

MALMESBURY TOWN COUNCIL

MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE MEETING HELD 14 JULY 2009 IN THE TOWN HALL, MALMESBURY AT 7 PM

PRESENT: Councillor: W G Blake (Chair), J E F Poole, R F Sanderson, M H Snell, C M Vernon, P Rice - Deputy Town Clerk (Minutes)

Members of Public: Two Members of Press: Nil

Apologies: - Councillor: A Carnegie, A Stamp

In attendance: - The Mayor Councillor Mrs C C Doody, Councillor S Killane

At the commencement of the meeting, the Chairman led a minute's silence following the recent passing of Cllr John Bowen.

Non-Attendance:- -

1 PUBLIC QUESTION TIME

- None

2 MINUTES

It was proposed and resolved that the minutes of the meetings held on 23 June 2009 be signed as a true record.

Points raised:

- None.

3 PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

NB The figures in brackets are the dates when the issue was first raised.

- **(11/07)** It appears some progress has been made as some early remedial work has commenced regarding the damaged Burnivale wall but it may still be some time according to the contractor before repairs commence in earnest. However, Cllr Vernon mentioned that much of the stonework has been removed which having taken away much of the support could lead to an accident. **ACTION PHIL RICE TO ENQUIRE FURTHER AND SUGGEST ANY REMEDIAL ACTION REQUIRED**
- **(10/8)** The Head Teacher at St Joseph's School wrote to NWDC requesting short term concessionary parking passes for Cross Hayes Car Park. It now appears that the issue will be brought up again with a review in October 2009. **ACTION PHIL RICE DIARY TO OCTOBER TO ENSURE PROGRESS**
- **(11/08)** Cllr Sanderson had suggested in December that the bus stop area in Park Road in front of the bungalow be marked in the usual white paint "Bus Stop" to help prevent the problems of buses not always stopping. Cllr Sanderson now has this in hand but at this stage there is no information known regarding when the work will be completed. We will monitor. **ACTION (X 2) PHIL RICE TO DIARY SAY LATE JULY FOR PROGRESS AND BRING THE ISSUE TO THE ATTENTION OF CLLR KILLANE FOR POTENTIAL FURTHER ACTION**
- **(11/08)** The Mayor agreed to run with the issue of finding allotments and in the meantime we should request further information from the local businessman who has indicated that he might convert some land for this purpose. **ACTION MAYOR AND PHIL RICE**

- (1/09) There was concern early this year about the removal of the bus shelter by the fire station and ahead of the March 10 meeting Cllr Sanderson advised that this is now to be put right by Highways during August 2009.

ACTION PHIL RICE DIARY SAY LATE AUGUST FOR PROGRESS

- (1/09) Over recent meetings there have been a number of discussions and meetings on how matters can be improved in the Horsefair area of town. Issue has been delegated to the Parking working group. This will pass to one of the two working groups mentioned later in the minutes.
- (1/09) A conservation officer is to attend this committee's meeting on 25 August. It was agreed that we should invite local groups to attend the meeting.

ACTION PHIL RICE TO ARRANGE

- (2/09) We had received two letters from local residents along Blicks Hill concerned about the increase in traffic and parking along the lower part of this narrow carriageway. Cllr Snell who had agreed to liaise further with these residents asked for further time, ahead of any discussions, to consider the implications.

ACTION CLLR SNELL

- (2/09) A suitable bollard for the end of Market Lane has been sourced whilst the unsafe hole where the missing bollard was sited has been filled in. We understand that the relevant bollard will be received and erected within the next month.

ACTION PHIL RICE TO MONITOR

- (3/09) It was agreed later in the meeting that the agreement mentioned be completed enabling the erection of a bus shelter on the northern part of Bristol Road by the bunglaows to proceed. **ACTION PHIL RICE TO TAKE THIS FORWARD**

- (3/09) Cllr Snell expressed concern at a recent meeting about the continued early morning dog fouling along Gloucester Street and we have written to the dog warden asking him to take appropriate action and on the day of the meeting were advised that a suitable sign is to be erected although as members remarked, it is monitoring and prosecuting that needs to be addressed. We have been advised that the matter is in hand. Below is an email from the relevant officer on dog fouling in general:

"Bristol Road - signs almost all up, when things calm down I will return and finish up.

Reed Farm Play Area - We have been discussing this in our meetings and I am now waiting to hear what the council will be able to do, currently each district has been doing separate things. We will be looking at making it policy that all enclosed children's play areas are no dog zones. I am afraid we are just going to have to play this one by ear at the moment and I will update you when I find out any more.

Bird Cage Walk - some signs up, I do not think I have covered the majority though so will be returning at the same time as I do Bristol Road and will put more up.

