

# BAY SUSPENSION

Applicant Details	
Applicant Name: -	AtkinsRealis on behalf of Wiltshire Council
Address: -	County Gate County Way Trowbridge Wiltshire
Post Code: -	BA14 7FJ
Telephone Number: -	01225 730367
Details of Suspension	
Start date	7 <sup>th</sup> March 2024
End Date	7 <sup>th</sup> March 2024
Total number of days	1
Estimated number of bays <i>1 bay is 1 car length (approximately 5 metres)</i>	7 bays
Location <i>(Please include as much detail as possible for the location, i.e., loading bay outside of number 1.)</i>	Market Cross, Malmesbury – 7no. unmarked / time restricted bays to front of The Whole Hog / Rajah. Approx. 10m either side of column. (4no. to east side, 3no. to south west side) Refer to attached plan showing approximate extents <b>Project location I</b>
Reason for request <i>If the bay suspension is for the placing of a skip, please include a copy of the skip licence with your bay suspension application</i>	To undertake work on behalf of Wiltshire Council to replace 1no. street lighting column with new and attach CCTV equipment. All works for Wiltshire Council and undertaken by Wiltshire Term Maintenance Contractor (Milestone)– Letter of Authority attached to rear of application.
Charges	
Non-chargeable bays ( <i>i.e., Loading bays, time limited bays</i> )	<b>£20.00 per bay per day</b>
Chargeable bays ( <i>i.e., Pay and display bays, permit holders only bays</i> )	<b>£30.00 per bay per day</b>
Payment (please tick)	
Credit/Debit card payment	<input type="checkbox"/>
Telephone number to contact to take payment	
Cheque enclosed for required amount ( <i>Made payable to Wiltshire Council</i> )	<input type="checkbox"/>
Please tick if you require a receipt for payment	<input type="checkbox"/>

## Terms and Conditions

I agree to abide by the terms and conditions as detailed overleaf.

Signed: **Stuart Brown**



Date: **29/01/2024**

*For Office Use only*

Receipt Number: -

Officer: -

Date: -

**PLEASE ALLOW 14 DAYS NOTICE**

## **BAY SUSPENSION TERMS AND CONDITIONS**

1. The definition of a bay is 1 one car length (approximately 5 metres)
2. The charge is £30.00 per chargeable parking bay, per day and £20.00 per non-chargeable bay, per day. Payment should be made by credit/debit card or cheque. All cheques should be made payable to Wiltshire Council. Please do not enclose cash with the application form.
3. Bay suspensions are non-refundable. Carrying over any unused days to another suspension is not permitted. In the event of amendments, additional charges may apply.
4. If vehicles are parked in the suspended area during the specified times, that are not permitted, the Council is unable to remove them. Whilst the Council will do what it can to ensure the area is kept clear, they cannot be held responsible should the area not be clear of vehicles and a refund will not be issued.
5. Wiltshire Council requires at least 14 days' notice to authorise a request for a bay suspension.
6. On-Street equipment (such as signs, cones etc.) provided by Wiltshire Council Parking Services may not be moved or altered.
7. Where a bay suspension is granted, while the object or vehicle is in the suspended parking bay(s), it must be in use for the purpose specified, at all times during the suspension. If a Civil Enforcement Officer attends and believes that the suspension is not being used for the reasons specified in the bay suspension request, a Penalty Charge Notice may be issued to any unauthorised vehicle parking within the suspended parking place.
8. You will be liable for any damage caused to the suspended parking bays.
9. If the bay suspension is for the placing of a skip please include a copy of the skip licence with your bay suspension application.

### **Data Protection**

*This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see <http://www.wiltshire.gov.uk/council/dataprotection/nationalfraudinitiative.htm> or contact Parking Services, Wiltshire Council, Monkton Park, Chippenham, SN15 1ER. Tel: 01249 706131 or email: [parking@wiltshire.gov.uk](mailto:parking@wiltshire.gov.uk)*



The Whole Hog

6

Market Cross

Cuttin-Um Palace

Market Cross

Dorothy House  
Beauty Shop

LOCATION I

RED = REPLACEMENT COLUMN LOCATION  
BLUE = SUSPENDED BAYS (7NO. TOTAL)

4NO. EAST, 3NO. SOUTH WEST

BAYS / AREA SUSPENDED FOR  
CONTRACTOR VEHICLES / ACCESS

Premier Express  
Convenience store

Malmesbury  
Market Cross

Walker Leonard  
Butcher shop

Beauty by Clinta

17  
2A

3a

Google

Market Cross

1

3

21<sup>st</sup> December 2023

County Hall  
Bythesea Road  
Trowbridge  
Wiltshire  
BA14 8JN

Dear Sir/Madam,

**Wiltshire Council Professional Highway Consultancy Services  
Works proposed within the Wiltshire Council authority area .**

This letter is to confirm that AtkinsRealis consulting engineers are acting for Wiltshire Council as local highway authority in connection with the provision of professional highway consultancy services. This includes day to day management of traffic signals, street lighting, collision investigation and recharges for damage to highway infrastructure.

AtkinsRealis were awarded the Wiltshire Highways Consultancy Contract which started on 1<sup>st</sup> December 2019 and is for 7 years. Their address details are:

AtkinsRealis  
County Gate  
County Way  
Trowbridge  
Wiltshire  
BA14 7FJ

I would be grateful if you could cooperate with Atkins in the same manner as if you were dealing direct with the Council so they are not delayed in carrying out works requested by us.

If you require any further information, please let me know.

Your cooperation is appreciated

Yours sincerely



David M Thomas  
Head of Highways Asset Management & Commissioning  
Direct Line: 01225713312  
E mail: dave.thomas@wiltshire.gov.uk