

Report No 3 Neighbourhood Plan Working Group (NPWG)

Purpose of the report

To update Full Council on progress; to request agreement to formally advise Wiltshire Council that we will be reviewing and revising the current Malmesbury Area Neighbourhood Plan; to seek agreement to next steps.

Update

The last meeting of the NPWG was held on 9<sup>th</sup> March 2020, which was also attended by Cllr. Budgen, Chair of St. Paul's Malmesbury Without Parish Council and Cllr. Tallon of Brokenborough Parish Council.

We discussed working together to review and renew the existing Neighbourhood Plan and also in broad terms the set up and membership of a group to do this. As the NPWG is already up and running, it was suggested that the two Parish Councils join the group and the name is amended JNPWG (Joint Neighbourhood Plan Working Group) to reflect this. Other members/ contributors could be invited when considered appropriate.

Additionally, next steps were discussed, which would be to determine Terms of Reference and to consider Wiltshire Council's request for and the preparation of a draft Statement of Common Ground.

Proposals

1. It was agreed unanimously that representatives would seek agreement from the three Councils to make a formal declaration (by the 31<sup>st</sup> March 2020 if possible), to Wiltshire Council to extend and renew the existing Neighbourhood Plan. (To be signed by the Mayor/ Chair).

Therefore, it is proposed that Malmesbury Town Council will formally advise Wiltshire Council as follows:

- a) (Council name) have agreed to extend and review the Malmesbury Area Neighbourhood Plan.
- b) (Council name) have agreed to establish a joint steering group under terms of reference that will be agreed by the parish and town councils.
- c) (Council name) agree to the making of a draft statement of common ground between the qualifying body (the parishes and town council) and Wiltshire Council that will help steer the relationship between the Wiltshire Local Plan Review and the review of the neighbourhood plan.

*(N.B. This was already resolved in principle at our Full Council Meeting of 17th December 2019).*

2. The working party seeks agreement to the proposal that the other two parish council representatives join our existing working party NPWG and that it is renamed JNPWG (Joint Neighbourhood Plan Working Party).
3. It is also proposed that subject to agreement to points 1 and 2, the JNPWG meets to determine Terms of Reference and to consider Wiltshire Council's request for and the preparation of a draft Statement of Common Ground between the qualifying body (the town council and the parish councils) and Wiltshire Council. This is to help steer the relationship between the Wiltshire Local Plan Review and the review of the Neighbourhood Plan.

Financial Implications

There will be financial implications in due course, but as yet these are not quantifiable.

*Cllr Mrs. Kim Power - Chair NPWG  
15th March 2019*