

Malmesbury Town Council

Town Hall
Malmesbury
Wiltshire
SN16 9BZ

19th January 2009.

You are summoned to a Meeting of the Town Hall Management Committee to be held on Monday 26th January 2009 in the Malting Hall, Town Hall, Malmesbury, commencing at 6.00pm.

J Penfold
Town Clerk

Cllr. J Bowen (Chair)
Cllr J R Lawton

Cllr Mrs C C Doody
Cllr. C Vernon

Cllr. P J Goldstone

A G E N D A

1. Apologies.
2. Public Question Time.
3. To receive declarations of interest in accordance with the Local Councils (Model Code of Conduct) Order 2007.
4. To receive and adopt the minutes of the Town Hall Management Committee held on 19th November 2008.
5. To consider the implications of an invitation to run the bar at the Malmesbury Town Hall, attached as Report No.1
6. To receive a report from the Chair of Committee on the brief to be submitted for work at the Town Hall
7. To consider a request for discounted hire charges.

Report No. 1.

Report to Town Hall Management Committee 26th January 2009.

Operation of bar

1. Background

- 1.1 The Town Hall is currently in possession of a premises licence enabling alcohol to be sold on the premises with the Personal Licence held by the Town Clerk.
- 1.2 The arrangement enables hirers to either run the bar themselves or engage the services of a suitable person(s) to operate on their behalf.
- 1.3 The terms and conditions of the licence and the hire agreement requires that the Town Clerk be satisfied that the bar will be operated having due regard to the requirements of the Licensing Act and the objectives of that legislation.
- 1.4 The current arrangement allows many of the charity users to raise money through the bar operation and has not been the cause of any concern since the re-launch of the Town Hall.

2. Proposal

- 2.1 A letter has been received from an organisation currently employed to operate bars in other local Town Halls, inviting the Council to join in discussion with a view to undertaking a similar operation in Malmesbury.
- 2.2 In exchange for a monthly rental fee to the Town Council the operator has the right to run the bar at the Town Hall whenever alcohol is to be sold or dispensed.
- 2.3 The monthly fee is payable whether or not the bar is required during the month.
- 2.4 Whilst providing a guaranteed income to the Town Council this style of operation would severely impact upon some users by restricting their ability to raise funds.

3. Financial Implications

- 3.1 The Town Council would derive a regular income stream based upon a three year contract but the terms could have a detrimental impact upon the hiring of the Town Hall

4. Recommendations

- 4.1 Members are requested consider whether it is appropriate for the Town Clerk to make further enquiries at this time.