

Malmesbury Town Council

Minutes of the Full Council Meeting

Held in Malmesbury Town Hall on **Tuesday 14th September 2021** at 7.00pm.

PRESENT: Councillors C Doody, P Exton, L G Grant, R P Jones, W Jones, K Power, C Ritchie, R Sanderson, F Vandelli, E Whatton, S D'Arcy, P Smith & F Smith

ALSO PRESENT: Claire Mann (Acting Town Clerk)

MAYORS ANNOUNCEMENTS His Worship, Cllr Paul Smith reported;

- He had a very busy Summer, one of his engagements had been the closure of the HEALS Summer Activities which proved to be a hugely successful campaign.
- Alongside Cllrs Ritchie, Grant, Power & P Exton, tireless work had gone into the preparation of the Appeals at Filands and Strategic Planning Meeting of WC regarding Land off Park Road.
- He had met with Cllr Richard Clewer, Leader of Wiltshire Council & Terence Herbert, Chief Executive of Wiltshire and the Acting Town Clerk via Teams by way of introduction to one another. Cllr Smith had requested three 'free parking Saturdays' in the run up to Christmas and also asked if there is any progress on the Welcome Back Fund distribution
- Cllr Clewer stated that there are staff shortages in WC Planning Department and that he is very keen to work more closely with Town & Parish Councils.

FC/21/56 Declarations of interest
None

FC/21/57 Apologies
Cllrs K Davies & J M Exton

FC/21/58 Public Questions on items of business included on the agenda
None.

FC/21/59 To receive and adopt the minutes of the Full Council meeting held on 20th July 2021.
The Minutes of the Full Council meeting held on 20th July 2021 were received, adopted & signed as a true record.

FC/21/60 To receive and note the minutes of the Policy & Resources Committee Meeting held on 7th July 2021
The Minutes of the Policy & Resources Committee meeting held on 2nd June 2021 were received and noted.

FC/21/61 To receive and note the minutes of the Planning & Environment Committee meetings held on 13th July & 3rd August 2021.
The Minutes of the Planning & Environment Committee meetings held on 13th July & 3rd August 2021 were received and noted.

FC/21/62 To receive and note the minutes of the Town Hall & Facilities Committee meeting held on 14th July 2021
It was noted that users of the Cloister Gardens should be 'Not for Profit' rather than 'Community' Groups.

- FC/21/63 To consider report from meeting with James Gray, MP, Cllrs Paul & Frances Smith & Claire Mann, Acting Town Clerk**
The report was accepted as full record of James Gray's apology
- FC/21/64 To confirm membership of Town Hall & Facilities Committee**
It was resolved that Cllr S D'Arcy would join the Town Hall & Facilities Committee but the other vacancy remained.
- FC/21/65 To confirm membership of the Planning & Environment Committee**
No Councillors proposed themselves as a new member of the Planning & Environment Committee. Cllr P Exton expressed disappointment at the lack of interest given the pivotal role of the Committee in the Community.
- FC/21/66 To update on the Neighbourhood Plan progress and advise details of the Unofficial Consultation and to request funding to support the Neighbourhood Plan process, initially for up to £2,000 to cover consultation expenses (Report Cllr Power)**
Cllr Power presented the report. It was **resolved** to accept the proposals point 3, a&b,

"It is proposed that Councillors note the progress of the Neighbourhood Plan work and agree to funding of up to £2,000 to be made available to support the Neighbourhood Plan Review process, should the grant funding be delayed or not given.

It is further proposed that should grant funding not be available, then contributions will be sought from St. Paul Without Parish Council and Brokenborough Parish Council."
- FC/21/67 To consider quote for additional Christmas Lights on 19no lampposts (Report CM)**
It was **resolved** to install addition electrical supplies to a further 19 lampposts with spiral, decorative lights on each, totalling an extra £5,890 plus vat alongside the existing Christmas lighting scheme.
- FC/21/68 To receive an update from P&R about CCTV (verbal Cllr W Jones).**
Cllr Jones stated that all members of the Council had been invited to attend the P&R meeting at which this was discussed. The company has been notified that they are the Council's preferred supplier but there were some issues that required clarifying before the contract to carry out the work is undertaken. A meeting will be arranged shortly.
- FC/21/69 To receive updates from representatives of Malmesbury Town Council on the following organisations;**

Wiltshire Association of Local Councils & Society of Local Council Clerks – nothing to report.
Market Town Forum - nothing to report
Malmesbury Conservation Group – A meeting will be taking place on the 1st October.
Malmesbury Town Team – Cllr Ritchie reported that a meeting had taken place with WC representatives for Explore Malmesbury. Made in Malmesbury has now achieved Community Interest Company Status and production of the Town Guide is progressing
Malmesbury and District Twinning Association – Plans are being made for next year and it is hoped that a social evening will take place in October for local members
Operational Flood Group – Cllr Sanderson reported that the Malmesbury Flood Group had organised the servicing of the Sluice Gates at Cowbridge.
Community Area Transport Group – Cllr P Exton had been asked by the P&E Committee to put some questions to the CATG which he would report to the Committee at its next meeting

Local Youth Network Management Group – Cllr Vandelli reported that there had been no LYN meetings recently but that the C&TP Committee would be discussing a request from the Rise Trust to provide space for a Youth Meeting on Friday evenings.

Movies at Malmesbury – Cllr D’Arcy stated that film releases have been delayed recently and that films are becoming harder to secure but the capacity will increase shortly and it is hoped that the bar will come back into use soon.

Malmesbury Climate Action Network (inc Malmesbury Against Plastic) – Cllr Vandelli reported that although the MCAN had not met recently, all the sub groups are progressing their projects.

Athelstan Statue Project Group – Cllr Ritchie reported that Wessex Week tickets are now on sale.

Joint Parish Neighbourhood Plan – Cllr Power noted that this had been covered at item 12 of the agenda.

FC/21/70 To receive an update from the Wiltshire Councillor Gavin Grant.

Cllr Grant reported on;

- The scale of development in Malmesbury
- Electoral review Committee of WC has been asked to formally approve work plan, anticipated conclusion by May of next year
- Review of capital at WC will affect funding to CATG, CCTV etc
- Climate Strategy consultation is now live
- Maltings Wall is an ongoing issue

FC/21/71 At the request of Personnel Sub-Committee, and due to the importance of the subject matter Cllr P Smith proposed that an additional item be considered, the item is of a sensitive nature and also proposed to exclude the Press & Public from the meeting

It was resolved to exclude the Press & Public to consider an additional item.

FC/21/72 To receive a verbal report from Chair of Personnel Subcommittee

Cllr W Jones reported that following a rigorous interview process, Claire Mann is recommended by the Personnel Sub Committee to be the Town Clerk for Malmesbury Town Council. It was **resolved** that Claire Mann be appointed.

The meeting closed at 9.20pm