

MALMESBURY TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE HELD ON 8 MARCH 2011 IN THE TOWN HALL, MALMESBURY AT 7 PM

PRESENT: Councillors: R F Sanderson (Chair), W G Blake, M H Snell, A Stamp and C M Vernon

Members of Public: Three members of the public

Members of Press: No representatives of the press

Apologies:- Councillor: A Carnegie, Mrs R Miles, J E F Poole

In attendance: -

173. PUBLIC QUESTION TIME

- The outgoing Tree Officer mentioned that he had written to the council and other landowners in 2009 enclosing estimates etc for important tree maintenance and it was resolved that we should write, where appropriate, to Wiltshire Council to try to progress any works. **ACTION PHIL RICE**

174. MINUTES

- The minutes of the meetings held on 15 February 2011 were accepted and noted as a true record.
- Points Raised: None

175. PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

NB The figures in brackets are the dates when the issue was first raised.

- **(11/07)** The Burnivale Wall issue is still ongoing. Matters do not appear to have progressed much further and having investigated further in November 2010 we were told that the various parties are still in discussion and it would be surprising if there are early positive developments. **ACTION PHIL RICE TO REVIEW IN MARCH 2011**
- **(10/08)** We had been informed in late 2008 that the initiative to grant short term parking in the Cross Hayes for parents of pupils at St Joseph's will not proceed, partly because this is on street parking and there is no policy in place. However we had written to the Parking Officer at the then NWDC advising that it would not be difficult to implement here. We have commented on this also in the recent Parking Strategy document and had also raised an Issues Sheet. **ACTION PHIL RICE TO CHASE FURTHER IN MARCH 2011**
- **(9/09)** Members are keen to support the bus stop clearway initiative at Park Road but felt that funding should come from Highways and an Issues Sheet with supporting papers had been raised in the first place. We are still awaiting an implementation date and having chased in July have been told that this is now back on the action list but there is no implementation date as yet. Having chased Area Board during week ending 22 October for progress, it now appears that this is still an active issue. **ACTION PHIL RICE**
- **(6/10)** It was felt that the grass area at the corner of Hudson Road which has no real use could provide some parking in that part of town. Members felt disappointed about the response and an Issues Sheet had been raised and sent to Area Board and during week commencing 26 October the issue was accepted by the Area Board. **ACTION PHIL RICE TO MONITOR**

- **(12/10)** Regarding the small scale street furniture improvements a number of initiatives have completed by our own staff and Wiltshire Council has taken responsibility for a number of others. **ACTION PHIL RICE DIARY APRIL**
- **(11/10)** We will look at installing the bollards in the lower High Street shortly. The bollards have been ordered and we await delivery and an installation date. **ACTION PHIL RICE TO IMPLEMENT**
- **(12/10)** There was concern raised by a member of the public at the December 2010 meeting that the applicant for 3 Jubilee Gardens (10/04231/FUL) may not have obtained permission for an earlier extension. It appears that Wiltshire Council wrongly indicated that such application was not required. The retrospective application is on tonight's agenda.

MATTERS OUTSTANDING FROM THE LAST MEETING

- **(02/11)** The application regarding development by 75 Parklands has been passed.
- **(02/11)** The Town Clerk at the meeting on 15 February informed the committee about the damage caused to the Market Cross. He had engaged the services of a structural engineer to ascertain the safety of the monument and was talking to the company who caused the damage and liaising with English Heritage over the schedule for repairs. The Market Cross could continue to be used by charity groups but no signs or banners were to be permitted. Meanwhile we await an estimate for repairs. **ACTION PHIL RICE TO MONITOR**

176. DECLARATIONS OF INTEREST

Name	Application/item	Type of Interest	Nature of interest	Action
None				

177. PLANNING ISSUES

- **APPLICATIONS RECEIVED** The applications at the end of these minutes were tabled and comments are to be forwarded to Wiltshire Council. **ACTION PHIL RICE**

