

Malmesbury Town Council

Town Hall
Cross Hayes
Malmesbury
Wiltshire
SN16 9BZ

26th May 2021

Local Government Act 1972

Notice is hereby given that the next meeting of the Policy & Resources Committee will be held in the Town Hall at 7pm on Wednesday 2nd June 2021.

Claire Mann
Acting Town Clerk

To all members of the Policy & Resources Committee

Cllr W Jones (Chair)
Cllr C Ritchie

Cllr G Grant (Vice Chair)
Cllr F Vandelli

Cllr P Exton
Cllr F Smith

Cllr K Power
Cllr P Smith

AGENDA

1. To receive declarations of interest.
2. To receive apologies.
3. Public Question Time in respect of items included in this Agenda.
4. To approve minutes of meeting held on the 7th April & 20th May
5. To note income & expenditure report
6. To consider grant request from Malmesbury Climate Action Network
7. To form Personnel Sub-Committee
8. To consider whether any further action should be taken on the Covid 19 emergency funding (FC resolution 25th May)
9. To consider the comments made by James Gray MP on the conduct of Malmesbury Town Council in Para 3 of his email of 15.55pm on the 20th May to Cllr Ritchie (FC resolution 25th May)
10. To consider a review of the procedure(s) for calling meetings and presentation of reports (verbal report from Cllr W Jones)
11. To review documentation and file identification to support meetings (verbal report Cllr W Jones)
12. To note findings of Parking Survey and determine course of action
13. On the grounds of Commercial & Personnel Sensitivity; To exclude Press & Public for remaining items on Agenda
14. To consider Jackdaws Rent Charge & Utilities contribution (report CM)
15. To consider Council cleaning arrangements – Town Hall and all Toilet Blocks (report CM)
16. To consider making stipend payment to Mace Bearer (report CM)