

MALMESBURY TOWN COUNCIL

MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE MEETING HELD 23 JUNE 2009 IN THE TOWN HALL, MALMESBURY AT 7 PM

PRESENT: Councillor: W G Blake (Chair) A Carnegie, A Stamp, C M Vernon, P Rice - Deputy Town Clerk (Minutes)

Members of Public: Nil Members of Press: Nil

Apologies: - Councillor: J Bowen, J E F Poole, R F Sanderson, M H Snell

In attendance: - Mr R Budgen (Malmesbury & St Paul Without Residents Association), The Mayor Councillor Mrs C C Doody

Non-Attendance:- -

1 PUBLIC QUESTION TIME

- At this point the Chair thanked members for their support over the past few weeks when he has had to miss meetings. He thanked Cllr Snell particularly for chairing these meetings. He also took the opportunity of officially welcoming Cllrs Carnegie and Stamp as new members of the committee and suggested methods of bringing their knowledge up-to-date.
- Following his recent discussions with the Town Clerk, Cllr Blake also advised members how to get matters onto the agenda.
- Roger Budgen mentioned the out-of-date notice boards around town and Cllr Vernon advised that Cllr Lawton has got this in hand.

2 MINUTES

In the absence of the deputy chairman, Cllr Vernon proposed and it was resolved that the minutes of the meetings held on 2 June 2009 be signed as a true record.

Points raised:

- Cllr Carnegie mentioned that he was present at that meeting.

3 PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

NB The figures in brackets are the dates when the issue was first raised.

- **(11/07)** It appears some progress has been made as some early remedial work has commenced regarding the damaged Burnivale wall but it may still be some time according to the contractor before repairs commence in earnest. **ACTION PHIL RICE TO MONITOR IN MID JULY IF REQUIRED**
- **(10/8)** The Head teacher at St Joseph's School wrote to NWDC requesting short term concessionary parking passes for Cross Hayes Car Park. It now appears that the issue will be brought up again with a review in October 2009. **ACTION PHIL RICE DIARY TO OCTOBER TO ENSURE PROGRESS**
- **(11/08)** Cllr Sanderson had suggested in December that the bus stop area in Park Road in front of the bungalow be marked in the usual white paint "Bus Stop" to help prevent the problems of buses not always stopping. Cllr Sanderson now has this in hand but at this stage there is no information known regarding when the work will be completed. We will monitor. **ACTION PHIL RICE TO DIARY SAY EARLY JULY FOR PROGRESS**
- **(11/08)** Cllr Bowen had in January chased regarding potential allotments

discussed recently and he has been told that the party involved is investigating but is not expecting significant developments in the short term. Later on in the January meeting it was resolved that he be given authority to speak to landowners who may be able to assist. It is also suggested that Cllr Bowen contact Cllrs Sanderson or Snell regarding an additional site that may perhaps be available. We recently heard that a local businessman with interests in Park Road is contemplating converting a field adjoining Buildbase into allotments whilst we did investigate an unused field across the road which appears not be an avenue worth pursuing with confidence. Meanwhile there may be an alternative site close to the tennis club.