- **Unresolved Planning Issues**

	Location	Issue	Action	Current Position
1	Oxford Street/The Manse (Allan B)	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	7/10 Phil Rice spoke to officer who is looking to take alternative action to seek removal of the boards over the windows and the recently installed sheet metal over the gate. On 4 October we asked the police to confirm to enforcement that there is little	11/10 We are aware that site is being marketed for sale. ACTION PHIL RICE TO REVIEW LATE APRIL 2011

			crime in Oxford Street and this was duly done,	
2	Small parking bay rear of 42 Bristol Street Ref (10/199 – Anne M)	It appears that the owners have dug out a parking space and filled in with concrete in the curtilage of a listed building	10/10 Whilst Enforcement are unhappy with many aspects of the area, owner says that some of the “fittings” were there before. Currently negotiating with him to make various changes to make the development more in fitting with the conservation area.	January 2011 Application received recently withdrawn REVIEW END APRIL

178 TO CONSIDER ENVIRONMENTAL ISSUES INCLUDING SPEEDWATCH PLUS COMMENTS FOLLOWING THE RECENT MALMESBURY & DISTRICT CONSERVATION GROUP

- Concerning speedwatch Cllr Sanderson advised that the sites identified had been successfully submitted to the Police for risk assessment and we hope to have date for training the six volunteers shortly. Implementation would proceed very soon after the training.
- Cllr Vernon outlined the content of the recent Conservation Group, the minutes of which had been circulated to members. Having asked a question about the relationship between that group and this committee, whilst it was conceded that there could be conflicting views on common topics, it was hoped that this would not be the case if both groups worked in partnership with each other.

179. FLOOD WARNING SCHEME. TO RECEIVE A VERBAL PRESENTATION FROM CLLR SANDERSON AND TO CONSIDER THE WAY FORWARD FOR THIS IN MALMESBURY

- The chair outlined the content of a recent meeting he attended and it was resolved that he and Cllr Vernon would work on a plan for Malmesbury; it being noted that the Environment Agency would provide support initially.
ACTION CLLRS SANDERSON & VERNON

180. PARKING

- Not specifically covered at this meeting.

181. TO RECEIVE AND CONSIDER THE CONTENT OF A REPORT ON A PILOT EXERCISE TO SWITCH OFF STREET LIGHTS IN THE WESTERN AREA OF MALMESBURY INCLUDING WHITE LION PARK

- This issue has previously been discussed and it had been resolved in December 2010 that a pilot exercise involving a midnight to 5.30 am switch off takes place.
- The meeting was asked to agree the wording of a suitable letter to be distributed to houses in the whole of the western area of Malmesbury as outlined in a map produced with the agenda. Members suggested a couple of changes to the letter noting that communication should include newspapers and website and that the consultation period should be six weeks. Note that it is intended to switch off every other light as saying just reducing light strength etc is not comparatively easily achievable. **ACTION PHIL RICE TO COMMUNICATE TO RESIDENTS BUT SENSIBLE TO INVOLVE CLLR STAMP. WORTH PUTTING SURVEY DETAILS ON TOWN WEBSITE**

182. TO MEET THE POTENTIAL TREE OFFICER FOR MALMESBURY WITH A VIEW TO RECOMMENDING HER APPOINTMENT TO WILTSHIRE COUNCIL

- Members were pleased to meet Jenny Simmonds who is clearly qualified and enthusiastic to take the role forward and Ted Palmer, also present, is happy to provide support noting that Jenny will also be working with Cllr Cavendish. Phil Rice will contact Wiltshire Council to make the appointment "official". **ACTION PHIL RICE**

182. TO CONSIDER THE CONSULTATION ON A PROPOSED NEW COUNCIL-WIDE STREET TRADING SCHEME

- The details of the proposed changes were outlined which effectively means that for traders there are no free spots which, as already explained by a official of Wiltshire Farmers Market could signal the death of the twice monthly Malmesbury one given in addition the current difficult economic climate. Members resolved to oppose the charging regime and we are to write accordingly. **ACTION PHIL RICE**

184. CORRESPONDENCE AND EXCHANGE OF INFORMATION.

- The Sherston Footpath Group is looking to create a number of walks from Luckington to Malmesbury and a meeting is being held in the Town Hall tomorrow at 7.30 pm. A number of parishes locally have supported the idea.
- A dangerous walnut tree at 2 Chubb Close is being removed subject to a replacement being planned.
- **POST MEETING NOTE.** Members may have had a mailing about a meeting at Malmesbury School entitled "Big Society, localism and what it means for the Malmesbury area. This is on 22 March at 6.30 pm. **ACTION ALL TO NOTE**

185. DATE OF NEXT MEETING – TUESDAY 29 MARCH 2011 IN THE TOWN HALL AT 7PM

186. Meeting finished at 8.45 pm.

APPLICATIONS	MEETING 8 MARCH 2011	
NUMBERS-WC-N	11/00621/FUL	MTC 38
PROPOSAL	Demolish existing porch and erect a smaller porch	
LOCATION	Culver View, 15 Culver Gardens	
APPLICANT	Mr M Winram	
DECISION	SUPPORT	

NUMBERS-WC-N	11/00612/LBC	MTC 39
PROPOSAL	Replace existing porch with smaller porch, plus internal alterations	
LOCATION	including installation of two bathrooms and central heating	
APPLICANT	Culver View, 15 Culver Gardens	
DECISION	Mr M Winram	
	SUPPORT	
NUMBERS-WC-N	11/00619/LBC	MTC 39A
PROPOSAL	Replace existing unauthorised modern double glazed windows with new ones. Remove internal wall and chimney/ Alterations to doors and windows	
LOCATION	Culver View, 15 Culver Gardens	
APPLICANT	Mr M Winram	
DECISION	SUPPORT	
NUMBERS-WC-N	11/00597/REM	MTC 40
PROPOSAL	Erection of detached dwelling and double garage	
LOCATION	45 Parklands	
APPLICANT	Miss A Parkinson	
DECISION	SUPPORT	
NUMBERS-WC-N	10/04503/FUL	MTC 41/27
PROPOSAL (rev'd)	Improvement works including replacement retaining walls and fencing, resurfacing, replanting and provision of new single garage building	
LOCATION	Land at Harpers Lane, Bristol Street	
APPLICANT	P Von Fullman	
DECISION	OPPOSE. WE DO NOT THINK THIS IS AN APPROPRIATE DEVELOPMENT IN THE CONSERVATION AREA AND ARE PARTICULARLY CONCERNED THAT THE GARAGE IS CLEARLY VERY MUCH NOT IN KEEPING. POLICY HE1 APPLIES	
DECISION (rev'd)	NO COMMENT AS ORIGINAL APPLICATION WITHDRAWN	
NUMBERS-WC-N	11/00325/TCA	MTC 42
PROPOSAL	Fell one leylandi and reduce nine leylandi by 50%	
LOCATION	The Firs 15a Burnham Road	
APPLICANT	M Holland	
DECISION	SUPPORT	
NUMBERS-WC-N	11/00308/TCA	MTC 43
PROPOSAL	Fell one willow tree	
LOCATION	66 Bristol Street	
APPLICANT	Mrs L Neilsen	
DECISION	SUPPORT	
NUMBERS-WC-N	11/00314/TCA	MTC 44
PROPOSAL	30% reduction to holly tree	
LOCATION	28/30 Latch Cottage, Oxford Street	
APPLICANT	M Lewis	
DECISION	SUPPORT	

NUMBERS-WC-N	11/00101/FUL	MTC 45/28
PROPOSAL (rev'd)	Demolition of Existing Garage and Erection of Two Storey extension	
LOCATION	92 White Lion Park	
APPLICANT	P Wright	
DECISION	SUPPORT	
DECISION (rev'd)	SUPPORT	
NUMBERS-WC-N	11/00488/S73A	MTC 46
PROPOSAL	Rear single storey extension (retrospective)	
LOCATION	3 Jubilee Gardens	
APPLICANT	B Cook	
DECISION	NO COMMENTS OFFERED	
NUMBERS-WC-N	11/00715/FUL	MTC 47
PROPOSAL	Two storey rear extension	
LOCATION	110 Avenue De Gien	
APPLICANT	Mr Cooper	
DECISION	SUPPORT	
NUMBERS-WC-N	11/00605/FUL	MTC 48
PROPOSAL	New porch to front and infill; extension to rear. Replace windows	
LOCATION	14 Oxford Street	
APPLICANT	Mr Griffin	
DECISION	SUPPORT	
NUMBERS-WC-N	11/000685/TCA	MTC 49
PROPOSAL	Fell one cherry tree	
LOCATION	11 Burnham Road	
APPLICANT	Mr Wood	
DECISION	SUPPORT	
NUMBERS-WC-N	11/00708?TCA	MTC 50
PROPOSAL	Crown thin ash and walnut trees by 30% and silver birch by 50%	
LOCATION	The Retreat, Holloway	
APPLICANT	J Dibb	
DECISION	SUPPORT	