

Malmesbury Town Council

Minutes of the Town Hall Management Committee held in the Town Hall, Malmesbury on Wednesday 10th June 2009 commencing at 6pm.

Present: Councillors: Mrs C C Doody, P J Goldstone, J R Lawton, and C M Vernon.

Apologies: Councillors J A Bowen, R F Sanderson

Public Question Time

Councillor Lawton raised a question about the starting time for the committee.

Declarations of Interest

There were no declarations of interest.

03 Minutes

It was resolved that the minutes of the Town Hall management Committee held on the 26th May 2009 be adopted.

04. Matters arising

There were no matters arising from the minutes

05. Request for the use of the Town Hall

The committee considered a request from the Community Librarian to use the Town Hall for an awards event following an initiative aimed at encouraging children to read books. The committee was advised that the Policy and Resources Committee had already agreed to award a grant of up to £100 to assist in paying the hire fee. The report was duly noted and it was RESOLVED to support the event as suggested in the report

06. Work at the Town Hall

Councillor Lawton advised that drainage problems had occurred at the Town Hall following the rainstorms and arrangements were in hand to undertake investigation into the causes. He reminded the committee that the new resin floor was scheduled to be commenced on the 15th June and the ground floor areas would be out of action for the week.

The Committee agreed to purchase up to thirteen full sets of twelve place settings, preferably with no branding on the underside of the plates. The maximum price for such a purchase was agreed at £1,600.

The committee was advised of the need to undertake the improvements to the Old School Room as soon as possible and it was RESOLVED to employ Taylor Seymour to provide drawings and apply for appropriate consents.

Councillor Vernon advised the committee on bids received for the old furniture previously used in the Parlour and Malting Hall. It was RESOLVED to authorise disposal to the highest bidder.

Councillor Lawton indicated that some work was still required to the Terms and Conditions of Hire and he advised the committee that revised terms would be circulated after he had spoken with the Town Hall Manager. One area found to be outstanding was the approach to the storage of equipment in the Town Hall by regular hirers.

Attention was drawn to the issue surrounding the Luncheon Club freezer and it was RESOLVED that the club be invited to purchase a new low energy freezer.

07. Use of the Gallery Space

Councillor Lawton introduced Mr Tristan Russell to the committee and invited him to present his ideas for the promotion of the Gallery for sales and exhibitions. Following the presentation it was RESOLVED that a panel consisting of Mr Russell, Councillor P J Goldstone and a local artist be formed to select exhibitors for an autumn event.

08. Malmesbury Embroiders Guild

The Guild had indicated a willingness to donate an example of their work for display in the Town Hall. It was RESOLVED that Councillor Mrs C C Doody would invite their representatives to attend the August meeting of the Committee.

09. Marketing of the Town Hall

Councillor Lawton introduced Mr Robert Slade to the committee and he gave a presentation on marketing the Town Hall, including virtual tour imagery. It RESOLVED that this suggested approach be further explored and Councillors Lawton and Vernon would report to the next meeting of the committee.

Meeting closed at 7.32pm.