

Malmesbury Town Council

Minutes of the Full Council Meeting

Held in Malmesbury Town Hall on **Tuesday 19th April 2022** at 7.00pm.

PRESENT: Councillors P Smith, K Power, S D'Arcy, C Doody, F Smith, C Ritchie, G Grant

ALSO PRESENT: Claire Mann (Town Clerk), Lisa Dent (Dep Town Clerk)

MAYORS ANNOUNCEMENTS

- This is the last meeting for Cllr Smith attending as Chair of Full Council. The Annual Meeting of the Town Council will take place on 3rd May 2022 and will elect the new Mayor, new Chairs and committee members.
- Clerk and Mayor will liaise over arrangements and protocol for the Annual Meeting.
- Welcome Back fund. This initiative is to assist High Street recovery and Wiltshire Council have allocated £7K to Malmesbury Town Council to work with City Dressing.

Agreed: Working Group to meet Thurs 28th April at 10.00 a.m. at Town Hall and then a walk-around to review previous arrangements discussed with City Dressing. All councillors welcome.

Mayor to clarify with City Dressing details for the project and programme.

Programme of project to be agreed.

CR will circulate previous correspondence to Working Group.

GG will pursue with Wiltshire Council if there is additional funding available that we could be apply.

- Mayor's Ball has raised £2,500 with some additional income from bar profits to be confirmed. Presentation with Charities to be arranged shortly.
- Recent events from Mayor's diary include: opening local shops, Museum event with dignitaries including James Grey MP and Lady Lansdowne, new councillor information events, Mr Jones movie night charity event and upcoming events include Civic Service and Awards presentation in Devizes.

FC/22/43 **Declarations of Interest:** Cllr Power resides adjacent to Park Road (planning) and declined to comment/vote **FC/22/47**.

FC/22/44 **Apologies:** Cllr W Jones, RP Jones, F Vandelli, P Exton, R Sanderson, E Whatton.

FC/22/45 **Public Questions on items of business included on the agenda:** None.

FC/22/46 **To receive and adopt the minutes of the Full Council meeting held on 22nd March, 2022**

Resolved: the minutes of the Full Council meeting held on March 22nd, 2022 were received and adopted as a true record.

Proposed: Cllr P Smith

Seconded: Cllr Doody

FC/22/47 **To receive and note the minutes of the Planning and Environment Committee meeting held on 22nd February 2022 and 15th March 2022** (Further discussion: to include (1) Neighbourhood plan update)

Agreed: Park Road/Land South of Filands Planning Appeal PL/2021/05209 – amended plans/additional information has been received since the last P&E meeting with a closing date for comment 03/05/22 and response will be sent by Mayor. To request the need for democratic oversight, representation from the planning officer and a strong response to flooding and other issues.

Neighbourhood plan update – This is now in the formal consultation stage, requiring support across the whole community. The consultation finishes 20/5 and it was noted the Community Governance review is also taking place from 18 March - 5 May 2022.

Resolved: The Minutes of the Planning and Environment Committee meeting held on February 22nd and March 15th, 2022, were received and noted.

Proposed: Cllr C Ritchie

Seconded: Cllr G Grant

FC-22-48 To receive and note the minutes of the Town Hall & Facilities Committee meeting held on 16th February 2022

Resolved: The Minutes of the Planning and Environment Committee meeting held on February 16th, 2022, were received and noted.

Proposed: Cllr G Grant

Seconded: Cllr C Doody

FC-22-49 To receive and note the minutes of the Policy and Resources Committee meeting held on 2nd March 2022

Resolved: The Minutes of the Policy and Resources Committee meeting held on March 2nd, 2022, were received and noted.

Proposed: Cllr G Grant

Seconded: Cllr C Doody

FC-22-50 To receive and note the minutes of the Community and Town Promotion Committee meeting held on 17th March 2022.

Queens Jubilee Events

Agreed: To formally request with Abbey, moving the venue of street party from Market Cross to Cloister Gardens for several reasons, purchase of battery PA system rather than hire for a similar costing.

