

## MALMESBURY TOWN COUNCIL

### MINUTES OF THE MEETING OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE HELD ON 29 MARCH 2011 IN THE TOWN HALL, MALMESBURY AT 7 PM

**PRESENT:** Councillors: R F Sanderson (Chair), W G Blake, Mrs R Miles, J E F Poole M H Snell, A Stamp and C M Vernon

**Members of Public:** Seven members of the public

**Members of Press:** One representative of the press

**Apologies:** Councillor: A Carnegie

**In attendance:** -

The Chair commenced the meeting by warmly welcoming Councillor John Poole back to the fold and wished him well for the future.

#### **187. PUBLIC QUESTION TIME**

- None

#### **188. MINUTES**

- The minutes of the meetings held on 8 March 2011 were accepted and noted as a true record.
- Points Raised: None

#### **189 PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS**

NB The figures in brackets are the dates when the issue was first raised.

- **(11/07)** The Burnivale Wall issue is still ongoing. Matters do not appear to have progressed much further and having investigated further in November 2010 we were told that the various parties are still in discussion and it would be surprising if there are early positive developments. In March we attempted to contact a solicitor for one of the interested parties but to no avail  
**ACTION PHIL RICE TO REVIEW BEFORE FIRST APRIL MEETING**
- **(10/08)** We had been informed in late 2008 that the initiative to grant short term parking in the Cross Hayes for parents of pupils at St Joseph's will not proceed, partly because this is on street parking and there is no policy in place. However we had written to the Parking Officer at the then NWDC advising that it would not be difficult to implement here. We have commented on this also in the recent Parking Strategy document and had also raised an Issues Sheet. In March 2011 Cllr Killane indicated that he would also be "chasing" further.  
**ACTION PHIL RICE TO CHASE FURTHER IN MAY 2011**
- **(9/09)** Members are keen to support the bus stop clearway initiative at Park Road but felt that funding should come from Highways and an Issues Sheet with supporting papers had been raised in the first place. We are still awaiting an implementation date and having chased in July have been told that this is now back on the action list but there is no implementation date as yet. Having chased Area Board during week ending 22 October for progress, it now appears that this is still an active issue.  
**ACTION PHIL RICE TO CHASE AHEAD OF APRIL MEETING**
- **(6/10)** It was felt that the grass area at the corner of Hudson Road which has no real use could provide some parking in that part of town. Members felt

disappointed about the response and an Issues Sheet had been raised and sent to Area Board and during week commencing 26 October the issue was accepted by the Area Board.

**ACTION PHIL RICE TO CHASE**

**AHEAD OF APRIL MEETING**

- **(12/10)** Regarding the small scale street furniture improvements a number of initiatives have completed by our own staff and Wiltshire Council has taken responsibility for a number of others but many of the latter's tasks are deemed low priority. This is an agenda point also for this evening's meeting.

**ACTION PHIL RICE DIARY APRIL**

- **(11/10)** We will look at installing the bollards in the lower High Street shortly. The bollards have been ordered and we await delivery and an installation date.

**ACTION PHIL RICE TO IMPLEMENT**

- **(02/11)** The Town Clerk at the meeting on 15 February informed the committee about the damage caused to the Market Cross. He had engaged the services of a structural engineer to ascertain the safety of the monument and was talking to the company who caused the damage and liaising with English Heritage over the schedule for repairs. The Market Cross could continue to be used by charity groups but no signs or banners were to be permitted. Meanwhile we have asked professionals to advise us on the way forward given the comparative complexity of the matter.

**ACTION PHIL RICE TO MONITOR**

**MATTERS OUTSTANDING FROM THE LAST MEETING**

- **(03/11)** At the first meeting in March 2011 the chair outlined the content of a recent Flood Warning meeting he attended and it was resolved that he and Cllr Vernon would work on a plan for Malmesbury; it being noted that the Environment Agency would provide support initially. At this meeting Cllr Blake mentioned some information that could be useful to Cllr Sanderson and Vernon.

