

Malmesbury Town Council

Minutes of the meeting of the Community and Town Promotion Committee held in the Hobbes Parlour, Malmesbury Town Hall on Thursday 4th April, commencing at 7.00pm

Present: Cllr J Exton (Vice Chair) Cllr C Burke Cllr H Wallace
Cllr G Grant Cllr C Doody
Cllr C Hardwick

Also present: Cllr P Exton, Committee Clerk & R Spencer-Williams

1. Apologies received from.

Cllrs P Smith & Vandelli.

2. Declarations of Interest.

None

3. Public Question Time in respect of items included in the Agenda.

None.

4. To receive & approve the Minutes of meeting held on 7th March 2019.

Minutes approved and signed as a correct record. It was resolved that the Committee Clerk would contact the previous Finance Officer for the Hare Trail and express that the committee feels the response forwarded was ambiguous with regard to the outstanding payment for the Passports

5. To receive Income & Expenditure report.

The report was noted by members. It was agreed that following a conversation with the accounting software team, accounting techniques will be different for next year.

6. To disband the working group for St Aldhelm's Fair & re-define Terms of Reference for the organisation of the St Aldhelm's Children's Activity Day

New Terms of Reference were agreed by the Committee and membership of the working group was noted. Cllr J Exton will contact the group to organise a meeting.

7. To consider the co-option of Ashton Scott from the Town Team onto the WOMAD working group.

It was resolved that Ashton Scott would be co-opted onto the working group for WOMAD

8. Updates & reports from the C&TP working groups

I. St Aldhelm's Activity Day

The event/project plan had been circulated to all members. It was noted that the projects budget is overspent by £30 in the financial year 18/19. It was resolved that £10 would be spent via facebook to maximise the reach to families who might attend the event.

II. Malmesbury in Bloom competitions

Progress is ongoing and letters will be printed to all businesses/residents in the High Street.

III. WOMAD

The number of tickets is as yet unresolved. Historically the Town Council has received 16 but there had been a limit of 10 on the WOMAD website, this will be looked into.

IV. Youth Art Exhibition

The date & booking form is yet to be confirmed.

V. Community Awareness Tea

It was resolved that Cllr Wallace is the new Chair of the working group and that Cllr Burke will also be on the working group. A further update will be available at a future meeting.

Meeting closed at 8.10pm

Signed..... Date.....