

Malmesbury Town Council

Minutes of the **Town Hall & Facilities Committee Meeting**
Held in Malmesbury Town Hall on **Wednesday 14th July 2021** at 7.00pm.

PRESENT: Councillors: P Exton, L G Grant (Chair), W Jones & P Smith

ALSO PRESENT: Claire Mann (Acting Town Clerk) & Cllr S D'Arcy

TH&F/21/22 To receive declarations of interest:

There were no declarations of interest.

TH&F/21/23 To receive apologies

Cllrs Doody, J M Exton, F Smith, F Vandelli & G Davies

TH&F/21/24 Public Question Time in respect of items included in the Agenda

There were no public questions.

TH&F/21/25 To approve Minutes of the meetings held on 16th June 2021

The Minutes were approved and signed as a correct record.

TH&F/21/26 To note Income & Expenditure Report

The report was noted.

TH&F/21/27 To consider request from C&TP to forward Queen's Green Canopy Report

It was noted that a request will be going to the next Full Council meeting to appoint a Working Group which will organise all aspects of the Queen's Platinum Jubilee celebrations.

TH&F/21/28 To determine hourly rate for Cloister Garden Hire.

It was agreed that the Town Council will not make any charge for the use of the Cloister Gardens but that the space can only be used by not for Community based, not for profit organisations.

TH&F/21/29 To consider request for Water Refill point

The report was noted and it was resolved that the Acting Town clerk would contact Wessex Water to arrange a site visit to progress the initiative.

TH&F/21/30 To consider display of Mayoral Photographs

It was agreed to purchase 4 of the frames as detailed in the report but that the Acting Town Clerk would confirm that 'similar' would be sufficient and if digital scanned copies would also be made.

TH&F/21/31 To confirm maximum expenditure on Christmas Lights based on last years' scheme (£5850.00 plus vat)

Following discussion it was agreed that the strings of lights crossing the upper high street would be set up again and that strings of lights would be strung around the tops of lampposts instead of motifs. It was also agreed that the Acting Town Clerk would find out how many more lampposts there are between Boots the chemist and the Town Bridge and also between the top of the High Street and the Triangle, to be included.

TH&F/21/32 To approve expenditure of £375 for three yearly overlay licence of Town Hall Virtual Tour rather than £150 per year as paid currently

It was resolved to approve the expenditure.

TH&F/21/33 To consider reprint of the History of Malmesbury Town Hall leaflet

The report was noted and it was agreed to reprint another 1,000 copies of the History of Malmesbury Town Hall.

Meeting closed at 8.30pm