**ACTION CLLRS SANDERSON & VERNON**

- **(03/11)** Jenny Simmonds appointment as Tree Warden has been ratified and Wiltshire Council is happy to have Cllr Cavendish and Ted Palmer involved as occasional deputies.
- **(03/11)** Our opposition to the new Street Trading guidelines was acknowledged.
- **(03/11)** The outgoing Tree Officer mentioned at the first meeting in March 2011 that he had written to the council and other landowners in 2009 enclosing estimates etc for important tree maintenance and it was resolved that we should write, where appropriate, to Wiltshire Council to try to progress any works.

**ACTION PHIL RICE**

**190. DECLARATIONS OF INTEREST**

Name	Application/item	Type of Interest	Nature of interest	Action
None				

**191. PLANNING ISSUES**

- **APPLICATIONS RECEIVED** The applications at the end of these minutes were tabled and comments are to be forwarded to Wiltshire Council.
- **ACTION PHIL RICE**
- Application 11/00935/FUL regarding 109 Gloucester Road was discussed at some length with a number of local residents contributing towards the debate which saw the application opposed.
- We have been informed that Persimmon (including Charles Church) has no short or medium plans for Malmesbury but they would approach us if this

changed and a meeting has been arranged with Hunter Page, Cheltenham. .At this stage Cllr Vernon took the opportunity of updating members on recent meetings and discussions involving a small group of members and developers. White Lion Land suggested there was no Planning Policy in place which they would take advantage of by submitting a Planning Application. We advised them the North Wilts 2011 Plan was still effective. Gleesons have seemingly taken note of local opposition at their exhibition in 2010 and have no intention of submitting an application in the near future. However should another company do so, Gleesons would reconsider and may have to submit an application to protect their position but wished to “take the community with them”.

- **Unresolved Planning Issues**

	<b>Location</b>	<b>Issue</b>	<b>Action</b>	<b>Current Position</b>
1	Oxford Street/The Manse (Allan B)	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	7/10 Phil Rice spoke to officer who is looking to take alternative action to seek removal of the boards over the windows and the recently installed sheet metal over the gate. On 4 October we asked the police to confirm to enforcement that there is little crime in Oxford Street and this was duly done,	11/10 We are aware that site is being marketed for sale. <b>ACTION PHIL RICE TO REVIEW LATE APRIL 2011</b>
2	Small parking bay rear of 42 Bristol Street Ref (10/199 – Anne M)	It appears that the owners have dug out a parking space and filled in with concrete in the curtilage of a listed building	10/10 Whilst Enforcement are unhappy with many aspects of the area, owner says that some of the “fittings” were there before. Currently negotiating with him to make various changes to make the development more in fitting with the conservation	January 2011 Application received recently withdrawn <b>REVIEW END APRIL</b>

			area.	
3	15 Kingswall	Collapsed Wall	Find out what is happening	<b>ACTION REQUIRED NOW</b>

**192. TO CONSIDER ENVIRONMENTAL ISSUES INCLUDING SPEEDWATCH PLUS THE SUGGESTION THAT BUS ROUTE 30 IS, ACORDING TO PROPOSALS PROVIDED, BY WILTSHIRE COUNCIL TO HAVE A SLIGHTLY REDUCED SERVICE PROBABLY FROM SEPTEMBER 2011.**

- Concerning speedwatch Cllr Sanderson advised that the sites identified had been successfully submitted to the Police for risk assessment and we hope to have date for training the six volunteers shortly. Implementation would proceed very soon after the training. Meanwhile more volunteers would be welcomed. **CLLR SANDERSON TO KEEP COMMITTEE ADVISED OF PROGRESS**
- Regarding the proposed reduced bus service on route 30 members felt that the impact on Malmesbury was perhaps fairly minimal and we should not oppose these reductions. However Cllr Vernon reminded members that we received a section 106 payment following the completion of the Redrow development along Swindon Road and funds were seemingly “earmarked” for improvements in local bus transport. He wondered what happened to the funds and we are to try to investigate and also the request that the town bus should, as previously requested, go onto the long stay car park. **ACTION PHIL RICE X 2**
- Cllr Stamp advised that it appears that the proposed experimental partial night time light switch off exercise on the west side of Malmesbury will not take place and funding is likely to disappear.
- Cllr Snell expressed concern about speeding along Webbs Way and the police have been alerted whilst there are concerns that the “next generation” of boy racers appear to be using the long stay car park and ask for a CCTV camera in the location. **ACTION PHIL RICE**
- Cllr Blake advised the meeting that we will shortly be able to give feedback on a public consultation re waste management.

**193. TO CONSIDER PARKING ISSUES PARTICULARLY ANY FURTHER ACTION THIS COUNCIL CAN TAKE REGARDING THE FACT THAT WILTSHIRE COUNCIL IS TO ADOPT THE OFF STREET PARKING REGULATIONS AS ADVERTISED**

- Cllr Vernon deplored the fact that our feedback on the increased parking charges had been ignored and the potential damage to the town’s economy.

**194. TO CONSIDER PROGRESS ON THE SMALL SCALE FURNITURE IMPROVEMENTS WHICH THIS COMMITTEE DISCUSSED IN LATE 2010**

- A report detailing progress was provided to members ahead of the meeting which indicated all but one of the initiatives we can complete now are done but none of the Wiltshire Councils ones have been completed and most are deemed low profile and will be duly prioritised. Members asked that thanks be passed to Shaun Bleaken and Graham Jobes for the work they have done. Additionally we are to ask Wiltshire Council to provide a timetable and since the meeting, Cllr Blake has suggested we add repainting of the parking markings in the High Street along with the Belisha beacons. **ACTION PHIL RICE x 3**

**195. TO CONSIDER THE DATE OF THE COMMITTEE MEETING WHICH WILL FOLLOW THAT ON 19 APRIL**

- The next meeting after the above should have been 10 May which is now Mayor Making and it was resolved that this should be held on Tuesday 3 May with further meetings returning to the usual three weekly intervals. Please note that the proposed dates for the next council year which will hopefully be ratified by council shortly are:

May 25, June 15, July 5 & 26, August 16, September 6 & 27, October 18, November 9 & 29, December 20, January 11 & 31, February 21, March 14, April 3 & 24, May 17.

**196. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

- We have been advised that a replacement sign has been ordered to encourage motorists particularly lorry drivers not to drive along Mill Lane and it is anticipated that a no entry sign will be put at the other end of Mill Lane shortly. It was additionally resolved that we should write to the satnav "operators" asking them to take Mill Lane from their routes as a way to get to the industrial site on the long stay car park. **ACTION PHIL RICE**

**198. DATE OF NEXT MEETING – TUESDAY 19 APRIL 2011 IN THE TOWN HALL AT 7PM**

199. Meeting finished at 8.40 pm.

<b>MEETING 29 MARCH 2011</b>			
<b>APPLICATIONS</b>			
<b>NUMBERS-WC-N</b>	11/00453/FUL	<b>MTC</b>	51
<b>PROPOSAL</b>	Single storey extension		
<b>LOCATION</b>	9 Crab Tree Close		
<b>APPLICANT</b>	Mrs P Tenerife		
<b>DECISION</b>	SUPPORT		
<b>NUMBERS-WC-N</b>	11/00429/LBC	<b>MTC</b>	52
<b>PROPOSAL</b>	Addition of three rooflights, replace some rainwater goods with cast iron rainwater goods, plus re-pointing to one gable		
<b>LOCATION</b>	83 High Street		
<b>APPLICANT</b>	Mr & Mrs Wilcox		
<b>DECISION</b>	SUPPORT SUBJECT TO THE CONSERVATION OFFICER'S APPROVAL		
<b>NUMBERS-WC-N</b>	11/00767/FUL	<b>MTC</b>	53
<b>PROPOSAL</b>	Photovoltaic solar panels on roof		
<b>LOCATION</b>	The Gig House, Oxford Street		
<b>APPLICANT</b>	S Le Marechal		
<b>DECISION</b>	SUPPORT SUBJECT TO THE CONSERVATION OFFICER'S APPROVAL		
<b>NUMBERS-WC-N</b>	11/00763/FUL	<b>MTC</b>	54
<b>PROPOSAL</b>	Proposed animal shelter and store		
<b>LOCATION</b>	Punters Farm, Park Road		
<b>APPLICANT</b>	Mr Waive		
<b>DECISION</b>	SUPPORT		

