

Malmesbury Town Council

Town Hall
Malmesbury
Wiltshire
SN16 9BZ

28th May 2008.

You are summoned to a Meeting of the Town Hall Management Committee to be held on Thursday 5th June 2008 in the Market Room, Town Hall, Malmesbury, commencing at 4.00pm.

J Penfold
Town Clerk

Cllr. J Bowen
Cllr J R Lawton

Cllr Mrs C C Doody
Cllr. C Vernon

Cllr. P J Goldstone

A G E N D A

1. Apologies.
2. Public Question Time.
3. To receive declarations of interest in accordance with the Local Councils (Model Code of Conduct) Order 2007.
4. To consider terms of reference for the committee to be recommended for adoption by the Town Council
5. To consider the policy to be adopted for hiring the Town Hall.
6. To consider the methods for marketing the Town Hall.
7. To determine the frequency of meetings for the Committee
8. To consider issues of maintenance and cleaning of the Town Hall