Burnham Road - These signs are done, most of them were faded or old, they have been replaced with some new ones and a couple extra put up

Gloucester Road - I have put signs up (NB ONLY ONE) all down Gloucester Road now; no larger ones at the moment as we are sorting out what signs we will have available to us,

I have just received a complaint about fouling down there again though so will visit and assess what is happening and what I can do".

ACTION PHIL RICE TO MONITOR

- (5/09) Members had expressed concern about the range of activities including a mobile home, selling cars, vegetables and animal activities at a location towards the southern end of the bypass. However the files for the mobile home, car sales and kebab van have all been closed (in fact the latter has been removed) but so far we have found nothing on vegetables. It was agreed that this issue be set aside.
- (5/09) The three rubbish bins ordered in accordance with the street furniture grant have been received and are to be erected. **ACTION PHIL RICE**

- **(6/09)** There was a brief discussion about signs, advertising, bill boards etc particularly in the conservation area and we will again try to obtain guidelines etc when the officer from county attends in August. **ACTION PHIL RICE**

NEW ISSUES OUTSTANDING FROM THE LAST MEETING

- **(6/09)** A Parking Services officer had advised that to solve the wholly inappropriate parking up Whychurch Hill past the Indian restaurant a 23 hour parking order could be put in place. We would of course in due course have to hold appropriate courtesy discussions with the business proprietor who would appear to be affected. In the meantime comments from Highways are awaited. **ACTION PHIL RICE TO AWAIT A RESPONSE FROM HIGHWAYS**
- **(6/09)** Opposite Basevi Close, following meetings earlier in the year, county is looking to take out much of the grass verge to improve parking in the area along with “some small scale waiting restrictions”. We have recently recommended a slight increase in parking capacity which seems to have been taken on board. However members expressed concerns about the likelihood that the measures to be adopted could well lead to an increase in speeding traffic in the area and given the proximity to the play area, the chances of an accident seem high. Additionally traffic would inevitably park opposite the proposed cut in. It was agreed that in the first place we bring this to the attention of Highways and copy in Cllr Killane. **ACTION PHIL RICE**

4. DECLARATIONS OF INTEREST

	Application/item	Type of Interest	Nature of interest	Action
None				

5. PLANNING ISSUES

- **APPLICATIONS RECEIVED** The applications at the end of these minutes were tabled and comments are to be forwarded to Wiltshire Council. **ACTION PHIL RICE**

- **Unresolved Planning Issues**

	Location	Issue	Action	Current Position
1	Oxford Street/The Manse	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	Phil Rice in Ongoing dialogue with NWDC	JULY 2009 Order obtained and entrance made. Awaiting a report on the next steps. REVIEW END JULY 2009

6. TO RECEIVE A VERBAL PRESENTATION FROM CLLR KILLANE ON THE PLANNING PROCESS

- Cllr Killane outlined how he sees his role in the planning process with particular emphasis on liaison with this committee, the local plan and the “call in” process. He advised that the receipt of five letters of objection no longer means that an application can be automatically taken to committee. Cllr Snell asked for further diagrammatical information including a flow chart which Cllr Killane will provide.

7. TO RECEIVE AND CONSIDER A REPORT FROM THE DEPUTY TOWN CLERK IN DISTURBANCES IN AND AROUND THE STATION ROAD CAR PARK AND TO APPROVE THE ISSUE OF A DETAILED ISSUES SHEET TO THE AREA BOARD

- Resolved an Issues Sheet be issued following Cllr Killane’s advising the meeting that he felt a working party of interested parties be set up and the target is to have this issue before the Area Board at the meeting on 16 September. **ACTION PHIL RICE TO RAISE ISSUES SHEET**

8. TO RECEIVE AND CONSIDER A REPORT FROM THE DEPUTY TOWN CLERK ON MAKING AN ENVIRONMENTAL DIFFERENCE

- The meeting briefly discussed the need to identify real issues for the Town Council with the support of the community and it was noted that work done by the group emerging from the Sustainability Symposium would give this initiative a head start. It was agreed that a working group be established and Cllr Stamp is invited to bring a proposal to the next meeting and the topic will be put on the agenda. **ACTIONS CLLR STAMP & PHIL RICE**

9. TO RECEIVE AND CONSIDER A REPORT FROM THE DEPUTY TOWN CLERK ON THE AGREEMENT THAT THIS COUNCIL MUST SIGN REGARDING THE PROPOSED ERECTION OF A BUS SHELTER ALONG THE NORTHERN PART OF BRISTOL ROAD BY THE BUNGALOWS

- It was resolved that the agreement be completed. **ACTION PHIL RICE**

10. TO CONSIDER CURRENT PARKING ISSUES AND PARTICULARLY THE WAY PARKING AND ASSOCIATED ISSUES ARE DEALT WITH BY THE COMMITTEE WITH PARTICULAR REFERENCE TO THE FUTURE OF THE PARKING WORKING GROUP

