

## Report No.1

### Report to Town Council 19<sup>th</sup> February 2019

#### MTC Draft Business Plan Appendix 5

##### 1. Purpose of the report

- 1.1 To invite members to consider and advise on the “As Is” objectives of the Town Council and the Service Committees for inclusion in Appendix 5 of the Draft MTC Business Plan.

##### 2. Background

- 2.1 A Working Group of P&R is creating the MTC Business Plan. Part of this Business Plan is its Appendix 5 which supplements the description of the existing responsibilities of Full Council and the Service Committees, as listed in Standing Orders, with Council’s and Committees’ “As Is” current objectives, expressed in “leadership language”.
- 2.2 Appendix 5 has been presented to the Service Committees P&R, TH&F, C&TP and P&E on the dates noted in the attached draft copy of Appendix 5. Those committees recommended their own description of objectives as noted.
- 2.3 On 5<sup>th</sup> February 2019, P&R also recommended the text of “As Is” objectives for the Town Council as a whole.
- 2.4 It should be noted that because the Joint Burial Committee is currently in the process of changing its nature, no “As Is” objectives can be worded at this moment.

##### 3. Proposal

- 3.1 Full Council is requested to approve, or advise changes to, the text describing the Town Council’s and Service Committees’ “As Is” objectives in the Draft Business Plan Appendix 5 version 0.5 dated 8th February 2019.

##### 4. Financial Implications and Risks

- 4.1 Restating the Town Council and Committees’ existing activities as objectives is considered to incur no new financial implications or risks.

##### 5. Recommendation

- 5.1 Committee is requested to advise as per 3 above.

Cllr John Gundry  
Deputy Chair, Policy and Resources Committee  
8<sup>th</sup> February 2019