approached where possible.
3. There are a number of civic events planned for March – May, not least our Annual Town Meeting and the Mayor Robing. It would enhance the experience to have these curtains hung for then if possible.
4. It would be prudent to paint both the Assembly Room and the Wesleyan Hall prior to the curtain being hung, so the Committee may want to consider this matter in conjunction.
5. The associated works would need to be planned into the Town Hall Hire schedule, so avoid impact on the hirers and services already booked.