

Overview Report for the Week Beginning Monday 7 September 2020 for Town Hall

	Monday (07/09) <i>[06:00 - 22:30]</i>	Tuesday (08/09) <i>[06:00 - 18:00]</i>	Wednesday (09/09) <i>[06:00 - 18:00]</i>	Thursday (10/09) <i>[06:00 - 18:00]</i>	Friday (11/09) <i>[06:00 - 22:30]</i>	Saturday (12/09) <i>[07:15 - 18:00]</i>	Sunday (13/09) <i>[08:30 - 18:00]</i>
Assembly Room	Cinema - Charles Vernon 13:30-16:30, 19:00-22:30		Cinema - Charles Vernon 14:00-15:00		Cinema - Charles Vernon 13:30-16:30, 19:00-22:30	Cinema - Charles Vernon 11:00-12:00	
Main Entrance - Foyer	Meetings - Pete 08:45-12:45	Meetings - Pete 08:45-12:45	Meetings - Pete 08:45-12:45	Meetings - Pete 08:45-12:45	Meetings - Pete 08:45-12:45		
Hobbes Parlour		Town Clerk 09:45-13:45		Town Clerk 09:45-13:45	Town Clerk 09:45-13:45		
Heals Office	Heals Charity - Drop in 13:00-16:00		Heals Charity - Drop in 13:00-16:00		Heals Charity - Drop in 13:00-16:00		
Jackdaws Cafe	Jackdaws Cafe' 08:30-18:00	Jackdaws Cafe' 08:30-18:00	Jackdaws Cafe' 08:30-18:00	Jackdaws Cafe' 08:30-18:00	Jackdaws Cafe' 08:30-18:00	Jackdaws Cafe' 08:30-18:00	Jackdaws Cafe' 08:30-18:00
Kitchen	Deep Clean Hygiene 09:00-13:45					Jackdaws Cafe' 09:00-11:00	
Cleaning	Daily Cleaning - Nigel 06:00-08:00, 13:00-13:30	Daily Cleaning - Nigel 06:00-08:00, 13:00-13:30	Daily Cleaning - Nigel 06:00-08:00, 13:00-13:30	Daily Cleaning - Nigel 06:00-08:00, 13:00-13:30	Daily Cleaning - Nigel 06:00-08:00, 13:00-13:30	Daily Cleaning - Nigel 07:15-08:30	
Office	Claire Mann 09:00-17:00 Lynda Couling 10:00-14:00	Claire Mann 09:00-17:00 Lynda Couling 10:00-14:00	Claire Mann 09:00-17:00 Lynda Couling 10:00-14:00	Claire Mann 09:00-17:00 Lynda Couling 10:00-14:00	Claire Mann 09:00-17:00 Lynda Couling 10:00-14:00		

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Tourist Information Centre	Tourist Information Centre 10:30-14:30	Tourist Information Centre 10:30-14:30		Tourist Information Centre 10:30-14:30	Tourist Information Centre 10:30-14:30	Tourist Information Centre 10:30-14:30	
T H - Caretaker	Caretaker - Mike Hamblin 17:00-22:30				Caretaker - Mike Hamblin 18:00-22:30	Caretaker - Mike Hamblin 09:45-15:15	