

Malmesbury Town Council

Minutes of the **Policy & Resources Committee** held on Wednesday 1st April 2020 commencing at 7.00pm.

Present: Councillors P Exton, L G Grant (Vice- Chair), W R Jones (Chair), K Power, Deputy Mayor
Cllr Ritchie, F Vandelli

Apologies: Councillor J E Exton, H Wallace

Other Present: Cllr S D'Arcy, Richard Spencer Williams (Clerk).

78. DECLARATIONS OF INTEREST: There were no declarations of interest.

79. APOLOGIES FOR ABSENCE

Mayor J Exton, and H Wallace

80. PUBLIC QUESTION TIME

There were no public questions.

81. To receive and adopt the minutes of the Policy and Resources Committee held on the 5th February 2020.

It was noted that due to the impact of Covid 19 the Citizen of the Year date had been put back a month, subject to final agreement of the Citizen of the year Working Group. It was also noted the Covid 19 situation would give rise to the need to recognise many people from the community and that a separate event to recognise their contributions should be considered at a future Policy and Resources Committee meeting.

Resolved that the minutes of the Policy and Resources Committee held on the 5th February (amended) 2020 be received and adopted.

82. To receive and consider the Qtr 4 Financial Report 2019/20.

The Committee considered and noted the Qtr 4 Financial Report 2019/20 as outlined in Report No 1. The budget for 2019/20 was noted as coming under budget due to savings made.

83. To consider grant applications from Malmesbury Abbey Churches Together (towards a Flower Festival, and Malmesbury Film Festival (contribution towards new curtains St Marys Hall). (Report No 2, Town Clerk).

The Committee considered the grant applications from Malmesbury Abbey Churches Together, and Malmesbury Film Festival. It was noted that Covid 19 restrictions affected potentially both applications.

Resolved to advise the Malmesbury Abbey Churches Together to re-apply in the future if the application remains relevant.

Resolved to refer the Malmesbury Film Festival to apply to Wiltshire Council Community Fund.

Action Town Clerk

84. To agree the;

- **Burial Committee's request to use the CIL funds for the cemetery (Report 3 Town Clerk)**

- Planning and Environment Committees request to transfer the underspend of the Strategic Planning budget allocation to an EMR for new bins in 2020/21.

Resolved to support the Burial Committee's request to use the CIL funds of £43,032 for the cemetery. (Proposed Deputy Mayor Ritchie, Seconded Cllr Jones).

Resolved to support the Planning and Environment Committees request to transfer the underspend of the Strategic Planning budget allocation (£5000) to an EMR for new bins in 2020/21 (Proposed Cllr Jones, Seconded Cllr Power).

85. To consider the requirements for the Town Team reporting to the Council (Report 4, Cllr Ritchie).

Deputy Mayor Ritchie reported the proposals for what and how the Town Team should report to the Council, as outlined in Report No 4); notably with update reports to Full Council, and the Policy and Resources Committee, plus a six monthly presentation to the Policy and Resources Committee.

Resolved to adopt the proposals as outlined in Report No 4. (Proposed Deputy Mayor Ritchie, Seconded Cllr Grant).

86. To receive a verbal update report on the Councils response to the Covid 19 situation, and consider the arising implications.

Deputy Mayor Ritchie updated the Committee on the work of Council I response to the Covid 19 situation. Work was underway to create a resource of vetted volunteers to help more vulnerable members of the community with shopping, prescription collection, and support. The partnership with HEALS of Malmesbury is operational established. There is ongoing with the foodbank, local supermarkets, and chemists. There is also weekly community and business engagement. Cllr Grant update the Committee on the position and work of Wiltshire Council in response to Covid 19.

The hard work of Deputy Mayor Ritchie, and Cllrs Grant and Power was recognised by the Committee.

87. To exclude the press and public for items 11 (amended) on business on the grounds of commercial sensitivity and confidentiality.

Resolved To exclude the press and public for items 11 on business on the grounds of commercial sensitivity and confidentiality.

88. To receive an update report from the Abbey House Working Group.

Cllr Grant updated the Committee on the recommendations of the Abbey House working group.

Resolved to write to Mrs Pollard clarifying the position of the Council in relation to Abbey House and Gardens

Action Town Clerk, Cllr Grant.

The meeting ended at 8.40pm
Next Meeting: 5th May 2020

Signed:

Date: