

Malmesbury Town Council

Minutes of the **Policy & Resources Committee** held in Malmesbury Town Hall on Wednesday **5th June 2019** commencing at 7.00pm.

Present: Councillors: Cllrs Budgen, J E Exton, W R Jones (Chair), G Grant (Vice- Chair),
K Power, C Ritchie, F Vandelli, Richard Spencer Williams (Clerk)

Apologies: Councillor Newman

Other Members Present: Cllr P Exton

Declarations of Interest: None.

1. APOLOGIES FOR ABSENCE

Councillor Newman

2. PUBLIC QUESTION TIME

There were no public questions.

3. MINUTES OF THE POLICY & RESOURCES MEETING HELD ON 2nd April and 7th May 2019

Resolved that the minutes of the Policy & Resources Committee meeting held on the 2nd April and the 7th May 2019 be received and adopted.

4. APPOINTMENT OF MEMBERS TO PERSONNEL COMMITTEE

Resolved that Councillors Jones, Newman, Ritchie, and Vandelli are appointed as the Personnel Committee members for 2019/20.

5. COMMITTEE MEETING SCHEDULE FOR 2019 / 20

The previously circulated meeting dates for the Committee's coming year were confirmed.

6. 2018/19 INTERNAL AUDIT REPORTS

The 2018/19 internal audit report was considered. It was noted that the current work of the Council in respect of its asset management, and financial practices are supported and alignment with the recommendations outlined in the report.

7. AMENDMENT TO FINANCE REGULATIONS IN LINE WITH MOVE TO ELECTRONIC BANKING

Resolved to amend the Finance regulations as outlined in report No. 2.

Action: Town Clerk

8. GRANT APPLICATION MALMESBURY BOWLS AND SOCIAL CLUB

The application was carefully considered. It was agreed the Bowls and Social Club are encouraged to approach Wiltshire Council in the first instance to apply for a Community Grant. It was agreed that they are invited to re-submit their application should they be successful obtaining grant funding from Wiltshire Council

Resolved to defer the application.

9. TO CONSIDER THE REQUEST FOR USE OF THE COUNCILS PARKING ALLOCATION AT STATION ROAD CAR PARK

The request by Malmesbury Carnival and Festival for use of a quota of the Council's parking allocation was considered. Clarification was sought regarding Wiltshire Council's position in relation to their offer or withdraw of support in comparison to previous years. It was also suggested Cllr Grant could offer support on this matter.

Resolved to defer subject to clarification of Wiltshire Councils response in respect of there Support to Malmesbury carnival and Festival.

Action: Town Clerk

10. STRATEGIC CO-ORDINATION GROUP

The merits of creating a strategic co-ordination group to support the overall development of the Town Council as a whole was considered.

Resolved to put forward a proposal at the next Full Council for the creation of an 'Improvements and Efficiencies' Working Group.

Action: Cllr Jones

11. TO EXCLUDE THE PRESS AND PUBLIC ON GROUNDS OF COMMERCIAL CONFIDENTIALITY

Resolved.

12. WAITROSE STEPS

The Council considered the matter of Waitrose Steps.

The meeting ended at 21.49am

Next Meeting: 10th July 2019

Signed:

Date:

