

MALMESBURY TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE HELD ON 27 SEPTEMBER 2011 IN THE TOWN HALL, MALMESBURY AT 7 PM

Present:	Councillors: P J Goldstone (Chair), W G Blake, A Carnegie, J Gundry, M H Snell, A Stamp, C M Vernon, A C R Woodcock
Members of Public:	Seven
Members of Press:	One
Apologies:	The Deputy Mayor Councillor R F Sanderson (ex officio member)
In attendance:	The Mayor Councillor S Cox. Councillors: Mrs K Power, Mrs C C Doody (latter later)
Absent:	-

82. PUBLIC QUESTION TIME

- The chair welcomed Cllr Gundry as both a new member of council and this committee.
- Roger Budgen mentioned that he had had an official notification regarding the White Lion Land appeal.
- Given that all members would have to declare an interest and having taken advice the Chair advised that there would be no discussions regarding the two Malmesbury Town Council applications.
- Cllr Snell mentioned that there is a tree issue that may need to go on to the next agenda. **ACTION PHIL RICE LIAISE WITH CLLR SNELL**

83. MINUTES

- The minutes of the meeting held on 6 September 2011 were accepted and noted as a true record.
Points Raised:
- In the last minutes at point 75 the minute should have read that Cllrs Carnegie and Vernon would liaise on the wording with The Chair and The Mayor approving prior to sending the letter.
- Cllr Vernon advised members that the front runner meeting has provisionally been sent for 11 October – since the meeting this has been confirmed by Wiltshire Council.

84. PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

NB The figures in brackets are the dates when the issue was first raised.

- **(11/07)** The Burnivale Wall issue is still ongoing. At long last, it appears progress is being made as a chartered engineer has made contact with the fire station about access etc and a relevant planning application is to be discussed at the next meeting of this committee. **ACTION PHIL RICE TO DIARY LATE OCTOBER**
- **(10/08)** at the Area Board meeting on 29 June, the meeting was informed that the issue of St Joseph's students' parents parking briefly in the Cross Hayes car park is likely to be reviewed later in the year but the absence of a travel plan so far inhibits progress and we understand that the issue has been taken up with the school. **ACTION PHIL RICE TO DIARY EARLY OCTOBER**

- **(12/10)** Regarding the small scale street furniture improvements a number of initiatives have completed by our own staff and Wiltshire Council has taken responsibility for a number of others but many of the latter's tasks are deemed low priority. We are advised that all are in the pipeline although they are unwilling to replace waste bins. **ACTION DIARY NOVEMBER FOR PROGRESS**
- **(4/11)** We have chased again on the uncut perimeter hedges behind Reeds Farm which are the responsibility of Wiltshire Council and frustratingly await a reply. Cllr Blake who has been lead councillor on this topic asked that we approach Wiltshire Council for a site meeting as the lack of progress in intolerable and embarrassing to this council. **ACTION PHIL RICE TO ARRANGE**
- **(5/11)** The lines in the Market Cross need repainting to ensure better policing etc and this work is to be done. **ACTION PHIL RICE DIARY SAY DECEMBER 2011 FOR PROGRESS**
- **(6/11)** Members were not keen in June to recommend further yellow lining by the junior school but felt that as much of the problem seems to be at both ends of the school day, we have again written to Malmesbury Junior School who seem equally frustrated and constantly try to influence parents.
- **(7/11)** We have had frankly an unsatisfactory response from Wiltshire Council re the non-functional CCTV in the long stay car park. We are to respond. **ACTION PHIL RICE TO ENSURE LETTER SENT**
- **(8/11)** We await implementation of the Bus Stop Clearway in Park Road. **ACTION PHIL RICE DIARY SAY DECEMBER ENSURE THE WORK BE DONE**

OUTSTANDING ETC FROM LAST MEETING

- **(9/11)** We have received a response from Gleasons regarding our recent letter and following discussion, it was resolved that Cllrs Blake, Gundry and Vernon will determine our reply. Cllr Killane had had a longer response from Gleasons which suggested building 180 houses is in their plans. Additionally Gleasons response to be circulated to members. **ACTIONS CLLRS BLAKE, GUNDRY AND VERNON PLUS PHIL RICE**
- **(9/11)** The Chair had put together a questionnaire intended for the residents of the new developments ie Filands, Pool Road, Cowbridge on shopping, work, schooling and related topics. This had been circulated. Cllr Gundry suggested two changes and the Chair then asked for response from members by the end of the week. **ACTION MEMBERS PLEASE FEEDBACK COMMENTS BY THE END OF THE WEEK**

(9/11) Regarding the National Planning Policy Framework response Cllr Vernon circulated a response to the Department of Communities and Local Government which since this meeting has been agreed and the letter sent off.

85. DECLARATIONS OF INTEREST

Name	Application/item	Type of Interest	Nature of interest	Action
All members	129 & 130	Personal	All town councillors	The plans were simply noted with no discussion or vote

86. PLANNING ISSUES

- **APPLICATIONS RECEIVED** The applications at the end of these minutes were tabled and comments are to be forwarded to Wiltshire Council. **ACTION PHIL RICE**

- **Unresolved Planning Issues**

	Location	Issue	Action	Current Position
1	Oxford Street/The Manse (Allan B)	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	7/10 Phil Rice spoke to officer who is looking to take alternative action to seek removal of the boards over the windows and the recently installed sheet metal over the gate. On 4 October we asked the police to confirm to enforcement that there is little crime in Oxford Street and this was duly done,	28/09 We are aware that site is possibly to be disposed off. ACTION PHIL RICE TO WRITE 10/11 AGAIN EXPRESSING CONCERN OVER THIS LONG RUNNING ISSUE
2	15 Kingswall	Collapsed Wall	Wiltshire Council seems not really involved. Contact the affected property owners	July 2011 - Work started but understand there are problems completing the work DIARY MID OCT TO SEE IF WORK DONE
3	11 High Street (11/0114/ENF)	Inappropriate signage on new shop for a listed building	Contact owner and write Enforcement	JULY 2011 Application to be submitted
4	39 The Triangle 10/03300/FUL	External painting not in garnet ssymphony as per sanction	Write enforcement	It appears owner could comply and then change colour again without

				penalty. Thus issue to be dropped. ACTION PHIL RICE AFTER NEXT MEETING
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87. TO RECEIVE A PRESENTATION ON EMERGENCY PLANNING.

- Nick Bate from Wiltshire Council outlined his role and gave a short presentation which he had already given to most Wiltshire Area Boards but not Malmesbury's. He advised that all towns should have a plan which covers all eventualities and risks. Such plan has to be endorsed by the town council. It appears that locally Corsham has a robust plan and that there could well be similarities between the needs of both towns. It was resolved that Cllrs Carnegie and Snell will take this forward and that it should be on the next agenda but in the meantime Phil Rice will forward the documents we have been supplied with. **ACTIONS CLR CARNEGIE AND SNELL PLUS PHIL RICE X 2**

88. TO CONSIDER THE WAY FORWARD FOLLOWING MEETING BETWEEN MEMBERS OF THIS COMMITTEE AND WESTLEA TODAY REGARDING THE POTENTIAL FOR KATIFER LANE TO BE USED FOR PARKING.

- The Chair outlined developments following a positive meeting this afternoon with a manager from Westlea. We await a detailed response from Westlea which hopefully will cover a number of options. Once the response is received, it is envisaged that a further meeting will take place. Cllr Vernon mentioned that the matter will need to go to Policy & Resources. **ACTION PHIL RICE TO DIARY FOR RESPONSE**

89. DOG FAECES. TO RECEIVE A PRESENTATION FROM CLLR CARNEGIE.

- Cllr Carnegie outlined his thoughts and after some discussion it was resolved to support Cllr Carnegie's proposal to accept Lumley's offer to supply free dog poo bags limited to 250 via a voucher scheme. The Town Council will make these available via the TIC and they will be limited to one voucher per household. Chair to include in the news letter. **ACTIONS CLLR GOLDSTONE RE NEWSLETTER AND PHIL RICE TO LIAISE WITH CLLR CARNEGIE**

If there is a take up of 80% i.e. 200 vouchers, then Cllr Carnegie is authorised to approach policy and resources for the 2nd phase which will require funding being allocated

90. TO CONSIDER TURNING OFF STREET LIGHTS IN MALMESBURY

- Cllr Stamp outlined what had been agreed in 2010 which for budgetary reasons had to be pulled by Wiltshire Council. However it appears that the project is now on again. It was resolved to support the project but for White Lion park only. **ACTION PHIL RICE TO WRITE**

