

Malmesbury Town Council

Minutes of the **Community & Town Promotion Committee Meeting**
Held in Malmesbury Town Hall on **Thursday 14th October 2021** at 7.00pm.

Present: Councillors: K Power (Chair), F Smith, C Ritchie, RP Jones & C Doody

Also present: Claire Mann (Town Clerk)

C&TP/21/91 To receive declarations of interest.

None received

C&TP/21/91 To receive apologies.

Apologies received from Cllrs E Whatton & R Sanderson

C&TP/21/93 Public question time in respect of items included in this agenda

There were no public questions.

C&TP/21/94 To approve minutes of meetings held on the 16th September

The minutes of the meetings were approved and signed as a correct record.

C&TP/21/95 To receive income & expenditure report

The report was noted by members. It was agreed that the remaining gift voucher that had been donated would be used to purchase some of the prizes for the competitions. The Clerk was also asked, in the absence of Cards for Good Causes this year, if some of the charities could be contacted to find out if MTC could sell the cards on the charities behalf with no expectation of commission.

C&TP/21/96 To receive a report from the Tourist Information Centre

The report was noted by the Committee. Thanks were expressed to Helen & Yvonne.

C&TP/21/97 To consider a report from the LNS W/Group on progress and to allocate budget for Christmas projects, Best Dressed Window, £120 & High St Plus Christmas Movies £120

Cllr F Smith reported that the Booking Form had been updated and was now available, stall bookings are now coming in. Cllr Ritchie reported that Cllr D'Arcy will be overseeing activities & Stewarding on the night. Cllr RP Jones will work with Cllrs Smith & Exton to organise the Indoor Market and Cllr Whatton will be approached also.

It was agreed to set up a Facebook Poll again this year to determine the Christmas Window winner and £120 would be allocated to each competition.

The draft Terms of Reference of the Working Group were also agreed.

C&TP/21/98 To consider budgetary requirements for 2022/23 and determine projects/events to take forwards

It was agreed that the budget will be set at the next meeting. Cllrs were requested to consider the following events for proposals to the November meeting;

- Queen's Platinum Jubilee
- Anniversary of the Malmesbury Witch Trials
- Cycle Friendly Malmesbury
- Hobbes Event
- High Street Plus Gallery
- Tunnels
- St Aldhelm's Fair
- Malmesbury in Bloom – Britain in Bloom
- Late Night Shopping
- CommuniTea
- Youth Art Exhibition
- Summer Trail
- WOMAD
- Youth Provision/WOLT event

Cllr Ritchie proposed that a report is presented to P&R to request a paid retainer for communications etc. It was resolved that the report would be prepared by Cllr Vandelli and presented to the next meeting.

C&TP/21/99 To receive a verbal LYN & Rise Trust update.

Cllr Vandelli reported that the LYN hadn't met in a while and would pursue to arrange a meeting. It was also noted that the Rise Trust will be meeting in the Town Hall weekly from the 5th November.

C&TP/21/100 To receive verbal reports on current projects;

Thomas Hobbes Joint Project

Cllr Ritchie reported that the working group had met virtually and are working towards ways of increasing the presence of Thomas Hobbes in Malmesbury.

Tunnels Project

Cllr Power reported that she hoped there would be more to report in January or February.

Committee's Strategy for High Street & Tourism

Cllr Sanderson was not present to report.

High Street Plus Art Gallery

Cllr Power reported that the initiative had been a great success and it is hoped it will continue next year.

Malmesbury in Bloom inc. new award for next year

Cllr Doody reported that Cllr Ritchie and Ruth had been a great help on the evening and that it had been a very successful and well attended evening.

Meeting closed at 8.35pm

Signed.....Date.....