

## **Malmesbury Town Council**

Minutes of the Town Hall Management Committee held in the Town Hall, Malmesbury on Monday 26<sup>th</sup> January 2009 commencing at 6pm.

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**Present:** Councillors: J A Bowen, Mrs C C Doody, P J Goldstone, J R Lawton, and C M Vernon.

### **Public Question Time**

There were no questions raised.

### **Declarations of Interest**

There were no declarations of interest.

### **29 Minutes**

It was resolved that the minutes of the Town Hall management Committee held on the 19<sup>th</sup> November 2008 be adopted.

### **30 Matters arising**

No matters arising from the minutes

### **31. Operation of Bar Facility**

The committee considered a report from the Town Clerk on the operation of the Town Hall bar facility by an independent organisation. It was RESOLVED that at the present time no further action be taken and the company who had made the offer be informed accordingly.

### **32. Brief for work at Town Hall**

The Chair had not provided a written brief but it was agreed that any work requires planning around the regular users wherever possible to avoid disruption. A list of local companies capable of undertaking general building work and some specialist trades would be compiled.

### **33. Hire Charges**

The Town Hall Manger reported on a request received for discounted hire charges for a number of regular bookings for commercial purposes. It was RESOLVED that the event organiser be offered a discount, provided on the last event. Councillor J R Lawton offered to assist the Town Hall manger in reviewing the scale of fees and charges for use of the Town Hall with a view to reporting back to a future meeting.

**Meeting closed at 7.38pm.**