

# Malmesbury Town Council

Town Hall  
Malmesbury  
Wiltshire  
SN16 9BZ

7<sup>th</sup> October 2008.

You are summoned to a Meeting of the Town Hall Management Committee to be held on Wednesday 15<sup>th</sup> October 2008 in the Malting Hall, Town Hall, Malmesbury, commencing at 6.00pm.

**J Penfold**  
Town Clerk

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Cllr. J Bowen (Chair)  
Cllr J R Lawton

Cllr Mrs C C Doody  
Cllr. C Vernon

Cllr. P J Goldstone

## **A G E N D A**

1. Apologies.
2. Public Question Time.
3. To receive declarations of interest in accordance with the Local Councils (Model Code of Conduct) Order 2007.
4. To receive and adopt the minutes of the Town Hall Management Committee held on 27<sup>th</sup> August 2008.
5. To consider the future use of the Malting Hall and furnishing required, attached as Report No.1.
6. To consider location and style of wall decorations in the Town Hall, attached as Report No.2.

Report No 1.

Report to Town Council Management Committee 15<sup>th</sup> October 2008

Furniture in the Malting Hall

1. Background

- 1.1 The Town Council has previously supported the concept of making an application for a licence in order that the premises may be used for marriage ceremonies in addition to receptions.
- 1.2 The application has been delayed until such time as the building meets the criteria demanded by the Registrar and is in a fit and proper condition.
- 1.3 It was originally envisaged that the Malting Hall would be a suitable venue for the ceremony but before it may be considered for such use or for other than formal meetings the furniture will need to be replaced.

2 Proposal

- 2.1 To use the room for other than formal meetings the furniture would need to be moved. The existing long, oak table is heavy to manoeuvre and difficult to store in an appropriate manner.
- 2.2 It has been suggested by the Town Hall Management Committee that the existing furniture is sold or otherwise disposed of and replaced with new, modular tables and chairs that would enable a more flexible layout for alternative uses.
- 2.3 The storage space within the Town Hall does not allow for storage of the old furniture and the option to buy new and retain the old may not be accommodated.
- 2.4 Replacement of the furniture would not prevent the traditional approach to management of Council Meetings. It would still be appropriate to process with the mace and observe the existing traditions that are special to Malmesbury.

3 Financial Implications

- 3.1 No research has been undertaken on likely costs until Council has considered the suggestion but a limited amount of funding exists within the office furniture budget and a further report would be necessary before any implementation.

4 Recommendation

- 4.1 The Town Council is recommended to consider the suggestion made by the Town Hall Management Committee concerning the replacement of furniture in the Malting Hall.

Jeff Penfold  
Town Clerk  
8/10/2008.

Report to Town Hall Management Committee 15<sup>th</sup> October 2008

Wall Decorations

1. Background

1.1 The Council has for many years been accumulating memorials, paintings, photographs, clocks and other items that we do not have wall space for.

2. Discussion

2.1 Hard decisions have to be taken over what is to be displayed, what is kept and what should be disposed of. This paper makes suggestions for a few items to start that process.

2.2 The refurbishment has created a new style for the building which is mainly plain and modern but punctuated by traditional finishes to remind us of our heritage. This should be continued by only displaying important decorations on the wall. Some suggestions are;

2.3 The Malting Hall should just have the town's arms behind the Mayor and two refurbished War Memorials. Details to be discussed. The position for the Boer War Memorial (a brass plaque) needs to be determined.

2.4 Instead of providing digital pictures of past Mayors which would be difficult to view, photographs of the last 20 Mayors should be displayed outside the Hobbes Parlour, ten each side of the door. They should be contained in two long simple frames so that after Mayor Making the new photo is inserted at one side and the oldest drops out of the other end! Photos not displayed could either be digitised and/or kept in an album.

2.5 The Council has many paintings and photographs. Where should they be displayed;

Hobbes Parlour	suitable for a Heritage 'Corner', the conveyance of St Aldhelm's and reminders of momentous events?
Eilmer Bar	similar to above?
Assembly Hall	traditionally uncluttered – should we change?
Wesleyan Hall	see above
Niebull Room	Twinning items?
Entrance	
Office	
TIC	

2.6 Are most of the works of art surplus to requirements? Are they of historical value that should be retained in the community? If so, where? If not, how should they be disposed of?

3. Recommendation

3.1 Members are invited to agree the arrangement for the Malting Hall as P&R has now authorised its refurbishment and the War Memorials, having been repaired by the Civic Trust, are due to be unveiled by the Mayor and Mayoress on 3<sup>rd</sup> November.