

Malmesbury Town Council Budget 2020-21 (version 3)

A. Income

Income		2018-2019 Actual	2019-2020 Budget	2019-2020 To date (20.11.19)	2019-2020 Year end Anticipated	Difference	2020-2021 Budget	Comments Explanation
Precept		423,157	451,264	225,632	451,264	00	* tba	*See C. Budget Overview 2020/21
Flying Monk rental		1259	1500	1511	1511	+11	1511	
Bar sales		4607	4000	2025	4000	00	4000	
MDCT		750	775	00	775	00	775	Increase £25?
Cinema tickets		20815	25000	12352	20000	-5000	21000	Added Christmas factor
Town hall hire		46172	45500	21337	31500	- 14000	31000	NB Jackdaw new budget line, previously Town hall income
Jackdaws rental			14000	5250	12250	+12250	14000	X2 quarterly payments due by year end
TIC income		8956	6000	1724	5000	-1000	5000	NB TIC sales – projection includes artist commission, direct sales. Previous budgets inflated as included artist funds held.
Gallery sales							100.00	

Income		2018-2019 Actual	2019-2020 Budget	2019-2020 To date (20.11.19)	2019-2020 Year end Anticipated	Difference	2020-2021 Budget	Comments Explanation
Lodge rent				5241	8976	+8976	8976	Year 1 post Joint burial agreement- now in MTC budget
Bank and investment income		1091	200	438	438	+238	438	Interest from Close Brothers bond
Malmesbury In Bloom Sponsorship		1545	0	1931	1931	+1931	1900	
Cemetery				7112	8000	+8000	8000	Year 1 post Joint burial agreement- now in MTC budget
Total		508353	548239	284553	545645	+11406	96700	Cemetery added
Earmark reserves (see appendix 1)		0	294360	424820	424820	130460	424820	Transfer to EMR as agreed by Council as per Reserve Policy EMR's; prepares and supports business plan and anticipate project spends 20/21
General Reserve		582613	288253	369851	150927	137326	150927	Assumes full budget spends
VAT to claim				14508				

B. Expenditure

1. Central

Expenditure	2018-2019 Actual	2019-2020 Budget	2019-2020 To date	2019-2020 Year end Anticipated	Difference	2020-2021 Budget	Comments Explanation
Audit	1600	1800	1600	1600	+200	1800	
Birdcage agreement	10	10	0	10	0	10	
Card machine	485	500	275	500	0	500	Added from C&TP
Christmas lights	399	3500	0	6250	-2750	6500	New lighting scheme
Communications	0	1500	458	1000	+500	1500	
Consumables, stationary	3141	2500	921	1200	+1300	1500	Savings on postage, misc. items
Defibrillators						150	New budget; annual defibrillator maintenance contribution
Grass cutting	2640	4000	0	4000	0	4000	Outsourced grass cutting bill pending.
Health and safety	1177	500	4994	4994	-4994	1500	Overspend – Asbestos removal and survey.. H&S awareness training needed for all staff.
Health and safety training and equipment	670	1000	238	1000	0	0	Budget line to be amalgamated with above/ training code.
ICT support	9558	7500	1890	4500	+3000	4500	Subject to IT review / contract
Insurance	8765	10000	12550	12550	-2550	12550	
Sub total	28445	32810	22926	37604	-5294	34510	

Expenditure	2018-2019 Actual	2019-2020 Budget	2019-2020 To date (20.11.19)	2019-2020 Year end Anticipated	Difference	2020-2021 Budget	Comments Explanation
Loan	40863	40863	20823	40863	0	40863	
Lodge maintenance	950	1000	779	1000	0	1500	
Maintenance open spaces	14933	10000	1111	6000	+4000	10000	Pressure washer purchase or tender. Bench replacements?
Maintenance & Décor. Town Hall	16666	10000	8182	10000	0	10000	
Mayors Allowance	1000	1250	476	1250	0	1280	
Motor vehicle	1862	2000	1435	2000	0	2000	
NNDR Town hall	17160	17250	14043	17250	0	17250	
Office equipment	269	650	250	500	+150	500	
Photocopier	1296	1850	970	1850	0	1850	
Play equipment inspections	520	650	451	650	0	650	
Professional fees	0	1000	9964	9964	-8964	1000	Overspend due to legal costs for re: cemetery and Cross Hayes toilets. Check with Council if need to increase re: chosen projects?
Civic functions	2208	2000	1041	2000	0	2000	
Publications	424	200	15	200	0	200	May differ re: known subscriptions
RBS support	375	0	375	375	-375	675	New cemetery and booking software may require more support.
Sub total	98526	88713	59915	93902	-5189	89768	

Expenditure	2018-2019 Actual	2019-2020 Budget	2019-2020 To date (20.11.19)	2019-2020 Year end Anticipated	Difference	2020-2021 Budget	Comments Explanation
Robes	0	100	1330	1330	-1230	100	New mayor robe
Signwriting	0	100	0	100	0	100	
Small grants	2150	2500	200	2300	+2300	2500	
Staffing	226,776	235,000	126173	215187	+19813	230000	*Includes+%pay increase+ Increments = £9500+sickness cover, training=£5000 Total £14500
Service agreements	3663	3500	3074	3500	0	3500	
Service agreements (Town Hall)	28355	36000	18464	36000	0	36000	Previously TH&F
Subscriptions	1739	3500	1479	1750	0	1750	
Telephone	1951	2000	1223	2000	0	2000	
Tenancies	1731	2000	1292	2000	0	2000	
Toilets servicing						19640	Due to Cross Hayes refurb; x3 toilet facilities. Previously TH&F
Training	1246	1500	463	1000	+500	2000	
Travel	1236	1000	234	500	+500	500	
Twinning Ass.	907	500	0	500	0	500	
Twinning Ass. Event 20/20						1000	+ £1500 request for event
Friendship agreement support						250	
Utilities	19781	20500	14748	20500	0	20500	
Sub total	289535	303200	168680	288887	+21883	322340	
Total	416506	424723	251521	420393	16589	446618	

