

## **Malmesbury Town Council**

Minutes of the **Policy & Resources Committee** held in Malmesbury Town Hall on Wednesday **4th September 2019** commencing at 7.00pm.

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**Present:** Councillors R Budgen, J E Exton, W R Jones (Chair), G Grant (Vice- Chair)

P Newman, K Power, C Ritchie, F Vandelli and Richard Spencer Williams (Clerk).

**Apologies:** Councillor W Jones.

**Other Present:** Councillor P Exton, S Wilde.

**Declarations of Interest:** None.

### **23. APOLOGIES FOR ABSENCE**

Councillor Jones.

### **24. PUBLIC QUESTION TIME**

There were no public questions.

### **25. To receive and adopt the minutes of the Policy and Resources Committee held on the 10<sup>th</sup> July 2019.**

**Resolved** that the minutes of the Policy and Resources Committee held on the 10<sup>th</sup> July 2019 be received and adopted.

### **26. To receive a presentation about the Malmesbury Town Team**

Sarah Wilde presented an overview of the work of the Town Team, and culminating with a proposition for the Council to provide £8000 per annum in support of sustaining its services to the town. The Committee considered this a matter for the Council's budget discussions.

### **27. To consider and adopt the Polices (outlined in Report No 1)**

**Resolved** that Committee adopt the draft policies listed, for presentation to Full Council on the 29<sup>th</sup> October for full adoption;

- Training, Development and Appraisal Policy
- Health and Safety Policy
- Equalities Policy
- Grants Policy
- Scheme of Publication
- Recruitment Policy Statement

### **28. To consider an increase in the budget for the Christmas Lights (Outlined in Report No.2).**

The committee considered the merits of each lighting provider's quote and scheme, including the comparative benefits between the purchasing or hiring of lights, and the issues if light maintenance and storage were considered.

**Resolved** to increase the budget for Christmas lighting to £6250 for the lighting set up and hire, and removal, and the Christmas tree lighting; plus an additional £1500 to be allocated from the Street Furniture reserve, for the potential costs of replacing the brackets.

**29. To consider and decide on the grant application from Falcon Holidays**

**Resolved** that a grant of £200 be awarded to Falcon Holidays.

**Noted:** Cllr Grant abstained from the vote based on his involvement with HEALS of Malmesbury whose client base would benefit from the activity day.

**30. To consider the proposal for a Neighbourhood Plan Working Group and agree its terms of reference**

**Resolved** to re-name this as the Neighbourhood Plan Review Group and to defer this matter until feedback has been given by the Council delegates at the Wiltshire Council Plan Review consultation event.

**31. To consider and agree representation at the Wiltshire local Plan Review** consultation event.

**Resolved** that the Town clerk, Cllrs Budgen and/or Cllr Power attend.

**32. To receive an update on the matter of Waitrose Steps.**

Waitrose's agent, Simmons, have contacted the Council to state Waitrose's view that they will change their position on the matter of the steps.

**Resolved:** For the Mayor to write a letter to the Waitrose Group making it known of the Council's dissatisfaction with their refusal to fulfil the obligations originally outlined in their planning application.

The meeting ended at 21.40pm  
Next Meeting: 9<sup>th</sup> October 2019

Signed:

Date: