

Malmesbury Town Council

Minutes of the **Community & Town Promotion Committee Meeting**
Held in Malmesbury Town Hall on **Thursday 13th October 2022** at 7.00pm.

Present: Cllrs C Doody (Chair), Cllr L Wood, K Power, C Ritchie

Also present: Lisa Dent (Deputy Town Clerk)

C&TP/22/79 To receive declarations of interest.

None received

C&TP/22/80 To receive apologies.

Apologies noted from Cllrs F Smith, R Sanderson

C&TP/22/81 Public question time in respect of items included in this agenda

There were no public questions.

C&TP/22/82 To approve minutes of meetings held on the 29TH September 2022

The minutes of the meeting were approved and signed as a correct record.

C&TP/22/83 To receive the Income and Expenditure report

The report was noted. Jubilee expenditure and donations were noted. Balance of £549.95 remaining for purchase of Jubilee tree plaques.

C&TP/22/84 Jubilee 2022

Lady Lansdowne visit will take place in the near future, dates and times to be agreed. Cllr Power will keep committee updated.

Tree plaques project is progressing and will be included at next meeting.

C&TP/22/85 To Consider: Quotes for reproduction of Walks Around Malmesbury (report CM)

It was agreed that further information is required, such images/artwork used on cover, selling price, type/quality of paper. To defer to next meeting.

C&TP/22/86 To consider : Current provision with a view to improvement of historical information display boards/plaques (report LD)

It was agreed there may be an opportunity to integrate such displays and an opportunity to extend discussions across other groups such as Town Team, Explore, Conservation Group, Athelstan Museum etc to include a wide range of opinions and expertise. It was agreed we would like to arrange a meeting of representatives of these groups and include councilor representative from C&TP for a preliminary discussion at the Town Hall to take ideas forward.

C&TP/22/87 To consider: Policy for Market Cross Hire

The current policy was reviewed. It was agreed that the policy should be updated to include that Malmesbury Town Council require evidence/information of public liability insurance held at the point of booking. No exclusions will be made re saleable items, which are detailed in the policy.

Current Projects

C&TP/22/88 Late Night Shopping

Current stall bookings total 5 indoor and 17 outdoor and arrangements by the working party are progressing well. It was noted that Charity Christmas cards have been delivered to TIC and Cllr Power will provide cards for sale and this income will be credited to the Mayor's charity.

C&TP/22/89 Organisation of Volunteer Event

It was agreed it would be beneficial to reserve space at the Town Hall for this event as soon as possible at the earliest around 25th March 2022. Cllr Vandelli to be consulted and any arrangements will be circulated.

C&TP/22/90 Shopping Bags

The project has been taken over by Cllr Wood. With the quote finalised for 250 reg and 250 grey and the supplier agreed, the next step is to source artwork for the design. Further information regarding this project will be sent to Cllr Wood.

C&TP/22/91 Communittea

This tea party for older residents will take place either 5th or 15th December at the Town Hall. Celebrating Age Wiltshire will provide entertainment and £50 donation towards transport and refreshments. Cllr Power will continue with arrangements.

Projects 2023

C&TP/22/92 Beating of the Bounds

This will take place Sunday 14th May 2022 and will involve local children and Malmesbury Churches.

Britain in Bloom

To undertake an entry require much organisation with an outside group of volunteers and it was agreed we would not progress this in 2023.

Coronation of Charles III (Freedom of the Town and other community events)

It was requested that Claire Mann Town Clerk make contact with Hullavington Barracks to make enquiries into availability for a Freedom Of the Town procession.

Councillor volunteers to Coronation events working party to be opened up to all councillors and Cllr Doody will send this communication.

Meeting was closed 8.40 p.m