

Malmesbury Town Council

Minutes of the Town Hall Management Committee held in the Town Hall, Malmesbury on Wednesday 9th June 2010 commencing at 6pm.

Present: Councillors: Councillors W G Blake, Mrs C C Doody, R F Sanderson, and C M Vernon.

Apologies: Councillor J R Lawton

Not present: Councillor I Henderson

Public Question Time

No questions were raised.

Declarations of Interest

There were no declarations of interest.

03 Minutes

It was resolved that the minutes of the Town Hall management Committee held on the 28th April and 25th May 2010 be adopted.

Min 49 – It was agreed that the interview panel for the Events and Facilities Manager would be Chair of Town Hall management Committee, Chair of Policy and Resources Committee, His Worship the Mayor and Councillor Mrs C C Doody.

04. Income and Expenditure

The committee considered the latest position and raised questions about the level of payment for Utilities. The Town Clerk explained that these would have included payments for fuel used in the last financial year.

05. Old School Room

The Town Clerk presented his report on the proposed work to the Old School Room and the committee considered the possible options for future use. The Town Clerk explained the alterations that would have to be made to enable a turn-key operation to be achieved and it was felt that a more detailed examination and proposal would need to be made before agreement may be reached. The Town Clerk was charged with contacting a local musician with a view to seeing if the venue would suit the needs of a local club.

06. Work to the Town Hall

The Town Clerk explained that he had received a lower quotation for the repairs to the roof and that he intended to let the contract as soon as possible. It was RESOLVED that the White Horse Roofing Company be contacted to undertake the work at a time to suit the hiring agreements already in place.

The committee discussed other items of work required and it was agreed that a replacement refrigerator would be purchased for the bar area, high level window cleaning would be carried out twice a year and quotations would be sought for a music system, public address system and a portable hearing loop.

The Town Clerk reported on the performance of the cleaning contractor and it was agreed to review at the next meeting.

The meeting closed at 7.25pm