

## **Malmesbury Town Council**

Minutes of the **Community & Town Promotion Committee Meeting**  
Held in Malmesbury Town Hall on **Thursday 9<sup>th</sup> June 2022** at 7.00pm.

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**Present:** Cllrs K Power (Mayor – Ex Officio), Cllr C Doody (Chair) Cllr F Vandelli, Cllr R Sanderson

**Also present:** Lisa Dent (Dep Town Clerk)

The meeting was opened at 7.06 pm. by Chair C Doody. A brief verbal report was given on the recent Platinum Jubilee Events which were received exceptionally well with much positive feedback. The family orientated events were well attended and thanks was given to Cllr Sanderson for his assistance with donations and his support for the Beacon event. All staff were also thanked and the accounts will now be finalised.

**C&TP/22/40 To receive declarations of interest.**

None received

**C&TP/22/41 To receive apologies.**

Apologies received from Cllrs F Smith, C Ritchie and E Whatton

**C&TP/22/42 Public question time in respect of items included in this agenda**

There were no public questions.

**C&TP/22/43 To approve minutes of meeting held on the 14<sup>th</sup> April 2022**

The minutes of the meeting were approved and signed as a correct record.

The following clarification to Minute C&TP/22/37 - The request for further funding of £1,500 to increase Youth work in the Town - F Vandelli advised the actual cost of the increase would be £3000 and therefore we would be looking to secure match funding of £1500 alongside our £1500 contribution should we progress this matter. There are several options such as applying to Area Board, Malmesbury League of Friends and the Rise Trust.

**C&TP/22/44 To approve minutes of meeting held on 3<sup>rd</sup> May 2022**

The minutes of the meeting were approved and signed as a correct record.

**C&TP/22/45 To receive income & expenditure report**

The report was noted.

Queries: £2500 allocated for Jubilee not showing on report.

Promotional Act and Marketing actual year to date £1116 requires explanation as seems excessive. St Aldhelms Fair expenditure in the region of £70 not showing. Clerk will respond.

Signed ..... Date.....

**C&TP/22/46 To appoint representative to Health and Wellbeing Forum**

It was agreed that Cllr C Doody will continue in this role.

**C&TP/22/47 To consider organisation of event to promote volunteering in town and if agreed, to set a budget and working group (report F Vandelli)**

Alexa Davies (Community Engagement Manager/Wiltshire Council) has offered to assist with providing information on local volunteering opportunities. A leaflet would be compiled which would be available after the event for collection in the Town Hall and also at the library. The event would involve liaison with local community groups and charities and a budget of £100 for leaflets and refreshments was agreed. The Old School Room was suggested as a venue where people can walk-in from the street entrance. The Town Council website will be used to promote and inform on this event and the leaflet will be available here to view and download. Cllr Vandelli will continue to progress the event arrangements.

*Cllr Sanderson joined the meeting at 7.35 pm*

**C&TP/22/48 To consider organisation of activity trail with the Wiltshire Outdoor Learning Team and if agreed, to set budget and working group (report Cllr Vandelli)**

Whilst we are unable to fully fund the trail, it was agreed we would commit £450 (transfer from St Aldhelms Fair) and request WOLT seeks additional funding from outlying parishes and organisations and Cllr Vandelli will continue to liaise with WOLT. It was confirmed that WOLT will provide administration and risk assessment for the trail.

**C&TP/22/49 To consider design of bag to be produced (report CM)**

With no new artwork in place, it was agreed that Cllr Doody will contact The Stencil Shed to enquire if they would be willing to offer copyright of their artwork free of charge. It was thought they have several suitable designs and Cllr Doody will circulate these, should they agree to accepting our terms, for agreement on the chosen image.

**C&TP/22/50 A verbal update on current projects  
Malmesbury in Bloom**

Sponsorship received currently in the region of £2800, there is an accurate breakdown and this will be forwarded. It was noted that the flower planters to Market Cross and Lower High Street are now in place, thanks to our Grounds Team. For the ceramic plaque, Cllr Vandelli will approach Christine Ratcliffe to commission this and would also look into an award in a sustainable medium such as glass. A suitable gift for Piers who will be judging entries, will be arranged in due course. The Library has been booked for the Art Exhibition and judging will take place at the Town Hall. Cllr K Power will liaise over availability to attend judging. Presentations will take place on 16<sup>th</sup> September and we will need to recall the cups for engraving. Helen is requesting The Wilts and Gloucester Standard sponsor the children's prizes and we await confirmation. Cllr Power has a schedule of important dates and will circulate this.

**High Street Gallery**

This will be managed from the Town Hall office, starting with letters being sent to shops and artists. Cllr Power has a schedule of important dates and will circulate this.

**Womad**

It was agreed we would allocate £150 to lucky dip (no plastic) prizes and lolly pops for children. Cllr Vandelli will lead on this event.

Cllr Power will arrange for Lady Lansdowne to attend to dedicate the Cuckingstool tree. Cllr Sanderson is investigating sponsorship to provide plaques for the 6 other trees planted for the Jubilee.

The local Brownies still intend to plant their trees and we await confirmation of the locations. We have allocated 4 suitable places at St Aldhelms Mead and outside the school was also being considered.

**Schedule of events for remainder of year**

It was agreed it may be appropriate to leave space for Mayors Events from September to late night shopping.

For the next meeting Cllr Sanderson will provide a report requesting agreement by Town Hall and Facilities Committee that the Beacon is to remain in situ at Cuckingstool Mead.

Meeting closed at 8.30pm