91. THE APPEAL REGARDING REFUSAL TO SUPPORT THE APPLICATION BY WHITE LION PARK. PROGRESS

- The chair outlined the current position and that all responses are to be in by 2 November. It appears White Lion Land has appealed against most if not all of the points raised so far by objectors. He strongly advised that other organisations should also write. It was resolved that the next meeting should be in larger hall and as far as possible be a one topic meeting with agenda items thus kept to a minimum. Meanwhile Cllrs Gundry and Vernon will work on this council's response. **ACTION CLLRS GUNDRY AND VERNON AND PHIL RICE TO PUT ON AGENDA, CIRCULATE PAPERS WE HAVE TO DATE TO CLLRS GUNDRY AND VERNON. MEANWHILE CLLR GOLDSTONE TO INCLUDE IN NEXT NEWSLETTER**

92. CORRESPONDENCE AND EXCHANGE OF INFORMATION.

- Nothing further.

93. DATE OF NEXT MEETING – TUESDAY 18 OCTOBER 2011 IN THE TOWN HALL AT 7PM

94. Meeting finished at 9.10 pm.

MEETING 27 SEPTEMBER 2011	
APPLICATIONS NUMBERS-WC- N11/ PROPOSAL	00935/FUL MTC 125 Demolition of existing bungalow and erection of residential development consisting of five two bedroom flats, two two bedroom dwellings and one one bedroom dwelling
LOCATION	109 Gloucester Road
APPLICANT	Leopold Estates Ltd- REVISED APPLICATION
DECISION	OPPOSE - DEMOLITION WOULD FAIL TO PRESERVE OR ENHANCE THE CONSERVATION AREA. POLICY C3I OF THE FORMER NWDC LOCAL PLAN APPLIES.
NUMBERS-WC- N11/ PROPOSAL	02660/FUL MTC 126 Raise roof and construct single storey glazed link between house and garage
LOCATION	32 Cross Hayes
APPLICANT	Mr & Mrs Adams
DECISION	SUPPORT
NUMBERS-WC- N11/ PROPOSAL	02661/LBC MTC 126a Raise roof and construct single storey glazed link between house and garage
LOCATION	32 Cross Hayes
APPLICANT	Mr & Mrs Adams
DECISION	SUPPORT

NUMBERS-WC-N11/	02862/TCA	MTC	127
PROPOSAL	Reduce leylandi hedge by 8-10 feet (three metres), crown reduce yew by 20%, coppice willow, fell one leylandi cypress		
LOCATION	9 Burnham Road		
APPLICANT	Dr J Keer		
DECISION	SUPPORT		
NUMBERS-WC-N11/	02674/FUL	MTC	128
PROPOSAL	Creation of access way		
LOCATION	The Willows, Tetbury Hill		
APPLICANT	Mrs C Mackay		
DECISION	SUPPORT		
NUMBERS-WC-N11/	02704/ADV	MTC	129
PROPOSAL	Erection of traditional wooden painted sign		
LOCATION	Town Hall Cross Hayes Malmesbury Town		
APPLICANT	Council		
DECISION	PLANS NOTED		
NUMBERS-WC-N11/	02703/FUL	MTC	130
PROPOSAL	Change of use ground floor Market Room from community use to hairdressing salon/beauty treatments		
LOCATION	Town Hall Cross Hayes Malmesbury Town		
APPLICANT	Council		
DECISION	PLANS NOTED		
NUMBERS-WC-N11/	02961/LBC	MTC	131
PROPOSAL	Erection of railings to front and side		
LOCATION	St Mary's Hall, The Triangle		
APPLICANT	1st Malmesbury Scout Troup		
DECISION	SUPPORT		
NUMBERS-WC-N11/	02960/FUL	MTC	132
PROPOSAL	Erection of railings to front and side		
LOCATION	St Mary's Hall, The Triangle		
APPLICANT	1st Malmesbury Scout Troup		
DECISION	SUPPORT		
NUMBERS-WC-N11/	03031/HRN	MTC	133
PROPOSAL	Remove 10m of hedgerow		
LOCATION	47 Bristol Street		
APPLICANT	Mr & Mrs Baker		
DECISION	SUPPORT		