

Malmesbury Town Council
Town Hall and Facilities Committee meeting 22.1.20
Report No.2

Town Hall Report

1. **Leaking roof Assembly Hall**- the roof in the Assembly Hall has a leak on the Cross Hayes side above /near the middle window. This has arisen when there has been a combination of heavy rain and wind. A roofer has been contacted to investigate and we are waiting for a date when the works can be done.
2. **Listed Building Consent re: bike chain Market lane wall**; Wiltshire Council planning have advised they cannot comment on the likelihood of the consent being approved. If the Committee want to proceed with this idea we will need to submit a LBC application at a cost of £70.
3. **Assembly Room / Wesleyan Curtains** – the stage curtains rail has had a temporary repair, but is not fit for purpose. A set of curtains have had to be removed in the Wesleyan Hall as they were falling down due to the poor state of the curtain tape. Please refer to Report No. 4.
4. **Cross Hayes toilet** – the electrical supply cable has been installed running from the Assembly Hall. The installation of the toilet fixtures is now due week beginning 20.1.20. We are waiting for confirmation from the conservation officer on the door design.
5. **Drain cover** – the drain cover in the car park has collapsed making it unsafe. The existing cover is not of a suitable design / grade for the position. A contractor has been instructed to do the works at a cost of £580. We are waiting for a date for February for this work. A temporary steel cover has been used as temporary measure.
6. **Hills recycling** – Hills have been asked to instate a mixed recycling bin and a glass bin; and we are waiting a delivery date for the bins.
7. **Purchases from central budgets for Town Hall**;
 - Chair Trolley £125
 - Plate trolley £75
 - Cover plate £180

Richard Spencer- Williams – Town Clerk