

# Malmesbury Town Council

Town Hall  
Malmesbury  
Wiltshire  
SN16 9BZ

8<sup>th</sup> December 2010

You are summoned to a Meeting of the Town Hall Management Committee to be held on Wednesday 15<sup>th</sup> December 2010 in the Malting Hall, Town Hall, Malmesbury, commencing at 6.00pm.

**J Penfold**  
Town Clerk

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Cllr W G Blake  
Cllr J R Lawton (Chair)

Cllr Mrs C C Doody  
Cllr. R F Sanderson

Cllr I Henderson  
Cllr. C M Vernon

## **A G E N D A**

1. Apologies.
2. Public Question Time
3. To receive declarations of interest in accordance with the Local Councils (Model Code of Conduct) Order 2007.
4. To receive and adopt the minutes of the meeting held on the 13<sup>th</sup> October 2010.
5. To receive and adopt the minutes of the extraordinary meeting held on the 26<sup>th</sup> October 2010.
6. To receive the Income and Expenditure Report, Report No.1
7. To consider a request for further reduction in hire charges, Report No.2
8. To receive an update of on improvements to the Town Hall.
9. To receive a report on planned or proposed events for the next six months, Report No.3.