2. Community and Town Promotions

Payments	2018-2019 Actual	2019-2020 Budget	2019-2020 To date	2019-2020 Year end Anticipated	Difference	2020-2021 Budget	Comments Explanation
Projects	4809	2500	5833	5833	-3333	2850	<ul style="list-style-type: none"> • M In B Present £400.00 • WOMAD £200.00 • Com.Tea £250.00 • LNS £650.00 • Family Trail £200.00 • St Aldhelms Fair £650.00 • Youth Art Exb. £100.00 • VE75 £400.00 Separate budget lines to be added for 20/21
Consumables/stock	7938	4000	320	3000	+1000	3000	Christmas stock to clear
Youth Provision	2750	3000	3300	3300	-300	3500	Commission under review pending needs & substantiality assessment
Promotional activities & marketing	1502	2750	1724	2750	0	2750	GWW/ Festival leaflets to be separate lines?
Malmesbury in Bloom	2338	2000	2136	2136	-136	2000	
Total	19822	14750	13588	17519	-231	14100	

3. Planning and Environment

Payments	2018-2019 Actual	2019-2020 Budget	2019-2020 To date	2019-2020 Year end Anticipated	Difference	2020-2021 Budget	Comments Explanation
Strategic Planning	14555	6000	0	0	+6000	6000	
Car parking subsidy	2795	8000	5458	8000	0	8000	
Total	17350	14000	5458	8000	+6000	14000	

4. Town Hall and Facilities

Payments	2018-2019 Actual	2019-2020 Budget	2019-2020 To date	2019-2020 Year end Anticipated	Difference	2020-2021 Budget	Comments Explanation
Town Hall bar	2979	3000	394	1500	+1500	1500	
Outside area improvements	2253	5000	29890	29890	-24890	5500	Newnton Grove play installation explains overspend.
Consumables Town Hall	1264	2000	1129	2000	0	2000	
Marketing town Hall	1424	1000	0	1000	0	1000	Is this needed, or need a plan?
Cinema	15249	14000	7153	14000	0	14000	Council to decide if this is still a relevant level of funding
Licences	1264	500	1825	1765	+1265	2000	Overspend due to Increase to Music Licence fee; renewals of Public, premises licences.
Total	24433	25500	40391	50155	-22125	26000	

5. Burial Committee

Payments	2018-2019 Actual	2019-2020 Budget	2019-2020 To date	2019-2020 Year end Anticipated	Difference	2020-2021 Budget	Comments Explanation
Insurance	2191	2200	2191	2191	+ 9	2200	
Utilities	450	450	385	450	0	450	
General maintenance	910	1000	879	1000	0	1000	
ICCM membership	90	100	90	90	10	100	Allows for rise in subscription
Total	3641	3750	3545	3731	+19	3750	

New Projects – to be agreed

Payments	2018-2019 Actual	2019-2020 Budget	2019-2020 To date	2019-2020 Year end Anticipated	Difference	2020-2021 Budget	Comments Explanation
Abbey House Development						tba	Pending feasibility/ from reserve if needed/ to be agreed
Flood defence						tba	From reserve if needed/ to be agreed
Town Team						£8000	Request received/ to be agreed

C. Budget overview 2020/21

	Revenue 19/20	Anticipated Expenditure 19/20		Revenue 20/21	Expenditure 20/21			
Income (projected)	94381			96700				
Central		420393			446618			
Community and Town Promotions		17519			14100			
Planning and environment		8000			14000			
Town hall and facilities		50155			26000			
Burial Committee		3731			3750			
New projects					8000 min			
Asset maintenance					41000			
Total expenditure		499798			553468			
Shortfall				456768				
Precept 19/20	451264				Tax base		2196.04	
Precept 2020/21 0%				446420	Tax base		2172.47	
Proposed precept 20/21 at 2%*				455349	Additional cost to household £4.11	Income target	82109	* as per WC calculator
Proposed precept 20/21 at 2.5%*				457587	Additional cost to household £5.14	Income target	79871	* as per WC calculator
Proposed precept 20/21 at 3%*				459803	Additional cost to household £6.16	Income target	77655	* as per WC calculator

Appendix 1.

Earmark Reserves (Aligned with the Reserve policy and business plan for 20/21 implementation)

Payments	2018-2019 Actual	2019-2020 Budget	2019-2020 To date	2019-2020 Year end Anticipated	Difference	2020-2021 Budget	Comments Explanation
Vehicle Replacement		10000				10000	
Town Hall Assets		20000				20000	
Market Cross		10000				10740	
Grit Bins		750				750	
Town Hall Repairs		70000				117205	
Street Furniture		4920				4800	
Leisure projects		11750				5900	
Assets		80000				80000	
Grounds machinery		12000				12000	
Town Hall improvements		54000				54000	
Office /IT equipment		10470				12000	
Walls, gardens, fencing		5000				5000	
Cloister gardens		1500				1500	

