

## **Malmesbury Town Council**

Minutes of the **Policy and Resources Committee Meeting**  
Held in Malmesbury Town Hall on **Wednesday 6<sup>th</sup> July 2022** at 7.00pm.

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**Present;** Councillors: W Jones, G Grant, S D'Arcy, P Exton, K Power, C Ritchie & C Doody

**Also present:** Claire Mann (Town Clerk)

**PR/22/53 To receive declarations of interest**

Cllr Power stated that she lives near to the proposed application at park Road that is currently being appealed by the developer

**PR/22/54 To receive apologies**

Apologies received from Cllrs F Smith & P Smith

**PR/22/55 Public question time in respect of items included in this agenda**

None received

**PR/22/56 To approve minutes of meeting held on the 1<sup>st</sup> June**

The Minutes of the meetings held on the 1<sup>st</sup> June were approved and signed as a correct record. Cllr D'Arcy noted that the hire fees received from MLA events covered costs but it was resolved that this would come to the next P&R for discussion with a detailed report to accompany it.

**PR/22/57 To note income & expenditure report**

Members received and noted the report

**PR/22/58 To consider response to Official Photographer advert & determine next steps**

It was resolved that the Office would seek quotes for four official events from those who had expressed an interest and to also contact the Town Team photographer. £1000 would be allocated to a new photography code.

**PR/22/59 To review representation by Malmesbury Town Councillors for the Emergency Plan & Operations Flood Group North (Cllr Power)**

It was agreed that MTC representative/s would be appointed at the next Full Council meeting and that there would only be one group represented as this is what is defined on the Wiltshire Council Website, flood wardens are a very separate entity. It was also agreed that Cllr W Jones will review the Emergency Plans to keep them up to date.  
<https://www.wiltshire.gov.uk/article/993/Operational-flood-working-groups>

**PR/22/60 To consider payment of contracted staff salaries by Standing Order rather than monthly bank credit.**

It was agreed that salary payments would now be set up seven days in advance (16<sup>th</sup> or before) and if this causes financial hardship help will be offered.

**PR/22/61 To receive verbal update on Planning Appeals (Cllr Power)**

Cllr Power reported that the rebuttals have now been submitted. It was also noted that the original Environment Agency documentation has been recovered which raised concerns that should have been addressed by Wiltshire Council from the out set.

The Working Group will request that the Planning Officer for the application is removed from the case as it believes he has compromised himself.

**PR/22/62 To approve additional expenditure for mayoral picture frames**

The report by the Deputy Town Clerk was considered and it was resolved to go with option two which totalled £860+vat

Meeting closed at 8.55pm