ACTION CLLR BOWEN

- **(3/09)** The wall at Ebley Tyres facing Sweetnam & Bradley had been painted and members had asked that we see if the senior school would be willing to use the wall to make a very large suitable "mural" etc and we will ask all parties for their views. This looks as if it will not proceed as Kwik Fit's property agents have still not come back to us with a view. However the Civic Trust is looking to put a suitable sign on the old engine shed and the Mayor proposed and it was resolved that, as a planning application is required, it could be put through the Town Council with the attendant savings.
- **(1/09)** There was concern early this year about the removal of the bus shelter by the fire station and ahead of the March 10 meeting Cllr Sanderson advised that this is now to be put right by Highways although at this stage we have no definite date. **ACTION PHIL RICE DIARY SAY AUGUST FOR PROGRESS**
- **(1/09)** Over recent meetings there have been a number of discussions and meetings on how matters can be improved in the Horsefair area of town. Issue has been delegated to the Parking working group. **ACTION CLLR SNELL**
- **(1/09)** It was agreed some time ago that once the new unitary authority is in place we should ask a conservation officer to attend one of our planning meetings. Following a discussion about the way the Conservation Area Plan and related issues are slowly moving, it was resolved that we ask Judy Enticknapp to attend a future meeting and invite representatives from the River Valleys Trust, Civic Trust and the Residents Association to attend. She has been tasked with taking this initiative forward. We had also received a copy email from Cllr Thomson to one of his key officers about the lack of response regarding the future of MALG. **ACTION PHIL RICE TO ARRANGE**
- **(2/09)** We had received two letters from local residents along Blinks Hill concerned about the increase in traffic and parking along the lower part of this narrow carriageway. Cllr Snell who had agreed to liaise further with these residents asked for further time, ahead of any discussions, to consider the implications. **ACTION CLLR SNELL**
- **(2/09)** A suitable bollard for the end of Market Lane has been sourced whilst the unsafe hole where the missing bollard was sited has been filled in. We do not have a date however for the bollard being replaced and we will follow up again. However recently the relevant officer came into the office and will chase further and additionally Cllr Snell is to speak to some of his Ringway contacts to try to move this initiative further. **ACTION PHIL RICE & CLLR SNELL**
- **(3/09)** Cllr Vernon indicated recently that he felt that there are funds available for a bus shelter in Bristol Road and it had been resolved, in order to seek written views, that we write to residents and we had seven responses of which six suggested that any shelter be on the north side of Bristol Road. We asked a local company to provide a quotation and then the matter will be considered further. Depending on size this will cost between £1500 and

£1800 and it was agreed that we would liaise firstly with county before taking this forward. However we have just received the criteria needed to take this forward and it appears we can get up to £2550 by way of grant from the transport side of the County Council. We had been also advised that 50% of the funding may become available via the new Area Board. So there should be at least one source of funding open. **PHIL RICE TO TAKE THIS FORWARD**

- **(3/09)** Two benches along the river adjacent to the long stay car park have now been erected.
- **(3/09)** Cllr Snell expressed concern at a recent meeting about the continued early morning dog fouling along Gloucester Street and we have written to the dog warden asking him to take appropriate action and on the day of the meeting were advised that a suitable sign is to be erected although as members remarked, it is monitoring and prosecuting that needs to be addressed. **ACTION PHIL RICE**
- **3/09)** Cllr Snell and Phil Rice recently met a resident of the Horsefair about the state of flower bed outside his house and initially we wondered about maybe spending a modest amount to improve it, despite the fact that strictly speaking the rectification, after the 2007 explosion, is not our responsibility. However following vigorous action from Cllr Snell, the bed has had soil put on it and he is also arranging for flowers to be planted there. Members expressed their thanks to Cllr Snell for this.
- **(5/09)** Members had expressed concern about the range of activities including a mobile home, selling cars, vegetables and animal activities at the southern end of the bypass. However the files for the mobile home, car sales and kebab van have all been closed but so far we have found nothing on vegetables. **ACTION x 2 PHIL RICE TO RESEARCH AND EMAIL ROGER BUDGEN WHO WILL TRY TO OBTAIN SOME EVIDENCE TOO**
- **(5/09)** Cllr Snell and Phil Rice have chosen three rubbish bins in accordance with the street furniture grant recently received. Supply awaited. **ACTION PHIL RICE TO MONITOR**

NEW ISSUES OUTSTANDING FROM THE LAST MEETING

- **(6/09)** There was a brief discussion about signs, advertising, bill boards etc particularly in the conservation area and we will again try to obtain guidelines etc. **ACTION PHIL RICE**

4. DECLARATIONS OF INTEREST

	Application/item	Type of Interest	Nature of interest	Action
None				

5. TO CONSIDER HOW PARKING AND ASSOCIATED ISSUES SHOULD BE DEALT WITH IN THE FUTURE WITH PARTICULAR REFERENCE TO THE FUTURE OF THE PARKING WORKING GROUP

