

# Malmesbury Town Council

Town Hall  
Malmesbury  
Wiltshire  
SN16 9BZ

6<sup>th</sup> October 2009.

You are summoned to a Meeting of the Town Hall Management Committee to be held on Wednesday 14<sup>th</sup> October 2009 in the Malting Hall, Town Hall, Malmesbury, commencing at 6.00pm.

**J Penfold**  
Town Clerk

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Cllr Mrs C C Doody  
Cllr. R F Sanderson

Cllr. P J Goldstone  
Cllr. C Vernon

Cllr J R Lawton(Chair)

## **A G E N D A**

1. Apologies.
2. Public Question Time
3. To receive declarations of interest in accordance with the Local Councils (Model Code of Conduct) Order 2007.
4. To receive and adopt the minutes of the Town Hall Management Committee held on 12<sup>th</sup> August 2009.
5. To receive and adopt the minutes of the Extraordinary Meeting of the Town Hall Management Committee held on 9<sup>th</sup> September 2009.
6. To consider action necessary to secure the cleaning of the Town Hall and toilets.
7. To consider any budgetary requirements for 2010/11.
8. To consider proposals for revised charging for regular hirers.
9. To review opportunities for marketing the Town Hall.
10. To review the potential for use of the Town hall as a cinema.
11. To review the option to proceed with application for a Wedding Licence..
12. To receive an update on options for a spiral staircase.
13. To consider the logistics of extending the stage.
14. To review staffing levels and posts required for managing the Town Hall