

Malmesbury Town Council

Town Hall
Malmesbury
Wiltshire
SN16 9BZ

16th February 2011

You are summoned to a Meeting of the Town Hall Management Committee to be held on Wednesday 23rd February 2011 in the Malting Hall, Town Hall, Malmesbury, commencing at 6.00pm.

J Penfold
Town Clerk

Cllr W G Blake
Cllr J R Lawton (Chair)

Cllr Mrs C C Doody
Cllr. R F Sanderson

Cllr I Henderson
Cllr. C M Vernon

A G E N D A

1. Apologies.
2. Public Question Time
3. To receive declarations of interest in accordance with the Local Councils (Model Code of Conduct) Order 2007.
4. To receive and adopt the minutes of the meeting held on the 15th December 2010.
5. To receive the Income and Expenditure Report, Report No.1
6. To consider a report on promotion activities planned or undertaken
7. To receive an update on improvements to the kitchen and other areas.
8. To receive a report on actions taken to promote Community use and any outcomes
9. To receive a report on the actual utilisation to date and projection to year end.
10. To consider a report on a pricing structure to be adopted for the next year.
11. To consider a request from Jackdaws Coffee House to agree external signage