

Malmesbury Town Council

Minutes of the **Community & Town Promotion Committee Meeting**
Held in Malmesbury Town Hall on **Thursday 29th September 2022** at 7.00pm.

Present: Cllrs C Doody (Chair), F Smith, R Sanderson

Also present: Lisa Dent (Deputy Town Clerk), Cllr L Wood. 2 members of the public.

Public Speaking: 2 representatives from Caerbladon Gallery were in attendance. With aspirations to collaborate with the John Bowen gallery in a strategic approach and hiring this space for community art projects, the booking process for the gallery was discussed (currently booked 3 years in advance). We would be unable to accommodate the proposed Caerbladon Arts Festival due to our bookings and it was agreed that Caerbladon Gallery would be added to the wait list for any cancellation opportunities.

One member of the public left at 7.40 p.m.

C&TP/22/59 To receive declarations of interest.

None received

C&TP/22/60 To receive apologies.

Apologies noted from Cllrs Ritchie, Vandelli and Power (Ex Officio)

C&TP/22/61 Public question time in respect of items included in this agenda

There were no public questions.

C&TP/22/61 To approve minutes of meetings held on the 14th July 2022

The minutes of the meeting were approved and signed as a correct record.

C&TP/22/62 To receive the Income and Expenditure report

The report was noted.

Jubilee expenditure to be amended and recirculated.

C&TP/22/63 'Round up' on Jubilee events 2022

Lady Lansdowne visit will take place in the near future, dates and times to be agreed.

Tree plaques

Design is to be agreed at a future meeting alongside whether to mount on stone base or ground stake. We will require 6 plaques and it was decided individual plaques were preferable and our Grounds Team will be consulted. Quotes/costings to be provided when available.

C&TP/22/64 To consider : removal/disposal of glass cabinet in the John Bowen gallery

It was agreed that the cabinet is no longer required and could be advertised on the town council website and social media, free of charge and must be collected. A donation to the Mayor's charity would be welcome.

C&TP/22/65 To consider: Donation of MTC commission to charity

It was agreed we would be unable to action this donation.

C&TP/22/66 Upgrade of Station Car Park area: repairs to benches: town info display

A large map has recently been placed on the noticeboard. It was agreed that we should request the Grounds Team to make any repairs necessary to the benches, which are owned by Wiltshire Council. We will review our current provision of tourism and historical information displays/board/plaques at a later meeting.

Current Projects

C&TP/22/67 Caerbladon Arts Festival

See Public Speaking, Caerbladon will be offered any John Bowen gallery cancellations in accordance with the waitlist.

C&TP/22/68 Late Night Shopping

The Terms of Reference was adopted.

Late night shopping working group is confirmed as Cllrs Doody, F Smith, K Power, P Smith, C Ritchie, G Grant S D'Arcy, P Exton, L Wood and volunteers S Wilde and J Exton. It was confirmed that the cost of indoor and outdoor stalls will remain the same as last year. 'Save the date' notice to go out tomorrow on the town council website, to noticeboards and social media. The next Late Night Shopping Working Group meeting will be 19th October 2022.

C&TP/22/69 Organisation of Volunteer Event

Andrew Jack is the new Strategic Engagement and Partnership manager at Wiltshire Council and we are making contact regarding this event, which would be held in 2023.

C&TP/22/70 Shopping Bags

Cllr Wood will be lead on this item, we currently need to find appropriate artwork.

C&TP/22/71 Malmesbury In Bloom

Arrangements are in place for this event and our photographer will be in attendance. All councillors welcome to attend.

C&TP/22/72 High Street Gallery review

This was a very successful initiative with 9 items being sold. Thanks were offered to all staff at Tourist Information office for their support.

C&TP/22/73 Womad 2022

A successful event, thanked to Cllr Vandelli for organising and councillors for assisting.

C&TP/22/74 Communita

This event is still in the planning stages and may be nearer to Christmas, Celebrating Age Wiltshire would like to be involved.

Projects 2023

C&TP/22/75 Beating of the Bounds

Churches in Malmesbury will be involved in this event which will take place in the first half of May 2023.

C&TP/22/76 Coronation of Charles III

We await announcement of the date, there may be an opportunity to incorporate a Freedom of the Town and involve local school children.

The meeting closed at 8.40 p.m.