

Malmesbury Town Council

Town Hall
Cross Hayes
Malmesbury
Wiltshire SN16 9BZ

Local Government Act 1972

Notice is hereby given that the next meeting of the **Community & Town Promotion Committee** will be held in the Town Hall on **Thursday 16th February 2023** at 7pm.

Claire Mann
Town Clerk 9th February 2023

To all members of the Community & Town Promotion Committee

Cllr C Doody (Chair)	Cllr F Vandelli (Vice Chair)	Cllr R Sanderson	Cllr F Smith
Cllr C Ritchie	Cllr E Whatton	Cllr K Power	Cllr L Wood

AGENDA

1. To receive declarations of interest
2. To receive apologies.
3. Public Question Time in respect of items included in this Agenda
4. To approve minutes of meeting held on the Thursday 12th January 2023
5. To receive Income & Expenditure Report
6. To consider the production and distribution of Festival Town Leaflet 2023 (Report LD)
7. To consider committee requirements of public relations and communications provision as discussed at P&R meeting 04/01/23
8. To adopt working party Terms of reference for JB Gallery and clarify membership
9. To adopt working party Terms of Reference for Tourist Information Centre review and clarify membership
10. To form an HM King Charles III Coronation working party
11. To agree expenditure for delivery of Town Guide by Royal Mail based on previous quote (Report LD)
12. To consider quotes for tree plaques (Report LD)
13. To consider allocating expenditure for book launch event for Walks Around Malmesbury 3rd Edition (Report LD)
14. To consider additional funding of £2,250 to The Rise Trust for remaining Outreach Sessions this financial year (deferred from P&R 1st Feb 2023) (Report LD)
15. To agree acceptance of date (revised to Sat 20th May 2023) proposed by Buckley Barracks for Freedom of Town event
16. To clarify connective working and areas of responsibility for C&TP working with Town Team to progress to a formal working group with Chair and Terms of Reference
17. Determine next steps including working groups if necessary for the following events:-
Deveurex 2024 - Elizabeth Hodges Event - Athelstan 2024