

## **Malmesbury Town Council**

### Minutes of the **Full Council Meeting**

Held at Malmesbury Town Hall on **Tuesday 26<sup>th</sup> November 2019** at 7.00pm.

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**PRESENT:** Her Worship the Mayor, Councillor J M Exton  
Deputy Mayor Councillor C M Ritchie

Councillors: C C Doody, P J Exton, L G Grant, C Hardwick, W Jones,  
K Power, D Rogers, P Smith, F Vandelli

**ALSO PRESENT:** There were member of the public present.

**APOLOGIES:** Cllr Gundry, Hardwick, Smith, Wallace, Vandelli.

**DECLARATIONS OF INTEREST:** None.

**PUBLIC QUESTION TIME:** None

#### **MAYORS ANNOUNCEMENTS**

Her Worship the Mayor, Councillor J M Exton updated the Council on the programme of engagements she has attended to date. The Mayors Christmas Party is on the 14<sup>th</sup> December at the Town Hall. The Mayor requested if Councillors may be able to offer some time in support of the Community Day on the 8<sup>th</sup> February 2020.

**52. To receive apologies for absence.**

Apologies were received from Cllrs Gundry, Hardwick, Smith, Wallace, and Vandelli.

**53. To receive and adopt the Minutes of the Town Council Meeting held on the 29<sup>th</sup> October.**

**Resolved** To receive and adopt the Minutes of the Town Council Meeting held on the 29<sup>th</sup> October

**54. To receive and note the Minutes of the Planning and Environment Committee held on the 22nd October.**

**Resolved** To receive and note the Minutes of the Planning and Environment Committee held on the 22nd October.

**55. To receive and note the Minutes of the Policy and Resources Committee held on the 9<sup>th</sup> October.**

**Resolved** To receive and note the Minutes of the Policy and Resources Committee held on the 9<sup>th</sup> October.

**56. To receive and note the Minutes Community and Town Promotions Committee held on the 17<sup>th</sup> October.**

**Resolved** To receive and note the Minutes Community and Town Promotions Committee held on the 17<sup>th</sup> October.

**57. To receive and note the Minutes of the Town Hall and Facilities Committee held on the 11<sup>th</sup> September.**

**Resolved** To receive and note the Minutes of the Town Hall and Facilities Committee held on the 11<sup>th</sup> September.

**58. To receive an update from the 'Climate Emergency Subcommittee' (CESc) of the Policy and Resources Committee (previously referred to as the Single Use Plastics Working Group), and to receive and consider the Environment and Climate Protection Policy for adoption. (As outlined in Report No 1)**

Cllr Grant updated the Council on the CESc and joint working with Malmesbury Community Action Network, which is looking to encourage greater resident involvement and community participation in the New Year. Malmesbury Against Plastics in aiming to achieve Single use plastic status in the Town.

Cllr Ritchie gave an overview of the Environment and Climate Protection Policy which in support of the environment and climate protection agenda, aimed at encouraging community engagement, developing and changing council practices and contacts were able.

**Resolved** to adopt the Environment and Climate Protection Policy.

**59. To receive and note the Terms of Reference for the Annual Town Meeting and Citizen of the Year working group (As outlined in Report No 2).**

**Resolved** to adopt the Terms of Reference for the Annual Town Meeting and Citizen of the Year working group (Report No 2), and for Cllr Doody to be a member of the working group.

**60. To consider Boundary Review Working Group response to St Paul Malmesbury Without. (As outlined in Report 3)**

Cllr Ritchie gave an overview of the proposed counter-response to the St Paul Malmesbury Without application to the Boundary Commission. Cllr Grant informed the Council that the Community Governance review would now be overseen by Wiltshire Council with a possible two year timescale.

**Resolved** to adopt and send the response to Wiltshire Council

**Action** Cllr Ritchie and Town Clerk

**61. To consider Cross Hayes Toilet opening hours (As outlined in Report 4)**

The Council considered the matter of the opening times for the Cross Hayes toilets.

Matters considered for were;

- Neighbour amenity
- The Vale Action Grant award a was based on 16hrs of opening hours
- Tourist access
- Disabled access
- Support in achieving coach friendly status, and those using buses for commuting
- The managed access and servicing of the facility

The Council considered the toilets should be as accessible as possible, and should start opening from a positive position; and then review and manage accordingly as evidence presents or if issue arise.

It was noted the Town Hall and Facilities Committee had agreed Christmas Opening Times of 7-7pm for this year, should the toilet be open.

**Resolved** to open the toilet form 7-11pm.

**62. To nominate and decide on a councillor representative to fill the vacancies on the Burial and Planning & Environment Committees**

Cllr Smith nominated himself for the Burial Committee. Cllr Roger nominated himself for the Burial, and Planning an Environment Committees.

Cllr Jones proposed Cllr Smith and Cllr Rogers to become members of the Burial Committee. Cllr Power seconded the proposal.

Cllr Jones proposed Cllr Rogers to become a member of the Planning and Environment Committee. Cllr Power seconded the proposal.

**Resolved** Councillor P Smith and D Rogers are members of the Burial Committee for the remainder of the democratic year.

**Resolved** Cllr D Rogers becomes member of the Planning and Environment Committee for the remainder of the democratic year.

**63. To receive updates from Council representatives**

- **Twinning Association**  
Cllr P Exton reported;
  - The Twinning accounts had been checked and improved.
  - The Twinning Association had requested for additional funds form the Council for 20/21.
- **Flood Wardens**  
The Town Clerk reported that Sue Poole is the interim Flood Coordinator until May.
- **CATG**
  - It was noted Cllr Budgen had now left the Council and a new representative needed to be elected by Full Council for the remainder of the year.
- **Wiltshire Association of Local Council**  
The Town Clerk reported he was in contact with WALC as needed.
- **Market Towns Forum**  
Cllr Power reported an offer had been sent to Wiltshire Council by the Town Clerk to host a market town forum at the Town hall on the 4.3.19, and that the Council is awaiting confirmation.
- **Town Team**  
Cllr Ritchie reported the Town teams section 106 application (ALDI) was turned down. The gift card has been launched on the 28.10.19 with x30 retailers signed up.
- **King Athelstan Statue**  
Cllr Ritchie reported progressed is continuing. Next step expected to apply for planning permission and further fundraising was planned for the New Year.
- **Personnel Committee**  
There were no matters to report.

**64. To receive a brief update from Wiltshire Councillor Gavin Grant.**

Cllr Grant updated the Council on the following;

North Area Local Youth Network meeting on the 28.11.19

Malmesbury Local Youth Network

Wiltshire Councils Climate Emergency policy to be carbon neutral by 2030

The Governance Review

Homelessness and Rough Sleepers

Engagement with the Dyson Institute

Planning matters; notably Parklands, Aldi and Backbridge applications

The meeting ended at 8.31

Date of next Full Council Meeting: **17.12.19**