

## **Malmesbury Town Council**

Minutes of the Community and Town Promotion Committee meeting held in the Hobbes Parlour, Malmesbury Town Hall on Thursday 21<sup>st</sup> November 2019, commencing at 7pm

---

**Present:** Cllr F Vandelli (Chair) Cllr K Power (Vice Chair) Cllr H Wallace  
Cllr P Exton

**Also present:** Deputy Town Clerk

**CTP/55. To receive apologies of absence**

Apologies received from Cllrs Hardwick, Grant & Doody

**CTP/56. To receive declarations of interest**

None

**CTP/57. Public Question Time in respect of items included in the Agenda.**

None.

**CTP/58. To receive and approve the minutes of meeting held on 17<sup>th</sup> October & extraordinary meeting held on the 29<sup>th</sup> October**

Minutes were signed and approved as a correct record of the meetings.

**CTP/59. To receive income & expenditure report**

The income & expenditure report was noted. The Clerk was asked for a breakdown of each expenditure code and to check the GWW payments to date.

**CTP/60. To receive a report from the Working Group of the Community Tea held in October (Cllr H Wallace)**

Cllr Wallace gave a summary of the event. Various points were noted that could be improved upon next year. Thanks were expressed to all who helped.

**CTP/61. To receive a report on MTC participation at WOMAD 2019 (Cllr C Hardwick).**

In the absence of Cllr Hardwick a report had been circulated noting the successes and difficulties of the event. Thanks were expressed to Cllr Hardwick for all of her work.

**CTP/62. To consider membership of Visit Wiltshire for the coming year (£430.00+vat)**

It was **resolved** to continue with Visit Membership for the coming year.

**CTP/63. To consider purchase of 8 x new flower tubs at a total of £1302.00 +vat**

It was **resolved** to put the request to the Policy & Resources Committee meeting on the 4<sup>th</sup> December as this would exceed the budget.

**CTP/64. To consider C&TP budgetary requirements for the year 2020/21 (report attached)**

It was **resolved** that the Community & Town Promotion Committee anticipates expenditure of;

- 4243 Promotional Activities & Marketing £2,750.00
- 4244 Malmesbury in Bloom £2,000.00
- 4148 Youth Provision £3,500.00
- 4147 Card Machine £250.00 TH&F will be asked for balance
- 4145 Stock Purchases £3,000.00
- 4071 Projects £2,850.00

And income of;

- TIC sales £5,000.00
- Gallery Sales £100.00
- Malmesbury in Bloom donations £00.00

The projects code would be broken down as follows;

- Malmesbury In Bloom competitions & presentation Evening £400.00
- WOMAD £200.00
- Community Afternoon Tea £250.00
- Late Night Shopping £650.00
- Family Summer Trail £200.00
- St Aldhelm's Fair £650.00
- Youth Art Exhibition £75.00
- VE75 £400.00

**CTP/65. To consider reprint/distribution of Festival Town Guide 2020 (report attached)**

It was **resolved** to accept the quote for £298.00 to print 9500 copies of the leaflet. The quote from Glide Media was accepted to distribute the Leaflet and that the leaflet will contain;

- VE75
- Malmesbury Beer Festival
- St Aldhelm's Fair
- Malmesbury in Bloom
- WOMAD
- Malmesbury Carnival – to include Petticoat Lane date also
- Flying Monk Arts Trail
- Late Night Shopping
- Guided Walks around Malmesbury
- Heritage weekend
- Wessex Week
- Thomas Hobbes Festival
- Family Trail

If it is confirmed that Boondocks will be taking place in 2020 it was agreed that it should also be included

**CTP/66. To receive an update from the St Aldhelm's Fair Working Group**

A meeting of the Working Group had taken place recently and plans are moving forwards well.

**Meeting closed at 8.51pm**

Signed..... Date.....