Resolved: The Minutes of the Community and Town Promotion Committee meeting held on March 17th, 2022, were received and noted.

Proposed: Cllr K Power

Seconded: Cllr P Smith

FC-22-51 To approve all Committee meeting dates for the coming civic year

Agreed: To schedule an additional Full Council Meeting on 10th May 2022.

Resolved: The Committee Meeting Dates Schedule was approved and will be published.

Proposed: Cllr S D'Arcy

Seconded: Cllr C Ritchie

FC-22-52 New Councillor recruitment programme and meeting arrangements for co-option interviews

Agreed: The formal applicant will be invited to attend Co-Option Interview on Tuesday 26th April at 5 pm. An Extra. Full Council Meeting will be convened. There is one other applicant who is still considering submitting a formal application.

FC-22-53

To consider way forward with issue at Waitrose Steps

Correspondence has been received, stating that Waitrose is committed to resolving this issue and no timescale has been given.

Agreed: To write and thank Waitrose for the offer of a permanent solution and stress that it is important to manage this within a timescale. Also, to invite Waitrose Senior Managers to meet with representatives of the Town Council when they are at Malmesbury Branch. To make a public announcement that we have secured a continuing commitment for repair from Waitrose and we will be progressing this issue.

Resolved: Mayor to action the above

Proposed: Cllr S D'Arcy

Seconded: Cllr G Grant

FC-22-54

To review draft Business Plan 2022-2025

Agreed: Committees are invited to review this document and feed back amendments to the Clerk. Additional areas to be considered include: CIL, outcome of Community governance review, mayoral projects, CCTV, relationships with Town Team, Malmesbury Live Arts. To report progress to Annual Meeting. It was noted this document will require further financial detail.

FC-22-55

To receive updates from representatives of Malmesbury Town Council on the following organisations;

- **Wiltshire Association of Local Councils** – New advisor Deborah Bourne has been appointed.
- **Society of Local Council Clerks** – nothing to report.
- **Malmesbury Conservation Group** – meeting next month and will update following this.
- **Malmesbury Town Team** – new Visitor Guide produced, to be delivered to all Malmesbury residents and then distributed to hotels, tourist offices, estate agents etc. Online version will be available. Distribution and stock management will be reviewed and assessed. Witch Trial Events are progressing and Guided Walks scheduled for 2.30 pm each Thursday to end of September.
- **Malmesbury and District Twinning Association** - Greek dining event taking place 20/5. X26 booked for coach transfer to Gien. Neibull representatives will be arriving towards end of September.
- **Operational Flood Group** – Resilient Communities Funding available for applications, suggestions will be requested from Flood Wardens.
- **Local Highways & Footpaths Improvements Group** – issue with resident residing at corner of Gloucester Street and Oxford Street reporting road safety incidents will be referred to this group. Pot holes continue to be an issue to this area.
- **Local Youth Network Management Group** - there is a new Elected member to Wiltshire Youth Council and Cllr Grant will offer an invite to attend Malmesbury Town Council.
- **Movies at Malmesbury** – nothing to report.
- **Malmesbury Climate Action Network (Inc. Malmesbury Against Plastics)** – Repair Café is a continued success and connections are starting with other groups.

FC-22-56

To receive an update from the Wiltshire Councillor Gavin Grant: including Community Governance Review

- Car parking charges increase – from 1st April, this will potentially have implications for the Carnival.
- Industrial action from Hills caused much disruption to Wiltshire Council waste and recycling collections.
- Footpath funding significantly increased.
- Community Forum on road safety is currently under refresh/changing officers.
- Community Governance review – a public meeting this week at the Town Hall and it is important for Councillors to be in attendance. With an increase in website site traffic since

distribution of our leaflet, this is an opportunity to make clear to residents about changes to precept and their council tax and reference good governance and community identity. Final decision from Wiltshire Council may be delayed from July to October in order to reach an outcome.

Meeting closed at 9.43 pm.