

## Malmesbury Town Council

Minutes of the Town Hall Management Committee held in the Town Hall, Malmesbury on Wednesday 18<sup>th</sup> March 2009 commencing at 6pm.

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**Present:** Councillors: Mrs C C Doody, P J Goldstone, J R Lawton, and C M Vernon.

**Apologies:** Councillor J A Bowen,

### **Public Question Time**

There were no questions raised.

### **Declarations of Interest**

There were no declarations of interest.

### **34 Minutes**

It was resolved that the minutes of the Town Hall management Committee held on the 29<sup>th</sup> January 2009 be adopted.

### **35. Matters arising**

There were no matters arising from the minutes

### **36. Charges for the use of the Town Hall**

The committee considered a report from Councillor J R Lawton on the proposed basis for new charges for use of the Town Hall. Councillor Lawton demonstrated examples of the most common hiring patterns and it was RESOLVED that the new charges be implemented as soon as possible. The new fees would impact upon existing users from 1<sup>st</sup> October in part and then in full from 1<sup>st</sup> April 2010.

After further discussion it was also RESOLVED that a high level photograph of the exterior of the Town Hall will be commissioned and a leaflet promoting the Town Hall be printed ready for distribution.

It was agreed that the new charges would require a review of the terms and conditions of hire. In addition, the hirers would be expected to sign at commencement and again at closure to ensure any lack of service or damage is correctly identified. The Town Hall Manager was instructed to design the content of a form and, after agreement with the Town Clerk, forward it to Councillor Lawton by the end of April.

### **37. Work at the Town Hall**

Councillor Lawton advised that an award had been received from "Awards for All" to assist with the cost of installing a toilet and revised kitchen in the Old School Room. The funding from North Wilts to put towards the repair of the flat roof had also been received and work would commence as soon as possible.

### **38. Advertising for Taxis**

The Town Clerk reported on a request received from a local Taxi operator. It was RESOLVED that the request be denied but that cards and a leaflet dispenser would be considered in exchange for a suitable fee.

**Meeting closed at 7.44pm.**