



Malmesbury Town Council

Room hire price list effective 6th September 2024

Room hire prices are per hour except for Wedding Ceremonies

	Assembly Room	Wesleyan Hall	Old School Room	Malting Hall	Hobbes Parlour
Commercial & Social/ Private hire					
Mon-Fri Day hire 9-5pm* <small>*(Up to 4.30pm Fridays)</small>	£25	£25	£20	£20	£12
Mon-Fri Eve hire** <small>** (From 4.30pm Fridays)</small>	£30	£30	£25	£25	£20
Saturday hire up to 11pm	£30	£30	£25	£25	£20
Saturday 11pm –to Sunday midnight	£50	£50	£45	£45	£35
Bank Holiday	£70	£70	£70	£70	£70
Community Rate	*See below for definition of eligibility				
Mon-Fri Day hire	£10	£10	£10	£10	£10
Mon-Fri Eve hire	£10	£10	£10	£10	£10
Saturday hire up to 11pm	£25	£25	£20	£20	£15
Saturday 11pm to Sunday midnight	£50	£50	£35	£35	£30
Bank Holiday	£70	£70	£60	£70	£70
Event Rate Setting up/ take down / Green room	£15	£15	£15	Free of charge	Free of charge

Bar can be hired additional to Wesleyan and Kitchen (if Assembly Room not booked) for £30 per hour.

Kitchen can be hired additional to Assembly Room and Bar (if Wesleyan not booked) for £30 per hour.

N.B. Any organization booking a repeat slot, for the duration of term time for the Assembly Hall, Wesleyan Room or Malting Hall, following completion of an initial 10 week booking, will receive a 25% discount against each subsequent term time booking.

Cloister Gardens & St Aldhelms Mead – Outdoor Spaces

Charity/Non-Commercial Hire Rate	
Mon-Sun Hire	£20 per day £10 half day
Commercial & Social/Private Hire Rate	
Mon-Sun Hire	
Small commercial (100 people or fewer)	£150 per day £20 per hour
Large commercial (101-499 people)	£400 per day £30 per hour
Large commercial (500 + people)	£600 per day £40 per hour
Advertising/TV shoot	£1,000 per day
Litter picking	£20 per hour

Additional fees based on usage for litter picking after event, use of water/electricity to be decided on an-hoc basis.

Personal Training	
Mon-Sun Hire	£180 Annual fee for Fitness/Personal training hire (single site)
	12-month permit – maximum 6 hours per week
Number of participants	Free for up to 5 £5 per session for 5-10 participants £10 per session for 11-20 participants £15 per session for 21 and above participants

Wedding Ceremonies

WEDDING CEREMONIES Without Reception:	Monday – Friday £300.00	Saturday £420.00
	Includes setting up, administration input & caretaker	Sunday/Bank Holiday £600.00
With Reception: Anytime – 25% off the ceremony fee, if reception is also booked at the Town Hall, Cloister Gardens and St Aldhelm’s Mead		

**Community Charge Definition: This rate applies to the use of the town hall to deliver benefit to individuals, groups and audiences from the wider Malmesbury Area (the Town, St Paul’s without and Brokenborough). These benefits to be provided directly through the activity undertaken by the hiring of Town Hall room(s) providing that the organization, group or individual using these facilities is a registered charity, Community Interest Company, (CIC), local, not for profit community group, or local resident and is not seeking to make personal, private or commercial gain from the activity being undertaken (a nominal charge to cover the hire of the facility will not be viewed as a commercial gain).*