- After some discussion it was agreed that the working group continue under the chairmanship of Cllr Snell and he was asked to take the issue regarding the Blicks Hill parking issue to the next step. **ACTION CLLR SNELL**

11. TO CONSIDER CURRENT ENVIRONMENTAL ISSUES

- Nothing discussed although at the next meeting, there is a chance that the purchase of a further picnic table be discussed. **ACTION PHIL RICE HAVE RAISED**

12. CORRESPONDENCE AND EXCHANGE OF INFORMATION

- Planning applications 08/02620/COU and 08/02621/LBC supported by this committee, in respect of various alterations and change of use at 32-34 Gloucester Street were refused by the old district council. The applicants have appealed.
- A resident of Park Road has written to us several times about the continued use of street lights throughout the night and whilst it had been hoped that a

group formed from the Sustainability Symposium would take this forward; this has not been the case. After discussing the issue with Cllr Killane, he has agreed to take the issue up with the writer.

- We understand from county that some road repairs are to be carried out in White Lion Park and part of Parklands following a budget increase of £1 million. Meanwhile retexturing schemes are to be implemented on the B4040.
- A local resident's house at Wren Cottage has been hit for about the fourth time in about a year by an HGV and members expressed concern at the potential for injury etc. It was agreed that to further bring this to the attention of the county council, an issues sheets should be completed by the gentleman concerned and ourselves.

ACTION PHIL RICE

- There seems to be increasing confusion about the future of the MALG committee and members were of the opinion that the group should continue in its current format not as a "task and finish" group and we are to write to Cllr Thomson accordingly following the recent exchange of emails between him and Cllr Vernon.

ACTION PHIL RICE

- Cllr Snell mentioned that he had met an officer at Wiltshire Council who indicated that a number of repairs etc are to be made around town.

13. DATE OF NEXT MEETING – TUESDAY 4 AUGUST 2009 IN THE TOWN HALL

14. Meeting closed 9.00 pm.

PLANS	MEETING 14 JULY 2009	
NUMBERS-WC-N	09/01012/LBC	MTC 807
PROPOSAL	Repair dry stone retaining wall at boundary of property inn same style and structure as existing structure	
LOCATION	61 High Street	
APPLICANT	D Strange	
DECISION	SUPPORT	
NUMBERS-WC-N	09/01034/LBC	MTC 808
PROPOSAL	Remove existing fascia sign and replace with new sign	
LOCATION	38 Cross Hayes	
APPLICANT	D Joyce	
DECISION	OPPOSE. CONCERNED THAT THE FASCIA SIGN FAILS TO PRESERVE AND ENHANCE THE CONSERVATION AREA. POLICY HE1 REFERS	
NUMBERS-WC-N	09/01040/FUL	MTC 809
PROPOSAL	Two storey rear extension and dormer	
LOCATION	31 Gastons Road	
APPLICANT	T Bunn	
DECISION	SUPPORT	
NUMBERS-WC-N	09/01471/LBC	MTC 810

PROPOSAL	Internal and external alterations two dormer windows to front elevation
LOCATION	14A High Street
APPLICANT	Mr Pike
DECISION	SUPPORT BUT WOULD PREFER TO HAVE MATCHING CASEMENT WINDOWS ON THE SECOND FLOOR
NUMBERS-WC-N PROPOSAL	09/01046/FUL MTC 811 Change of use of 1st and 2nd floor from office (B1) to residential (C3) and external alterations including two dormer windows to front elevation
LOCATION	14A High Street
APPLICANT	Mr Pike
DECISION	SUPPORT BUT WOULD PREFER TO HAVE MATCHING CASEMENT WINDOWS ON THE SECOND FLOOR
NUMBERS-WC-N PROPOSAL	09/00957/FUL MTC 812 Replacement of existing shed with "log cabin" style shed
LOCATION	Crannog Cottage, 8 Burnivale
APPLICANT	Mr Norton
DECISION	SUPPORT
NUMBERS-NWDC PROPOSAL	09/01097/TCA MTC 813 Fell one apple tree
LOCATION	Bluett House, 20 Gloucester Street
APPLICANT	P Fullman
DECISION	SUPPORT
NUMBERS-WC-N PROPOSAL(Rev)	09/00809/ADV MTC 814/790 Display two logo signs (internally illuminated), one non-illuminated fascia sign and one non-illuminated double sided car park signs
LOCATION	Old Station Yard, Gloucester Road
APPLICANT	Kwik Fit Properties Ltd
DECISION	OPPOSE. THESE ENHANCEMENTS DO NOTHING TO ENHANCE THE RIVER VALLEY AND FAILS TO ENHANCE THE CONSERVATION AREA. IT IS FELT THAT THE LIGHTING, ILLUMINATION, COLOURING AND SIZE OF SIGNS IS INAPPROPRIATE. POLICY HE1 AND BD9 ii
DECISION (Rev'd)	SUPPORT