<b>NUMBERS-WC-N</b>	11/005021/LBC	<b>MTC</b>	55
<b>PROPOSAL</b>	Internal alterations - removal of ground floor partition wall		
<b>LOCATION</b>	25 Abbey Row		
<b>APPLICANT</b>	Mr & Mrs Poolman		
<b>DECISION</b>	SUPPORT IN PRINCIPLE BUT WE WILL CONDUCT A SITE VISIT BEFORE CONFIRMING OUR POSITION		
<b>NUMBERS-WC-N</b>	11/00875/TPO	<b>MTC</b>	56
<b>PROPOSAL</b>	Crown lift copper beech and crown thin by 15-20%		
<b>LOCATION</b>	The Hawthornes, Old Alexander Road		
<b>APPLICANT</b>	Hanbury Developments Ltd		
<b>DECISION</b>	OPPOSE IN VIEW OF THE TPO ON THIS TREE AND ARE CONCERNED AT THE REASONS FOR THIS APPLICATION. AND SUGGEST THE TREE OFFICER IS CONSULTED		
<b>NUMBERS-WC-N</b>	11/00889/TCA	<b>MTC</b>	57
<b>PROPOSAL</b>	Fell five leylandi and replace with fruit trees		
<b>LOCATION</b>	23 Horsefair		
<b>APPLICANT</b>	Mr Stockings		
<b>DECISION</b>	SUPPORT		
<b>NUMBERS-WC-N</b>	11/00934/TCA	<b>MTC</b>	58
<b>PROPOSAL</b>	Tree works to two pine trees		
<b>LOCATION</b>	Land to the front of 25 & 26 The Maltings		
<b>APPLICANT</b>	Mr Price		
<b>DECISION</b>	SUPPORT		
<b>NUMBERS-WC-N</b>	11/00935/FUL	<b>MTC</b>	59
<b>PROPOSAL</b>	Demolition of existing bungalow and erection of residential development consisting of six one bedroom flats, one two bedroom dwelling and one one bedroom dwelling		
<b>LOCATION</b>	109 Gloucester Road		
<b>APPLICANT</b>	Leopold Estates Ltd		
<b>DECISION</b>	OPPOSE - CONCERNED ABOUT PARTICULARLY WATER AND SEWERAGE ISSUES PLUS TRAFFIC SAFETY AND CITE POLICIES C3 i, c3 III AND C3 vii FROM THE LOCAL PLANS TO SUPPORT THIS OPPOSITION		
<b>NUMBERS-WC-N</b>	11/00832/FUL	<b>MTC</b>	60
<b>PROPOSAL</b>	Partial demolition of existing rear addition and erection of single storey flat roofed extension to rear addition		
<b>LOCATION</b>	118 High Street		
<b>APPLICANT</b>	Mr Hibbert		
<b>DECISION</b>	SUPPORT		
<b>NUMBERS-WC-N</b>	11/00833/LBC	<b>MTC</b>	61
<b>PROPOSAL</b>	Partial demolition of existing rear addition and erection of single storey flat roofed extension to rear addition		
<b>LOCATION</b>	118 High Street		
<b>APPLICANT</b>	Mr Hibbert		
<b>DECISION</b>	SUPPORT		