

Malmesbury Town Council

Minutes of the meeting of the Community and Town Promotion Committee held in the Hobbes Parlour, Malmesbury Town Hall on Thursday 17th October 2019, commencing at 7.00pm

Present: Cllr F Vandelli (Chair) Cllr H Wallace Cllr K Power (Vice Chair)
Cllr P Exton Cllr C Doody Cllr C Hardwick

Also present: Committee Clerk

CTP/37. To receive apologies of absence

Apologies received from Cllr Grant

CTP/38. To receive declarations of interest

None

CTP/39. Public Question Time in respect of items included in the Agenda.

None.

CTP/40. To receive & approve the Minutes of meeting held on 19th September

It was **resolved** to amend the wording of CTP/34 to 'the LYN had supported grant funding from the Area Board'. Minutes approved and signed.

It was resolved that following the last meeting, if no literature is forthcoming in the near future from the Explore Malmesbury initiative, the C&TP would pay for a reprint of the Walkers Guide to be available free in the information centre.

CTP/41. To receive Income & Expenditure report.

The report was noted by members, Cllr Vandelli stated that the invoice for the provision of the Youth Club had been received by the Town Clerk but that the figure exceeds that as previously agreed. In the event that the Town Clerk is unable to reduce the bill, it was agreed that funding would be sought from P&R.

Cllr Vandelli requested that details for the donations received for the floral displays are investigated as to which financial year they are accounted in/paid from.

It was agreed that the expenditure for the two double tiered planters be paid from nominal code 4243 rather than 4244.

CTP/42. To consider colour scheme for floral displays for 2020 – report to follow

It was agreed that as 2020 will be the year that VE 75 will be celebrated, the floral displays should be themed with the colours of the Services ie red, navy & light blue, with white to mark the peace aspect.

CTP/43. To receive and adopt Terms of Reference for the St Aldhelm's Fair Working Group – report to follow

Members noted the Project Plan for the event and actions listed. It was agreed that the ToR would be approved and budget set at the next meeting.

CTP/44. To receive a report on the School Art Exhibition

Members noted the report and it was agreed that the C&TP would fund the reception/launch again next year.

CTP/45. To receive a report on Late Night Shopping

The C&TP Committee noted the email from Cllr Grant and it was **resolved** that the working group has the authority to spend up to £600.00 from the budget on the event.

CTP/46. The 'Welcome to Wiltshire' glossy guide

It was agreed that Cllr Vandelli will look into the distribution of the guide & to make further enquiries.

CTP/47. To receive a report on Single Use Plastic development

Members noted the report and it was **resolved** that the C&TP committee will reduce its dependence on single use plastics across the functions that it is responsible for.

CTP/48. To receive a verbal update on WOMAD

It was agreed to defer this item to the next meeting.

CTP/49. To consider the hosting of a Wiltshire's Market Towns Forum event

Cllr Power's report was noted and it was **resolved** that MTC will host a Wiltshire Market Towns Forum event in early 2020 and that Cllrs Power & Vandelli will work with the Town Clerk on the event.

Meeting closed at 8.40pm