

Malmesbury Town Council

Minutes of the **Full Council Meeting**

Held at Malmesbury Town Hall on **Tuesday 18th June 2019** at 7.00pm.

PRESENT: Her Worship the Mayor, Councillor J M Exton
Deputy Mayor Councillor C M Ritchie

Councillors: R. Budgen, C C Doody, P J Exton, L G Grant, C Hardwick, W R Jones, K Power, P Smith, H Wallace, F Vandelli

ALSO PRESENT: There was one member of the public present.

APOLOGIES: Cllr Burke, Gundry, Newman.

DECLARATIONS OF INTEREST: None.

PUBLIC QUESTION TIME: None

9. To receive apologies for absence

Apologies for absence were received for Cllrs Burke, Gundry and Newman.

10. To receive and adopt the Minutes of the Town Council Meeting held on the 23rd April and the 7th May 2019.

RESOLVED that the minutes of the Town Council Meeting held on the 23rd April and the 7th May 2019 be received and adopted.

11. To receive the Minutes of the Planning and Environment Committee held on the 14th May and the 4th June.

RESOLVED that the minutes of the Planning and Environment Committee held on the 14th May and the 4th June be received and adopted.

12. To receive the Minutes of the Policy and Resources Committee held on the 5th June.

RESOLVED that the minutes of the Policy and Resources Committee held on the 5th June be received and adopted.

13. To consider and note the internal Audit report.

The Internal Audit report for 2018/19 was noted, and the recommendations generally acknowledged and accepted. It was noted and recognised that the Councils current work in respect of modernising its financial controls, banking methods, and routine financial and stock handling practices were aligned with the report's recommendations. A draft Risk register is to prepare and due to be presented by the Town Clerk to the Policy and Resources Committee and Full Council in July.

14. To approve the Accounting statement of the 2018/19 Annual Governance and Accountability Return.

Cllr Ritchie queried the Accounting statement in respect of the 'Borrowing' declaration sums, suggesting there may have been a transcription error when producing the statement. The Town Clerk undertook to check the declaration figures.

RESOLVED to do the Accounting Statement at an extra –ordinary Full Council meeting on the 25.6.19.

15. To agree the assertions and sign the Governance Statement of the 2019/19 Annual Governance and Accountability Return.

It was not possible to proceed with the assertions until item 6 was resolved and completed.

RESOLVED to do the Governance Statement at an extra –ordinary Full Council meeting on the 25.6.19

16. To consider and nominate a second Council representatives for Twinning Association.

RESOLVED Cllr P Exton would be the second representative for the Twinning Association.

17. To consider the reinstatement of a Town crier.

The matter of reinstatement of a Town crier was considered. A number of personnel and resource implications were highlighted that would need further investigations and consideration.

RESOLVED to refer the matter to the Policy and Resources Committee for further consideration.

18. To note the resignation of Cllr Wallace as the primary Council representative for Malmesbury District Transport Group, and re-consider a replacement nominee if required.

RESOLVED to defer this matter pending the review of the Councils position with the Malmesbury and District Transport Group.

19. To consider supporting a formal representation of complaint to the John Lewis Partnership regarding Waitrose's positional response to the matter of 'Waitrose Steps'. (Report No 2).

Cllr Grant updated the Council on the position in respect of the 'Waitrose Steps'.

Resolved for the Council to make a formal representation to the John Lewis Partnership/Waitrose to express their dissatisfaction at the at Waitrose's response to the issue of the steps.

20. To receive a brief update from Wiltshire Councillor Gavin Grant.

Cllr Grant updated the Council on the following matters;

- Aldi's new store
- The Local Government Boundary Commission public consultation for the Malmesbury Division
- Malmesbury Area Board Local Youth network
- Waitrose Steps
- Abbey House
- New Leadership at Wiltshire Council

Date of next Full Council Meeting: 23.7.19