

Malmesbury Town Council

Minutes of the **Community & Town Promotion Committee Meeting**
Held in Malmesbury Town Hall on **Thursday 13th April 2023** at 7.00pm.

Present: Cllrs C Doody (Chair), Power, Whatton, Ritchie & Wood

Also present: Claire Mann (Town Clerk)

C&TP/23/42 To receive declarations of interest

None received

C&TP/23/43 To receive apologies

Apologies received from Cllrs F Smith, F Vandelli & R Sanderson

C&TP/23/44 Public Question time in respect of items included in this agenda

None received

C&TP/23/45 To approve minutes of the meeting held on the 16th March 2023

The minutes of the meeting held on the 16th March 2023 were approved and signed as a correct record.

C&TP/23/46 To receive Income & Expenditure report

The report was noted.

It was agreed that the Mayor would write to the Malmesbury Walking Group to thank them for their hard work with the production of the new Walks Around Malmesbury guide and also to the Town Clerk.

C&TP/23/47 To consider expenditure for Community Day (report Cllr Vandelli)

Cllr Vandelli had circulated the report detailing required expenditure, it was resolved the accept the proposals and expenditure as listed.

C&TP/23/48 To consider expenditure in the region of £800 for commemorative Coronation Bench (report LD)

It was resolved to purchase the Coronation Bench for £799 and that it will be placed in the window in front of the TIC, existing bench will be moved to Library where an old bench was removed due to damage.

C&TP/23/49 To consider the impact on Visit Wiltshire and access to tourism publicity for Malmesbury following Wiltshire Council's decision to stop Visit Wiltshire funding from FY 2024/25 and to consider appropriate action (report Cllr Ritchie)

It was noted that, should Visit Wiltshire cease to function, there will be no tourism feed into Visit England or Visit Britain from Wiltshire. It was resolved that Cllrs Ritchie, Power & Wood will look into the impact this will have on Malmesbury.

C&TP/23/50 To approve Terms of Reference for the Gallery Review Working Group

Following discussion it was agreed to adopt the draft ToR and to add a further line "To consider transition from current bookings to future arrangements & implementation at its earliest opportunity if agreed".

C&TP/23/51 To consider recommendation/s from the Gallery Review Working Group

The Town Clerk had circulated the draft minutes from the last meeting of the W/Group. It was agreed that members approve the increase in hire fees to £150 per three-week period (inclusive of VAT) from the 1st May 2023 but that there were several other areas of discussion that needed to be confirmed by the Working Group.

C&TP/23/52 To receive an update on

- i. TIC Review**
Cllrs Ritchie and Wood will seek further membership of the W/Group and will arrange a meeting as soon as possible.
- ii. Coronation**
The Abbey has issued invitations to the Service and other arrangements in Cloister Gardens are ongoing & progressing well.
- iii. Freedom of the Town**
The RSM is currently on leave and a meeting will be convened on his return.
- iv. Malmesbury in Bloom**
The TIC & Cllrs Power & Doody are working towards the publication of necessary correspondence etc.
- v. High Street Gallery**
Details to be confirmed at a future meeting.
- vi. WOMAD**
Progression with WOMAD event will continue as usual in previous years' format. The Town Clerk will invite all members of the Council to be a part of the Working Group to convene a meeting and determine a theme.
- vii. Athelstan 1100th Anniversary**
Cllr Ritchie reported that the first meeting of the Steering Group had been very successful and that there is great enthusiasm for the event. The timetable will be prepared shortly and MTC will be approached for the agreed funding. Cllr Power stated that a working group of Malmesbury Town Council should be set up. It was agreed that Cllrs Power, Wood, Ritchie, Whatton, Vandelli & F Smith will be members.
- viii. Devereaux Event**
It was noted that this event is likely to take place in the first weekend of May 2024. Discussions with the School are taking place and organisation is progressing well.

Meeting closed at 8.45pm