- Unfortunately Cllr Snell, as chair of the working group, could not be in attendance and Cllr Blake will talk to him ahead of the next meeting as to the way forward and the topic needs to be on the agenda for the next meeting. **ACTION CLLR BLAKE, PHIL RICE**

6. PLANNING ISSUES

- **APPLICATIONS RECEIVED** The applications at the end of these minutes were tabled and comments are to be forwarded to Wiltshire Council. **ACTION PHIL RICE**

- **Unresolved Planning Issues**

	Location	Issue	Action	Current Position
1	Oxford Street/The Manse	It is thought that the owner of the property has made some inappropriate alterations to the interior of the building including stairs thought not in keeping with a Grade 2 listed building	Phil Rice in Ongoing dialogue with NWDC	MAY2009 NWDC Hearing scheduled to take place in June. REVIEW END JUNE 2009

NB SINCE THE MEETING WE UNDERSTAND THE WARRANT HAS BEEN SERVED AND WE AWAIT FURTHER INFORMATION. **ACTION PHIL RICE**

7. DISTURBANCES IN AND AROUND THE LONG STAY STAY CAR PARK. WHERE DO WE GO FROM HERE?

- Cllr Carnegie advised the progress he has made including contact with the Youth Service. He also provided notes he had made. However members were made aware that the Town Clerk had been in contact with the Parking service Manager's manager who has promised to respond before the Area Board on 2 July.

8. TO CONSIDER THE IMPLICATIONS OF THE WILTSHIRE COUNCIL LOCAL DEVELOPMENT FRAMEWORK – STATEMENT OF COMMUNITY INVOLVEMENT PRELIMINARY CONSULTATION

The chair advised that he had fully read the existing NWDC document as recommended as had others present and it was agreed that the following comments be communicated:

ACTION PHIL RICE

- This is a comprehensive, all embracing and logical document which should be used for the SCI
- Flow charts or similar would be useful
- Revised applications submitted to town and parish councils should include a reason for the revisions
- Given the length of the documentation read, executive summaries would be useful
- Certain issues should be delegated to town and parish councils for decision
- We would welcome more pre-application discussion in the light of a wholly positive discussion with a Cheltenham consultancy on a likely local development

Roger Budgen mentioned that he had heard that suitable seminars could be held.

9. TO CONSIDER CURRENT PARKING ISSUES

- A Parking Services officer had advised that to solve the wholly inappropriate parking up Whychurch Hill past the Indian restaurant a 23 hour parking order could be put in place. Members asked that this be brought initially to the attention for Cllr Snell in view of his discussions with local residents. We would of course in due course have to hold appropriate courtesy discussions with the business proprietor who would appear to be affected. **ACTION CLLR SNELL TO NOTE, PHIL RICE TO RESEARCH THE MECHANICS OF THE SUGGESTION**
- Opposite Basevi Close, following meetings earlier in the year, county is looking to take out much of the grass verge to improve parking in the area along with “some small scale waiting restrictions”. **ACTION PHIL RICE TO MONITOR**

10. TO CONSIDER CURRENT ENVIRONMENTAL ISSUES

- A stray recycling container seems to have been moved from the long stay car park into Reeds Farm. **ACTION PHIL RICE TO HAVE MOVED**
- There had been discussions recently led by Cllr Stamp about “blue sky” thinking and he has been asked to put an A4 document/proposal together which could be put on a forthcoming agenda. **ACTION CLLR STAMP**

11. CORRESPONDENCE AND EXCHANGE OF INFORMATION

- We wrote to the Post Office about the short notice of closure in the High Street and a holding letter has been received.
- We have received information about Parish Improvement Schemes, the aim of the scheme being “to encourage parish and town councils to make innovative improvements to their rights of way and to increase the interest councils take in the use of footpaths and bridleways in their area.....” The scheme this year seeks to encourage a large number of small grants rather than a small number of large one. However no grant may exceed £5k. Further information is in the office.
- The Residents Association has written to Westlea Housing regarding “vigorously pollarding” a number of trees in Bremilham Rise.

