

Malmesbury Town Council

Minutes of the
Full Council Meeting
Held on **Tuesday 24st March 2020** at 7.00pm.

PRESENT: Deputy Mayor Councillor C M Ritchie

Councillors: S D'Arcy, C C Doody, L G Grant, A J Gundry, C Hardwick, W Jones, K Power, P Smith, H Wallace, F Vandelli

APOLOGIES: Her Worship the Mayor J M Exton, Cllr P Exton, Cllr D Rogers

DECLARATIONS OF INTEREST: None.

PUBLIC QUESTION TIME: None

MAYORS ANNOUNCEMENTS

Deputy Mayor Ritchie reported that Mayor J Exton's health was improving.

101. To receive apologies for absence.

Apologies were received from Mayor J Exton, Cllr P Exton and D Rogers.

102. Public Questions on items of business included on the agenda

There were no public questions.

103. To receive and adopt the Minutes of the Town Council Meeting held on the 18th February 2020.

Resolved the Minutes of the Town Council Meeting held on the 18th February 2020 were received and adopted as a true record.

104. To receive and note the Minutes of the Planning and Environment Committee held on the 4th and the 25th February 2020.

Resolved the Minutes of the Planning and Environment Committee held on the 4th and the 25th February 2020 were received and adopted as a true record.

105. To receive and note the Minutes of the Community and Town Promotions Committee held on the 9th January 2020.

Resolved the Minutes of the Community and Town Promotions Committee held on the 9th January 2020 were received and adopted as a true record.

106. To receive and note the Minutes of the Burial Committee held on the 23rd October 2019.

Resolved the Minutes of the Burial Committee held on the 23rd October 2019 were received and adopted as a true record.

107. To consider and agree the Malmesbury Town Council's Covid 19 Response Action Plan and associated actions (Report 1, Town Clerk)

The Town clerk and Deputy Mayor Ritchie reported the matters outlined in the report No 1. Cllr Grant proposed the Council consider granting Mayor J Exton, and Cllr P Exton a leave of absence due to the Covid 19 situation and the health implications.

Resolved the grant Mayor J Exton and Cllr P Exton a 6 month Leave of Absence, subject to their agreement and acceptance.

Cllr Wallace abstained.

Resolved to approve the Covid 19 Response Action Plan as outlined in Report No1. (Proposed by Deputy Mayor Ritchie, Seconded Cllr Jones)

Cllr Grant abstained from the decision due to his position as Trustee of HEALS of Malmesbury.

Resolved to grant a rental 'holiday' for the Jackdaws of up to three months, to be reviewed monthly. (Proposed Cllr Grant, Seconded S D'Arcy).

108. To consider arrangements and preparation required for the Annual Town meeting

This item was deferred.

109. To consider and agree the Council's response to Wiltshire Councils Open Spaces Survey.

This item was deferred.

110. To consider and agree the Council's response to the Wiltshire Council bus services additional funding consultation. (Report No. 2, Cllr Ritchie).

Deputy Mayor Ritchie presented a proposed response to Wiltshire Council as outlined in Report No 2.

Resolved to adopt the response to Wiltshire Council as outlined in Report No 2.

111. To receive an update from the Neighbourhood Plan Working Group and to consider and agree the making of a formal declaration to Wiltshire Council to review and extend the Neighbourhood Plan and to agree other associated actions. (Report No. 3, Cllr Power).

Cllr Power updated the Council on work of the NPWG as outlined in Report No 3.

Resolved to adopt the recommendations and associated actions as stated in Report No 3. (Proposed Cllr Power, Seconded Cllr Grant).

- 112. To note the decision of P&E following the update on the application Of a new Aldi store in Malmesbury 18/06980/FUL on 17th March and to agree the correspondence decided upon may be addressed as from the Deputy Mayor. (Report No 4, Cllr Ritchie).**

Cllr Ritchie reported the matters relating to the Aldi application 18/06980/FUL, and the proposals for a Council response as outlined in Report No 4.

Resolved to adopt the proposed actions as stated in Report No 4, and for the correspondence to be addressed from the Deputy Mayor on behalf of the Council.

- 113. To consideration a Council response to the invitation to express interest in purchasing the Malmesbury Police station when it closes.**

Resolved The sale of the Malmesbury Police Station was noted, with no further Council action.

- 114. To receive a verbal update by the Town Clerk, on the meeting between the WC Highways Team on the 25th February and the Town Council grounds staff.**

The Town Clerk reported to the Council the outcomes of a meeting he, the Deputy Clerk and the Ground staff had with Wiltshire Council and their Highways team. The meeting was positive and clarified expectations of each Party. Since the meeting there has been positive feedback about the work of the 'Sparkle Team' from residents and ground staff.

- 115. To receive a verbal update on the Cross Hayes Toilets refurbishment by the Town Clerk.**

The Town clerk reported that the final stage of works was still planned for the start of April but that he was monitoring the viability of this given the Covid 19 Restrictions. The Contractor was waiting for final clarification from Wiltshire Council on the disabled ramp specification. The Planning Officer had confirmed it is acceptable to have black metal doors.

- 116. To receive an update from the Town Hall and Facilities Working Group on the interior decoration of the Wesleyan Room and Assembly Hall.**

Cllr Doody, Jones, and Vandelli update the Council on the progress made. Curtains have been ordered for both the Assembly Room, and the Wesleyan Hall. A colour scheme to compliment the bar, and reflect the Towns Crest had been chosen for the curtains and walls. Additionally new stage curtains would be included in the works. The Town Clerk reported the bar refurb had been completed.

- 117. To exclude the press and public for items 5 on business on the grounds of commercial sensitivity and confidentiality.**

Resolved To exclude the press and public for items 5 on business on the grounds of commercial sensitivity and confidentiality

118. To receive and consider a report from the Abbey House Working Group (AHWG). (Report No 5, Cllr Grant, Confidential).

Cllr Grant reported to the Council the work and recommendations of the AHWG.

Resolved to adopt the recommendations of the AHWG.

119. To receive an update from Wiltshire Councillor Gavin Grant.

Cllr Grant update the Council on the implications and work of Wiltshire Council in response to Covid 19; notably the impact of Social care services.

The meeting ended at 9.10pm

Date of next Full Council Meeting: **21.4.20**