

Report to Community and Town Promotions April 2023

Payment of costs that will be incurred in hosting the Community Day

1. Purpose of the report

- 1.1 To ask the Committee to agree to pay for a First Aider in the Town Hall and to some parking suspensions for the Community Day in the Town Hall on Saturday April 15th.

2. Background

- 2.1 We are organising a repeat of the Community event that was scheduled in 2020, which involves stalls and a craft fair set up in the Town Hall, with hundreds of visitors throughout the day. In 2020 safety measures were in place and there were some parking spaces made available (by suspending parking bays) for drop off and pick up, to support the participating groups. We should do the same this year, but this will incur some expenses.

3. Proposal

- 3.1 That we pay £30 each for two parking bays to be suspended in the Cross Hayes car park for unloading/loading (this will prevent any queueing in Oxford Street while people wait to drop off in the Town Hall rear car park) and £20 each for two parking bays to be suspended outside the Abbey.
- 3.2 Also that we should pay £366 for a qualified First Aider in the Town Hall for the day.

4. Financial implications

- 4.1 In total, the expenditure will be £100 for parking suspensions and £366 for First Aid support.

5. Recommendation

- 5.1 That we agree to take the funds out of our budget for projects despite the fact that the committee did not allocate a budget when committing to undertake the event.

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Community and Town Promotions