12. DATE OF NEXT MEETING – **TUESDAY 14 JULY 2009** IN THE TOWN HALL

13. Meeting closed 8.50 pm.

NUMBERS-NWDC	09/00685/ADV	MTC	797
PROPOSAL	Erection of fascia and hanging side to west elevation		
LOCATION	Gable House, 46 High Street		
APPLICANT	Castle Sundborn Ltd		
DECISION	SUPPORT		
NUMBERS-NWDC	09/00686/LBC	MTC	798
PROPOSAL	Erection of fascia and hanging side to west elevation		
LOCATION	Gable House, 46 High Street		
APPLICANT	Castle Sundborn Ltd		
DECISION	SUPPORT		
NUMBERS-NWDC	09/00731/LBC	MTC	799
PROPOSAL	Replace two		

	windows		
LOCATION	14 St Johns Street		
APPLICANT	C Davies		
DECISION	SUPPORT		
NUMBERS-NWDC	09/00935/FUL	MTC	800
PROPOSAL	Conservatory		
LOCATION	1 The Maltings		
APPLICANT	Mr Haggerty		
DECISION	SUPPORT		
NUMBERS-NWDC	09/00523/FUL	MTC	801/793/781
PROPOSAL	Internal and external alterations and repairs including replacement of dormer windows. Replacement of flat roof area to south of building with new flat roof containing roof lights; alterations to partitions and formation of new bathroom/kitchen facilities		
LOCATION	Cross Hayes House, Cross Hayes Lane		
APPLICANT	Mr D Baker		
DECISION	SUPPORT		
DECISION (Rev)	SUPPORT		
DECISION-2ndRev	SUPPORT		
NUMBERS-NWDC	09/00524/LBC	MTC	802/793/781
PROPOSAL	Internal and external alterations and repairs including replacement of dormer windows. Replacement of flat roof area to south of building with new flat roof containing roof lights; alterations to partitions and formation of new bathroom/kitchen facilities		
LOCATION	Cross Hayes House, Cross Hayes Lane		
APPLICANT	Mr D Baker		
DECISION	SUPPORT		
DECISION (Rev)	SUPPORT		
DECISION-2ndRev	SUPPORT		
NUMBERS-NWDC	09/00979/FUL	MTC	803
PROPOSAL	Erection of two-storey dwelling		
LOCATION	4 Morse Close		
APPLICANT	S Muir		
DECISION	SUPPORT SUBJECT TO CONCERNS ABOUT THE RISK OF FLOODING		
NUMBERS-NWDC	09/00992/ADV	MTC	804
PROPOSAL	One fascia sign, and brass plate to replace existing		
LOCATION	38 Cross Hayes		
APPLICANT	Duncan Joyce & Associates		
DECISION	OPPOSE. CONCERNED THAT THE FASCIA SIGN FAILS TO PRESERVE AND ENHANCE THE CONSERVATION AREA. POLICY HE1 REFERS		

NUMBERS-NWDC 09/00980/FUL **MTC** 805
PROPOSAL Single storey extensions and alterations
LOCATION 14 Ingram Street
APPLICANT R Turner
DECISION SUPPORT IN PRINCIPLE BUT WE DO HAVE SOME
 CONCERNS ABOUT THE IMPACT ON THE
 NEIGHBOURING CONSERVATION AREA AND NO
 DOUBT ADVICE FROM THE CONSERVATION
 OFFICER WILL BE SOUGHT

NUMBERS-NWDC 09/00997/FUL **MTC** 806
PROPOSAL Erection of two-storey rear extension following
 demolition of conservatory
LOCATION 16 Aubrey Rise
APPLICANT P Robinson
DECISION SUPPORT
