

**Malmesbury Town Council
Burial Committee**

**Minutes of the Extraordinary Burial Committee Meeting held via Zoom on 25th November 2020
at 7pm**

PRESENT: Councillors: C Ritchie, P Exton & P Smith

ALSO PRESENT: Deputy Town Clerk

BC/42. To receive apologies for absence

None

BC/43. To receive declarations of interest

None

BC/44. Public question time in respect of items on this agenda

None

BC/45. To consider purchase of shed

Following discussion, it was **resolved** to purchase a log-lap shed for £4492.00 with bespoke lock.

BC/46. To consider quote for repair/replacement of drainpipes

It was resolved that Cllr Smith & the Deputy Town Clerk would arrange to meet with the Stonemasons and that a maximum of £2,000.00 expenditure was agreed.

BC/47. To confirm electricity supply to be installed in shed

Members agreed that electricity should be installed once the shed is assembled, work to be completed by electrician tasked to bring the Chapel Electrics up to the level required by EICR and that a security light should be installed at the same time.

BC/48. To consider budget requirements for 2021/22

Budget requirements agreed as follows;

1036	£8,000.00
1039	£2,000.00
4016	£2,300.00
4018	£550.00

Signed.....

Date.....

4021 £2,000.00
4022 £110.00

BC/49. To consider request from Crudwell resident

It was agreed that there would be no movement from previously agreed terms and conditions; any burial of a person who is from outside the Parish will pay double fees.

BC/50. To consider quote for gateway & extra kerbing

The quote from David Horton was agreed and commencement of the work would be requested to begin as soon as possible. It was also agreed that the path that is off angle in the Cemetery Extension would be removed whilst contractors are in situ.

BC/51. To consider quote for £680.00+vat for professional inspection of every gravestone in the Cemetery

Members noted the letter from James Long which outlined the difference between NAMM & BRAMM. It was also agreed that an inspection of every gravestone in the Cemetery would be carried out. In the event that a cheaper quote for grave marker stones had not be forthcoming, it was also agreed to accept the previous quote from James Long Masons.

The meeting closed at 8.12pm.

Signed.....

Date.....